



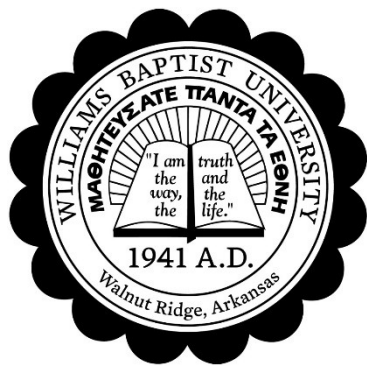
# WILLIAMS BAPTIST UNIVERSITY

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## Undergraduate ACADEMIC CATALOG



8-1-2025

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## A Message from the President

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### Dr. Stan Norman

WBU President



Those who work the land around here know exactly what it means to “cultivate.” No farmer or gardener ever cultivates a crop by accident. Cultivation is an intentional, purposeful act that requires patience, hard work, and an unwavering commitment to see something grow and yield a harvest in due time.

At WBU, we take the same approach. We’re not just helping you earn a diploma. We’re patiently and purposefully shaping you to become the kind of man or woman who bears lasting fruit for God’s kingdom.

We use the phrase “Christ-centered” because, as Scripture reminds us, “all things have been created through him and for him” (Colossians 1:16). We don’t treat the Christian faith as a “value added” to an otherwise secular education. Rather, the person and work of the Lord Jesus Christ are at the very center of our identity, our instruction, and our mission. We see the whole world through the lens of our faith in Christ.

We also believe Christ is calling you to make a difference in the world through the work he has given you to do. Whether you go on to serve in a church, a school, a business, a hospital, a farm, or any other place of service, you will leave WBU with a deep sense of calling and purpose. You will understand that your work matters—not just for a paycheck or the applause of others, but for the glory of God and the good of the world.



## STUDENT RESPONSIBILITY

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Students are responsible for knowing the policies and procedures stated in this catalog. Policies and procedures are frequently reviewed and are subject to change without notice.



## GENERAL INFORMATION

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Williams Baptist University  
60 W. Fulbright Ave.  
Walnut Ridge, Arkansas 72476  
870-886-6741

### Our Mission

To provide an excellent, holistically Christian, liberal arts education, while compassionately shaping students' lives.

### Our Vision

Williams' vision is to produce exceptional graduates prepared to engage local and global cultures through a Christ-centered worldview.

### Diversity Statement

Agreeing with the Holy Bible that all individuals are created in God's image, Williams seeks to nurture a diverse campus community that values and expresses respect for all peoples regardless of the sex, ethnicity, race, or culture.

## University Overview

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### Corporate Name

Williams Baptist University

### Type

Private, Co-educational, four-year Liberal Arts University

### Origin

Founded in 1941 by Baptists of Northeast Arkansas and Southeast Missouri.

### Governing Body

A twenty-four-member board elected by the Arkansas Baptist State Convention.

### Enrollment

Approximately 600 students, approximately 90% from Arkansas, 10% from other states and countries.

### Cost

Tuition and fees: 12–17 hours - \$10,485 per semester; Room and Board - minimum cost - \$4,995 per semester; Student Service Fee - \$785. Total minimum cost per semester; \$14,655.

### Calendar

Semester Plan: Fall and spring semesters, May term and two five-week summer terms. There are two eight-week sessions for online courses in the fall and the spring semesters.

