



ADMISSIONS

Williams Baptist University welcomes applications from persons seeking a Christian education with high academic standards. All persons seeking admission must complete the application forms provided by the Admissions Office. Application forms may be obtained by contacting the Office of Admissions, Williams Baptist University, (870) 759-4120 or 1-800-722-4434, or apply online at <http://www.williamsbu.edu>.

The admission decision is based on academic records and scores on standardized tests (ACT or SAT). The University seeks to determine, on the basis of the candidate's academic record, character, purpose and aptitude, whether he or she is compatible with the purposes of the institution and demonstrates potential to benefit from one of its programs. However, Williams reserves the right to restrict or deny admission to any applicant who is considered not to be an appropriate admissions candidate as determined by its officers. These admissions decisions will be made in a manner consistent with state and federal non-discrimination laws.

Standard Categories of Admission

Students may be admitted to Williams Baptist University according to one of the plans detailed below.

Freshman Student Admission

Williams invites applications from qualified students who have graduated or expect to graduate from an accredited secondary school. Students who apply as regular freshman enrollees must have graduated from an accredited U. S. high school or have satisfactorily completed the General Education Development examination (GED). Students who were educated at home are also invited to apply and are subject to the same qualifications and requirements. A tour of the campus and information on financial aid will be available. The following must be submitted by all freshman applicants:

1. A fully completed application.

2. For applicants desiring to live on campus, a completed residence hall application and \$75 housing deposit.
3. For applicants planning on studying full-time and/or those desiring to live on campus, an immunization record.
4. An official high school transcript including the official seal of the school. A final high school transcript showing final class rank with the seal of the school is also required upon high school graduation. Applicants are strongly encouraged, but not required, to take the following curriculum in high school: English (4 units); Mathematics including Algebra I, Algebra II, Geometry, and an advanced math course beyond Algebra II (4 units); Natural Sciences including Physical Science, Biology, and Chemistry or Physics (3 units); Social Studies including American History, World History, and Civics (3 units); Foreign Language (2 units of the same language). Remedial credits (special education, resource room, vocational, etc.) do not satisfy the unit requirements.
5. Official scores of either the American College Testing Program examination (ACT) or the Scholastic Aptitude Test (SAT) of the College Examination Board.

Freshman Acceptance Criteria

The following criteria are considered when selecting candidates for unconditional admission.

1. Satisfactory scores on the American College Test (ACT), Scholastic Aptitude Test (SAT), Classic Learning Test (CLT), No particular score is a guarantee of admittance; however, priority is given to students who score an ACT composite of at least 20 or an SAT score of at least 1030.
2. Graduation from an accredited U.S. high school or satisfactory completion of the General Education Diploma (GED) examination. The student's transcript should demonstrate the following:
 - a. At least a 2.6 average on a 4.0 scale.
 - b. A satisfactory class rank based on the standards of the particular high school attended.

Applicants deficient in either one of the admission criteria may be admitted under condition or probation and will have restrictions placed on their enrollment. Students admitted under condition or probation will be required to participate in Freshman Focus (*see Academic Regulations-Freshman Focus*). If the probationary student fails to achieve a GPA of 1.5 or above on 12 semester hours at the end of the first semester, the student will face academic suspension.

Admission will be denied if an applicant's composite score on the ACT is less than 17 or SAT is less than 920, OR if the high school GPA is less than 2.25. Students who have been denied admission may be able to appeal their decision to the Academic Affairs Committee.

Transfer Student Admission

A transfer student is defined as one who has been out of high school for at least one full semester and has attempted some college or university work for credit. Students with transfer credit who apply to Williams must submit the following:

1. A fully completed application.
2. Official transcripts of all previous college work. Applicants must have a cumulative grade point average of at least 2.0. Note: Students who are on academic suspension from another institution will not be considered for admission at Williams Baptist University until the suspension is lifted from the other institution.
3. Applicants with less than 24 hours of acceptable credit must furnish high school transcripts or official GED scores and results of an ACT or SAT examination.
4. For applicants desiring to live on campus, a completed residence hall application and \$75 housing fee.
5. For applicants planning on studying full-time and/or those desiring to live on campus, an immunization record.
6. Applicants who receive the Arkansas Academic Challenge Scholarship must submit ACT scores.

Transfer students who do not meet the admissions requirements may be able to appeal their decision to the Academic Affairs Committee.

Transfer Credit

Transfer credit will be accepted on all regular college credit courses taken at a regionally accredited institution. Admission cannot be completed, nor credits granted, until all necessary transcripts and information have been forwarded and evaluated. It is the applicant's responsibility to submit necessary materials for the adequate evaluation of any transcripts. Official transcripts from all previously attended colleges or universities must be on file in the Registrar's Office before a student may be granted any transfer credit or receive any grades from Williams.

No more than 66 semester hours will be accepted from an accredited two year institution. Up to 30 hours may be accepted from a regionally accredited theological seminary or from educational institutions not accredited by a regional accrediting agency only after the student has achieved a 2.00 GPA on at least 12 hours during the first semester at Williams. Highly specialized and technical courses, such as vocational and paramedical courses, will not be accepted.

Specific credits granted will depend upon the accreditation status of the institution(s) involved, upon course equivalencies and upon grades earned. Courses accepted must be consistent with the curriculum of Williams. All grades from acceptable college-level courses will be used in calculating the cumulative GPA. Students who wish to retake those compatible courses in which they have received a D or F must repeat those courses at Williams.

All education majors refer to Specialization Requirements note concerning transfer credit in the **EDUCATION DEPARTMENT** and in each department offering a **Bachelor of Science education degree**.

International Student Admission

Williams encourages students from all nations to apply for admission. To qualify for admission to Williams, international students must provide evidence of a good scholastic

background, satisfactory proficiency in English, and adequate financial support to cover the cost of their education. Applicants are required to submit the following:

1. A fully completed application.
2. For applicants desiring to live on campus, a completed residence hall application and a \$75 housing fee.
3. An immunization record for measles, mumps, and rubella vaccination (2 doses).
4. A completed Financial Statement or official letter from a bank stating the applicant possesses adequate financial resources to fund each academic year of planned attendance.
5. Official academic records. All documents must be official and in English. Photocopies are not accepted unless they are certified by the proper academic official, complete with an original signature and seal. If possible, they should be sent directly to the Admissions Office by the appropriate education official.
6. An official score report from TOEFL, IELTS, or ELS:
 - a. TOEFLIBT: 61
 - b. TOEFL PBT: 500
 - c. IELTS: 6.0
 - d. ELS: 112 completion (certificate for unconditional admission)
 - e. ELS: 109 for provisional admission
 - f. A CLT score of 66 or higher
 - g. An ACT score of 20 or higher or a SAT score of 1030 or higher may be submitted as proof of English competency.
7. A tuition deposit of total costs for the first semester, minus any institutional scholarships, must be sent in full before the student can enroll at Williams. Contact the Vice President for Enrollment Management at Williams Baptist University, 56 McClellan, Box 3737, Walnut Ridge, Arkansas 72476 for further information regarding where to send the deposit.

Applicants transferring from another U.S. college or university must also adhere to Transfer Student Admission procedures as well as submit a Non-Immigrant Transfer Clearance form.

Form I-20, Certificate of Eligibility for Nonimmigrant F-1 Status, will not be issued until all necessary admission forms are on file in the Admissions Office.

International applicants will be notified by the Vice President for Enrollment Management concerning the status of their application within 30 days after receiving the necessary admission documents. Applicants admitted under a conditional status will be advised of any special requirements. International students will be informed when to arrive and where to report upon arrival. They should bring with them, and keep in their possession, all notifications from the University such as those regarding admission and housing as well as pertinent immigration documents. This will greatly expedite registration.

Readmission of Former Students

Students previously enrolled and in good academic standing in a degree program who wish to re-enter Williams after absence of a full fall or spring semester are required to submit an application for re-admission. An application fee is not required; however, all students applying for re-admission to the University must not have an outstanding financial obligation to Williams Baptist University and must be current on all student loans. Official transcripts from each college or university attended since the last enrollment at Williams must be submitted. Any student who has been out of Williams for five years or more must resubmit transcripts of college/university work completed prior to attendance at Williams. If re-admission is granted, the students are expected to fulfill the degree requirements of the catalog under which they are re-admitted.

Transient Student Admission

Students who are continuing students at another college or university may be admitted to Williams as transient students. A photocopy of the applicant's most recent grade report must be submitted with a completed application.