### Degrees

**Associate in Arts** - Theology

**Associate in Arts**

**Bachelor of Arts**— Christian Ministries, English, Global Entrepreneurship, History, Liberal Arts, Music, Sports Management

**Bachelor of Music and Worship**

**Bachelor of Science**—Biology, Business Administration, Elementary Education, English Education, Finance, Health Services – Gerontology Emphasis, Health and Physical Education, Instrumental Music Education, Liberal Arts, Marketing, Middle Level Education, Political Science, Psychology, Social Studies Education, Vocal Music Education

**Master of Arts**—Teaching

**Master of Science**—Education

### Graduation Rate

2024-2025: 26%

### Accreditation

Higher Learning Commission

Council for the Accreditation of Educator Preparation

Williams Baptist University is accredited by the Higher Learning Commission

(<http://www.ncacihe.org>) located at 230 North LaSalle Street, Suite 7-500, Chicago, IL 60604-1411. The HLC can be contacted at: 800- 621-7440, (312) 263-0456, or by email at [info@hlcommission.org](mailto:info@hlcommission.org).

Williams Baptist University teacher education programs are accredited by the Council for the Accreditation of Educator Preparation (<https://caepnet.org/>).

### **Institutional Memberships**

Association of Southern Baptist Universities and Schools  
Arkansas' Independent Colleges & Universities  
International Alliance for Christian Education  
National Association of Independent Colleges and Universities  
National Association Intercollegiate Athletics

### **Financial Aid**

The Pell Grant; The Supplemental Education Opportunity Grant (SEOG); Work Study Program; Stafford Student Loan Program; and the Arkansas Academic Challenge are available to students who qualify. Academic, Athletic, Music, Ministerial, Church-Matching, Private, and Institutional Grants are provided for qualifying students.

### **Faculty**

A dedicated and professional faculty is the salient attribute of a strong University. Academic life is governed by the faculty who determine entrance requirements for students, define courses of study, establish degree requirements, teach and advise students, and recommend for degrees those students who have completed their studies.

The influence of the Williams faculty reaches beyond the campus. Faculty members are active in church, civic, professional, and academic organizations; frequently they speak to various off-campus groups; and they write for denominational and secular publications. Most faculty members are widely traveled and many have lived in other sections of the United States and foreign countries.

### **Location**

Williams is located in the northeast Arkansas community of Walnut Ridge. The campus offers the peace and security of a rural setting with easy access to larger communities. Walnut Ridge/Hoxie has a population of about 8,000, and Pocahontas, eight miles to the north, has 6,000 residents. The larger city of Jonesboro, with a wide array of dining, entertainment, and shopping, is 33 miles away. Little Rock and Memphis are within a two-hour drive.

Williams is located three miles north of downtown Walnut Ridge, just off U.S. Highway 67. The campus is nestled between the Ozark Mountains and Crowley's Ridge, with ample outdoor activities available.

### **Our Purpose Statements**

- To provide opportunities to profess, practice, and strengthen one's faith and to encounter

biblical values.

- To provide a caring campus community with opportunities for service to others, leadership preparation, and wholesome recreation.
- To provide and assess programs of liberal arts, professional studies, and lifelong learning for a diversified traditional and non-traditional student body.
- To provide an organization responsive to the needs of students, personnel, programs, and facilities, with a commitment to planning and leadership.
- To provide an aesthetically pleasing campus glorifying to God's creation.
- To provide and execute a plan which secures adequate resources to sustain and advance the institution.
- To provide a positive image of the quality programs, faculty, students, staff, and graduates of the University.
- To provide serviceable facilities which sustain the mission of the University.
- To provide a technologically sophisticated infrastructure which supports academic, student, and administrative services.
- To provide cultural experiences, thought provoking events, and educational enrichment for the campus community and the community at large.
- To provide a healthy athletic atmosphere which engages the team members, the campus community, and the community at large.
- To provide desirable housing for students and faculty.

### **Institutional Academic Goals**

- To produce students who demonstrate an understanding of the Judeo-Christian heritage and Christian worldview.
- To produce students who demonstrate the ability to communicate effectively across the curriculum.
- To produce students who demonstrate the ability to reflect critically upon the environment, society, and self.
- To produce students who demonstrate the ability to apply critical thinking and analytical skills to become more effective problem solvers.
- To produce students who demonstrate an appreciation for a healthy lifestyle that will promote lifelong health and fitness.
- To produce students who demonstrate a competence in at least one particular body of knowledge.