Transient students are admitted for ONE SEMESTER. If they wish to continue at Williams, they must return to the Admissions Office and reapply to be admitted as transfer students.

Other Admission Categories

Non-Degree Seeking Student

Students interested in taking courses, but who are not seeking a degree from Williams, may be admitted for non-degree study. Non-degree seeking students are held to the same admission policies as degree seeking students and should follow the admission procedures listed for Transfer Students. Non-degree status would apply to students who already hold a bachelor's degree and those who do not hold a bachelor's degree, but who are interested in taking courses for credit.

Audit Student

An audit student is one who visits in a course and has the privilege of hearing or observing only. The privilege does not include evaluation of work or participation in discussion or laboratory practice. No credit is given for an audited course. A student may also be regularly enrolled in other courses. All arrangements for auditing classes are to be made in the Registrar's Office.

High School Student

High school students may take college courses while in high school. Requirements for admission include an official high school transcript indicating completion of the junior year (six semesters), a letter of recommendation from the applicant's counselor or principal, a cumulative high school GPA of at least 3.0, and a 20 composite score on the ACT.

Campus Visits

Williams strongly encourages prospective students to visit the campus. A campus visit includes a tour of the campus, an opportunity to attend a class, lunch in the Mabee

Gwinup Cafeteria, a meeting with a member of the Williams faculty, and a meeting to discuss financial aid.

Williams hosts special preview days for high school seniors in the fall and spring called Senior Preview Days. In order to schedule a visit, please call the Admissions Office at 1-800-722-4434 one week in advance or visit www.williamsbu.edu/preview.





STUDENT LIFE & ACTIVITIES

Student Life

Williams Baptist University deliberately seeks to foster an atmosphere of student life that is conducive for students' personal and academic development. Student life is defined by the policies, curriculum, programs, and activities of the University. Students at Williams are encouraged to become participants in that aspect of campus life where they are best able to explore their talents, learn skills, develop relationships, form a personal value system, and discover a personal identity. All students are expected to conform to the policies and regulations of the institution.

Office of Student Affairs

A Christian liberal arts university has dual responsibilities in faith and learning. At Williams Baptist University, Christian faith not only forms the foundation for education, but it is also a goal in itself. Fulfilling its mission as a "campus of Christian purpose," the University promotes and teaches Christian faith and values hoping to instill in students a commitment to serve God and man. The Office of Student Affairs oversees student life and is committed to the objectives of a Christian liberal arts university and seeks to provide a living-learning environment that will foster the individual growth and development of each student.

Orientation

Williams Baptist University requires all students attending the university for the first time to participate in orientation. The Student Orientation program (ASCEND) is a series of events designed to assist students in adjusting to university life. ASCEND consists of large and small group sessions, academic meetings, recreation, and

entertainment, and is intended to be an enjoyable and informative experience. Administrators, faculty, staff, and students combine their efforts to provide a positive experience for all first-time students. Students properly oriented to the University have an advantage for success in the classroom, in the residence halls, and in extracurricular activities.

Counseling Center & Career Services

Williams attempts to help students develop holistically. Students needing assistance with personal problems should consult the Director of Counseling. The University offers a full-time counselor who provides personal, recreational, career and confidential counseling services to students. The University has convenient access to local and regional mental health services.

Tutoring

The Joy Ring Student Success Center serves students by providing assistance in improving study skills necessary for academic growth. These services include peer tutoring and resources for students. The tutors work under the supervision of counselors to provide tutoring in all general education courses. Assistance in other disciplines or advanced courses may also be requested.

Residence Life

Studies reveal that living on campus positively affects academic performance and overall satisfaction with the University experience. Williams Baptist University therefore encourages all students to live on campus. Accommodations exist for both single and married students and are available to students on a first-come basis. Completed housing applications and security deposits are necessary in order to process applications.

Single students are assigned to Butler, Cash, Nicholas, Shell, Southerland, Belle or Wilson Halls. Trained staff administers a program of residential living to create an environment that is conducive for students' personal development.

Residence Requirement

All unmarried, full-time students who do not live with immediate family or approved relative are required to live in the residence halls. Students requesting authorization to commute must complete (each semester) an online *Commuter Approval Form*, verifying their residential status.

In order to commute, students must be at least 23 years of age or older before the last day of classes of the current semester OR meet the following three requirements: 21 years of age or older before the last day of classes of the current semester, have 60 or more hours, and have a cumulative GPA of 3.00 or above. Students who fail to comply with this requirement are subject to dismissal from the University.

Residence Halls

Each residence hall has lounge areas and laundry facilities. Belle and Southerland Halls are residence halls for women equipped with fully furnished rooms and semi-private baths. Shell Hall is a residence hall for women equipped with fully furnished rooms with semi-private toilet facilities and showers on the hall. Wilson Hall is a residence hall for men equipped with fully furnished rooms and private baths. Cash and Nicholas Halls are

residence halls for men fully furnished with semi-private baths. Butler Hall has private rooms with semi-private baths.

Apartments

Unfurnished two-bedroom apartments are available for families. A description of these units is available in the Office of Student Affairs.

Health Services

The Health Clinic, located in the Mabee Student Center, is staffed by a registered nurse and is available for the following: Health education and information, physician referral, assorted health screenings, and personal consultations. The clinic is open throughout the school year on a part time basis.

In addition, Williams Baptist University is located near many health providers in Walnut Ridge. In the event of emergencies, resident students who become ill or injured should notify the residence director who will either call 911 or arrange for transport to the Lawrence Health Services emergency room. The University assumes no financial responsibility for hospital, physician, or other medical charges. (All students are required each semester to purchase a mandatory accident insurance policy.) First aid supplies for minor injuries are available in the residence halls, SMC (Southerland-Mabee Center), Student Center, Health Clinic and the Office of Student Affairs. Three Automated External Defibrillators are available on campus. They are located in the SMC, the Southerland Hall lobby and the Athletic Annex.

Spiritual Life

The foundation of student life at Williams is the spiritual development of each individual. Many formal and informal opportunities exist for Bible study, worship, and other aspects of spiritual growth. Some of these opportunities include:

Campus Ministries

The Campus Ministries organization promotes the spiritual welfare of all students, regardless of their denominational preference. Numerous events, retreats, small group Bible studies, and mission opportunities are provided.

Chapel

Students are required to attend weekly chapel programs. A variety of presentations with a spiritual emphasis, including lectures, music, and drama, are presented each week.

Fellowship of Christian Athletes

An organization for students who are interested in spiritual growth and service to Christ.

Student Leadership Team

Representatives of Campus Ministries, FCA, and other campus areas serve to advise, recommend, and implement plans to instill greater spiritual awareness on campus.

Student Activities

A variety of activities and events are provided each year to promote leadership development, to supplement academics, and to develop interpersonal skills. Students take active roles in planning and implementing a diverse program of student events. The Office of Student Affairs oversees the student activities program.

Community Service

Williams believes in the duty and responsibility of each individual to contribute to the needs of the community. To support this ideal, clubs and organizations that wish to be officially recognized by the University participate in some form of community service. Efforts to encourage the objective of service are continuously being reviewed and expanded.

Student Activities Board (SAB)

SAB plans campus-wide activities. The board meets regularly to plan and to coordinate events for entertainment and recreation.

Convocations and Lectureships

Each year, several chapel experiences are designated for special services and recognitions. These include:

Convocation

Convocation is on the first Wednesday of the fall semester to signify the beginning of a new year. The address is usually by a faculty member.

Senior Chapel

The last chapel of the spring semester is devoted to recognizing seniors.

Lectureships

Mondy-Carroll Lecture

Through the generosity of the late Dr. Nell Mondy, Professor Emeritus, Cornell University, the Department of Natural Sciences sponsors a lectureship/seminar series each year featuring a distinguished scientist.

Jim and Wanda Vaughn Lectureship in the Humanities

This endowed lectureship, funded through the generosity of the Vaughn's, and sponsored by the Division of Arts and Sciences, brings distinguished speakers to the campus that represent excellence in scholarship in the humanities.

First Week

The fall semester is initiated by a series of events designed to welcome new and returning students to the campus. One of the highlights is First Fair. This event brings in dozens of local businesses and campus-based organizations in a festival-like atmosphere.

Spring Fling

Spring Fling is a series of events held each April sponsored by the Student Activities Board to celebrate the beginning of spring. The events include many outdoor recreational activities, including a 5-K glow run.