### **Our Doctrinal Statement**

Williams Baptist University is owned and operated by the Arkansas Baptist State Convention, through a Board of Trustees elected by the Convention. The following is our doctrinal statement:

- WE BELIEVE that there is one God, manifest in three eternal persons: the Father, the

Son and the Holy Spirit.

- WE BELIEVE that Jesus is the Son of God, was born of a virgin, was wholly God and wholly man, lived a sinless life, died as a substitutionary sacrifice for the sins of mankind, was buried, arose bodily from the grave and ascended into Heaven.
- WE BELIEVE in the literal, imminent return of Jesus Christ to earth.
- WE BELIEVE that the Bible is the Word of God without any error, the sole authority for life.
- WE BELIEVE that man is a special creation of God, made in his image.
- WE BELIEVE that mankind fell through the sin of the first man, Adam, and that all men are sinners in need of salvation.
- WE BELIEVE that salvation is a gift given through repentance toward God and faith in the Lord Jesus Christ.
- WE BELIEVE that every person who truly is saved is eternally secure in the Lord Jesus Christ.
- WE BELIEVE that those persons who die in their sins spend eternity in Hell and those persons who die with their sins forgiven spend eternity in Heaven.
- WE BELIEVE that baptism is in obedience to the command of Christ and is by immersion after salvation.
- WE BELIEVE that the church is a local body of baptized believers with the Lord Jesus Christ as the head.
- WE BELIEVE that each believer has direct access to God through the Lord Jesus Christ.
- WE BELIEVE in the separation of church and state, but not in the separation of God and government.

### *Our History*

In 1936, during the bleak days of the Great Depression, Dr. H. E. Watters, former President of Georgetown College in Kentucky and Union University in Tennessee, made a heroic but futile effort to re-open Jonesboro Baptist College in Jonesboro, Arkansas. The Jonesboro school succumbed to financial exigencies in the early 1930s after only a few years of life. Jonesboro Baptist College had not been the first Baptist educational venture in Northeastern Arkansas. In 1899, Baptists established the Maynard Baptist Academy in Randolph County, and Woodland Baptist College had flourished briefly in Jonesboro from 1902 to 1911. Despite the tradition of Baptist education in Northeastern Arkansas and Watters' diligent efforts, there was to be no revival of Jonesboro Baptist College. Yet, Watters had not failed entirely. His dramatic appeal for Baptist education inspired others, notably H. E. Williams.

In 1941, Williams, the pastor of the First Baptist Church in Pocahontas, led in the establishment of Williams Baptist University (originally Southern Baptist College) in that town. For several years Williams had been building support for such a venture and in the spring of 1941 when he learned of the availability of a suitable building he pressed forward with an organizational

meeting. On June 10, 1941, several hundred people from Northeast Arkansas and Southeast Missouri gathered in Pocahontas to establish a college. Among those in attendance were alumni of Jonesboro Baptist College and Maynard Academy. The new college, which opened on September 10, 1941, was in a very real sense the descendant of the earlier colleges. Indeed, Williams Baptist University ultimately inherited the large library of the Jonesboro school, and the first dean of the University was an alumnus of Maynard Academy.

For five years the University experienced steady growth at Pocahontas, but on December 26, 1946, the administration building with much valuable equipment was destroyed by fire. The University was then moved to Walnut Ridge.

A milestone was reached in 1948 when the Arkansas Baptist State Convention voted to include the University in its budget. The ABSC officially adopted Williams as a member of its family of institutions in 1968; the University is now owned and operated by the Convention.

WBU became a four-year institution in 1984. Its name was changed to Williams Baptist College in 1991, and in 2018, it became Williams Baptist University.

H.E. Williams served as President for thirty-two years and was succeeded in 1973 by the second president of WBU, D. Jack Nicholas. In 1991, Jimmy A. Millikin assumed the Presidency of the University. In 1993, Gary C. Huckabay became the fourth President of Williams Baptist University. Jerol B. Swaim's tenure as President began in July 1995. Prior to his selection as the University's fifth president, Swaim had served at Williams for more than thirty years as Professor of History and Academic Dean. In 2012, Tom Jones became the sixth president of the University.

R. Stanton Norman began service in 2018 as the seventh president of WBU.

### **Building and Grounds**

Williams has an attractive campus of 250 acres with excellent academic, recreational, and housing facilities.

### **Administration**

The Jerol B. Swaim Administration building houses most of the University's administrative offices. Offices in the administration facility include admissions, financial aid, business affairs, academic affairs, advancement, public relations, and president.

### **Apartments**

Williams has affordably priced apartments for married students, as well as a limited number of honors apartments for single students who qualify.

### **Athletic/Recreation Complex**

The Southerland-Mabee Center consists of a standard gymnasium, weight room, jogging track, and stage area for concerts.

### **Athletic Annex**

The Athletic Annex is located approximately one-fourth mile east of the Maddox Center. It

houses the WBU athletic weight room and the Wrestling Center.

### **Cafeteria**

The Mabee-Gwinup Cafeteria can accommodate 500 plus students during meal periods. The Moody Dining Room is utilized primarily for special dinners and banquets. The President's Dining Room will seat 12 guests.

### **Classrooms**

Approximately 35 classrooms are available for use by students and faculty for academic and co-curricular activities.

### **Education Curriculum Lab**

This facility, housed in the Sloan Center, provides an array of resources specifically intended to benefit students preparing for careers in education.

### **Faculty Housing**

Williams owns 27 houses used by faculty and their families.

### **Joy Ring Student Success Center**

This facility also houses the Billie Harty Counseling Center and provides academic and vocational counseling to all students. Tutoring services are also available.

### **Library**

The construction for the present building was completed in 1966 and named after former employee Felix Goodson, a good friend of the principal donor for the library building. The Felix Goodson Library is a comfortable and well-equipped facility at the heart of campus academic life. It is conducive for study and reflection.

The library contains more than 60,000 volumes and eBooks and a broad spectrum of scholarly and popular periodicals. The library offers personal assistance, online catalog, print journals and periodicals, online journal databases, microforms, interlibrary loan, photocopy service, a computer lab, special collections, archives, online tutorials, Wi-Fi service, comfortable seating and group study areas. Included in the library building is a classroom equipped with a computer, multimedia projector, TV, VCR, and DVD. The library's Web site is [www.williamsbu.edu/library](http://www.williamsbu.edu/library).

### **Maddox Center**

The Maddox Center houses the academic areas of music, art, communications, English, history, Christian ministry, and speech. The Maddox Center also contains a number of classrooms, music rehearsal rooms, a large choral room and a gallery. The Professor Jerry D. Gibbens Atrium and the Bob G. Magee Choral Room are featured in the Maddox Center, as well

### **Mail and Copy Center & Eagle Spirit Store**

Student mail is distributed through the WBU Mail and Copy Center. WBU branded merchandise is available in the Spirit Store. Stamps, envelopes, boxes, mailing supplies, etc., are sold, in addition to FedEx and USPS package shipping services. Black and white and color copy

printing, laminating, and binding services are also available for a nominal cost. Williams-branded products like shirts, caps, and other accessories can be purchased in the campus Spirit Store or online.

### **Manley Chapel**

Manley Chapel was completed in 2009. This iconic building is the location for weekly Chapel services and other special events. It seats over 600.

### **Media Center**

The Learning/Media Center is located in the Sloan Center. The center provides audio-visual materials and equipment and listening and viewing labs. The center schedules the use of audio-visual materials and equipment, prepares instructional aids, and provides duplicating services.