Homecoming

The homecoming celebration at Williams spans several days in late fall. Alumni, students, faculty, friends and supporters of the University enjoy receptions, basketball games, and the presentation of the Homecoming King and Queen and their court.

Recreation and Intramurals

The Mabee Student Center and the Southerland-Mabee Center (SMC) provide various forms of recreation and entertainment. The amenities available in the Student Center include: Eagle Coffeehouse & Grill featuring televisions, computers, ATM machine, and a fitness center. The Student Center can be reserved by student groups for parties and other events. The SMC contains an indoor track, in addition to the gymnasium. Various sports are also offered through campus recreation with competitions in softball, volleyball, ping pong, basketball, and flag football each year. Information about campus recreation is available in the Office of Student Affairs.

Athletics

Intercollegiate Sports

Williams holds membership in the National Association of Intercollegiate Athletics and is a member of the American Midwest Conference. Williams sponsors teams in men's and women's basketball, baseball, women's volleyball, women's softball, men's and women's soccer, men's and women's cross country, and wrestling.

Campus Recreation

Campus recreation provides competitions in softball, volleyball, ping pong, basketball, and flag football.

Sideline Cheerleading

This organization is sponsored by the Office of Student Affairs. Tryouts for the squad are held each spring.

Clubs and Organizations

Many organizations provide students with opportunities to enhance their personal, social, and academic development. These include:

Alpha Chi Honor Society - National Honor Society

Alpha Psi Omega - National Theatrical Honor Fraternity

Beta Alpha Kappa - Religious Honor Society

Beta Beta Beta - National Biological Honor Society

Campus Ministries - Provides avenues for Christian leadership, fellowship, and missions.

Fellowship of Christian Athletes –Christian athletic group.

Music Educators National Conference - National Music Education Organization

Mu Phi Epsilon – International Music Fraternity

Phi Alpha Theta - International Historical Honor Society

Phi Beta Lambda - Business Club

Pi Lambda Theta - Education Honor Society

Psi Chi - National Honor Society of Psychology

Professional Psychology Club - Promotes leadership in the field of Psychology.

Sigma Beta Delta - Business National Honor Society

Sigma Tau Delta - English International Honor Society

Student Activities Board - Opportunities for student leadership and planning of student activities.

Student Ambassadors - Students who serve as representatives of the student body for various campus functions.

Student Government Association

Awards and Recognition

Students who have distinguished themselves in academics, athletics, service, and leadership are recognized in a variety of ways.

Founder's Award

Founder's Award recipients are selected by the faculty and administration as the best representatives of Williams Baptist University and its esteemed ideals of integrity, leadership, and intellect. Only graduating seniors are eligible. One gentleman and one lady are chosen each year as recipients.

Academic Awards Banquet

Each spring semester, at a formal banquet, the Faculty honors selected students for their conspicuous academic achievements. The event is sponsored by the Academic Dean's office.

Health Information and Insurance Requirements

After fulfilling admissions requirements, certain prerequisites must be satisfied before being allowed to register for classes.

1. **Immunization records.** Arkansas state law requires every student enrolled in public or private school to be immunized against measles and rubella. A record of immunization must be submitted before registering for classes.
2. **Health form.** A health form must be completed online for the Office of Student Affairs. This information is used in case of a medical emergency, so, it is vital that all the information requested be provided.
3. **Health insurance.** All students are required each semester to purchase a mandatory accident insurance policy.

Contagious Disease Policy

The University reserves the right to restrict campus access and on-campus activities of any student diagnosed as having a contagious disease or virus. Restrictions would be determined by the Dean of Students in consultation with a University-approved physician.

Food Services

Fresh Ideas operates the University cafeteria. All resident students are required to purchase each semester one of the five meal plan options offered by Fresh Ideas.

Plan A-19: This plan allows a student to eat in the Sulcer Dining Room for 19 meal periods each week. The 19 Meal Plan is non-transferable.

Plan B-12: This plan allows a student to eat in the Sulcer Dining Room for 12 meal periods each week. This plan includes the award of \$125 Flex Dollars per semester and is non-transferable.

Plan C-180: This plan allows a student to eat in the Sulcer Dining Room for 180 meal periods each semester and is designed for students with fluctuating schedules. Meals under the 180 Block Plan can be used in the quantity and schedule that best suits an active lifestyle. In addition, this plan includes the award of \$100 Flex Dollars per semester for use in the Sulcer Dining Room or Eagle Coffeehouse & Grill.

Plan D-Unlimited 7 Day (\$110 premium charge required): The Unlimited 7-Day Plan allows a student to eat an unlimited number of meals and snacks in the Sulcer Dining Room from Monday-Sunday. The Unlimited 7 Day Plan is non-transferable.

Plan E-Unlimited 5 Day (\$110 premium charge required): The Unlimited 5-Day Plan allows a student to eat an unlimited number of meals and snacks in the Sulcer Dining Room from Monday-Friday. This plan, which includes the award of \$125 Flex Dollars per semester, is also non-transferable.

Flex Dollars

As an added bonus to a 12 Meal Plan, 180 Meal Block Plan or Unlimited 5 Day Plan, Flex Dollars will be awarded for use at Sulcer Dining Room or the Eagle Coffeehouse & Grill. These dollars *must* be used by the close of each semester. Additional flex dollars can be purchased from Fresh Ideas in the cafeteria and grill. Commuter students may purchase a meal plan of choice or select No Plan Option. All residential students are required to select a plan.

Meal Plan Periods

Weekly plans begin Monday at breakfast and end on Sunday at brunch. Students who are over their meal limit may pay cash or use their Flex Dollars. All meals provided in the Sulcer Dining Room are all-you-care-to-eat.

Declining Card Balance (DCB) Plan

A DCB prepaid account is also available to all commuter students, faculty and staff. As an added incentive, Fresh Ideas will provide a 10% bonus for advance DCB deposits in excess of \$20 before taxes.

For detailed meal plan information, contact the Office of Student Affairs.

Vehicle Registration

Students may have vehicles on campus if properly registered in the Office of Student Affairs. A parking decal is issued for a fee of \$50.00 on an annual basis. Students are assigned to designated parking areas. Parking policies are explained in detail in the on-line Student Handbook.

University Policy

As a Christian institution, the University seeks to provide an environment that best promotes and fosters the holistic development of each student. A student who enrolls at WBU, whether personally committed to Christian ethical and moral values or not, assumes an obligation to conduct him/herself in a manner that is compatible with the University's goals, purposes, and functions and to abide by the policies and guidelines that govern the institution. In addition, Williams Baptist University has the right and responsibility to provide an environment that is conducive to a student's freedom to grow and to learn and to take necessary measures to preserve that environment. To safeguard this freedom, the University defines and delineates a general statement of Standards of Conduct. Violations of the Standards of Conduct will be subject to disciplinary proceedings. For more information regarding University policy, see the current on-line Student Handbook.

Administrative Intervention/Withdrawal

Students who exhibit inappropriate behavior resulting from psychological or emotional difficulties or behavior that poses a potential threat to themselves, others, or property will be referred to the Dean of Students. The Dean, after consultation with the Director of Counseling and other appropriate personnel, may mandate counseling or another form of intervention. In extreme cases, the student may be administratively withdrawn from the University.

Alcohol/Drugs

Williams Baptist University does not tolerate the use, possession, or distribution of alcohol and other drugs. It endorses the official position of total abstinence from these substances. Violation of this policy is handled by the Office of Student Affairs according to the disciplinary procedure described in the Student Handbook.

The University seeks to provide education and information about substance use and abuse to each student. Sessions are held in several academic courses and in special programs and events throughout the year.

Sexual Harassment

Williams Baptist University is committed to providing its faculty, staff, and students with an environment free from explicit and implicit sexual behavior used to control, influence, or affect the well-being of any member of the University community. Sexual harassment by any person is inappropriate and unacceptable. Complete information about sexual harassment, reporting and procedural guidelines is available in the Office of Student Affairs or the Office of the Academic Dean.

Disability Policy

Williams Baptist University is an independent, non-profit, church related institution which does not discriminate on the basis of disability in the provision of educational services. Although Williams does not provide separate programs for students with disabilities, accommodations for class presentation, evaluation, and access will be determined on a case-by-case basis once the student has disclosed a disability and appropriate documentation supporting the request for the accommodations has been provided to the University. For further information you may call the Director of Counseling at 870-759-4184. All students, regardless of disability, must meet the same admission and graduation requirements.