### **Residence Halls**

Residence halls include Cash, Wilson, Nicholas and Butler for men and Belle, Southerland and Shell Wing for women. Special features in residence halls include either a private bath or a shared bath throughout the facilities. All residence halls have lounges, cable TV, and high-speed internet.

### **Sloan Center**

The Sloan Center houses offices for education, psychology, natural sciences and mathematics. It also features a computer lab, lecture hall, science labs, classrooms, conference room, a greenhouse, and the Network Operations Center.

### **Startup Chapel**

Startup Chapel is one of the few buildings left on campus from the former Walnut Ridge Army Flying School. The chapel, which has undergone extensive renovation, seats 200 people and is used frequently for dramas and lectures.

### **Student Center**

The Mabee Student Center features the Eagle Coffeehouse & Grill and also tvs, ATM, and a fitness center. The Office of Student Affairs, the Office of Campus Ministries, and other student activity offices are located in the center.

### **Technology**

WBU students have access to a substantial technology infrastructure at the University. Wi-Fi is available in nearly all campus buildings. The Felix Goodson Library catalog is on-line and accessible from any workstation on campus. Comprehensive Internet services are available to students through the University's computer lab and workstations in the library and residence halls. The University also provides, through its web site, an array of electronic journals and other resources. Students have access to copy machines at the library or may have copies made at the Mail and Copy Center.

### **Virtual Bookstore**

WBU utilizes a virtual bookstore operated by Slingshot. The link for the virtual bookstore can be found on the WBU Campus Homepage, and students can also access the link via Blackbaud. Textbooks are ordered automatically according to a student's schedule, and books will be

delivered to each student's residence hall room or can be picked up on a specified day before classes begin.

Students are automatically enrolled in Slingshot but have the choice to opt out of this service. However, students who choose not to participate in this service are expected to have textbooks by the first day of class.



## ADMISSIONS

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Williams Baptist University welcomes applications from persons seeking a Christian education with high academic standards. All persons seeking admission must complete the online admissions application at <http://www.williamsbu.edu/application/>.

The admission decision is based on academic records and scores on standardized tests (ACT or SAT). The University seeks to determine, based on the candidate's academic record, character, purpose and aptitude, whether he or she is compatible with the purposes of the institution and demonstrates potential to benefit from one of its programs. However, Williams reserves the right to restrict or deny admission to any applicant who is considered not to be an appropriate admissions candidate as determined by its officers. These admissions decisions will be made in a manner consistent with state and federal non-discrimination laws.

### Standard Categories of Admission

Students may be admitted to Williams Baptist University according to one of the plans detailed below.

#### **Freshman Student Admission**

Williams invites applications from qualified students who have graduated or expect to graduate from an accredited secondary school. Students who apply as regular freshman enrollees must have graduated from an accredited U.S. high school or have satisfactorily completed the General Education Development examination (GED). Students who were educated at home are also invited to apply and are subject to the same qualifications and requirements. A tour of the campus and information regarding financial aid will be available. The following must be submitted by all freshman applicants:

1. A completed application.

2. For applicants desiring to live on campus, a completed residence hall application and \$100 housing deposit.
3. For applicants planning on studying full-time and/or those desiring to live on campus, an immunization record.
4. An official high school transcript including the official seal of the school. A final high school transcript showing final class rank with the seal of the school is also required upon high school graduation. Applicants are strongly encouraged, but not required, to take the following curriculum in high school: English (4 units); Mathematics including Algebra I, Algebra II, Geometry, and an advanced math course beyond Algebra II (4 units); Natural Sciences including Physical Science, Biology, and Chemistry or Physics (3 units); Social Studies including American History, World History, and Civics (3 units); Foreign Language (2 units of the same language). Remedial credits (special education, resource room, vocational, etc.) do not satisfy the unit requirements.
5. Official scores of the American College Testing Program examination (ACT), the Scholastic Aptitude Test (SAT) of the College Examination Board, or the Classical Learning Test (CLT).

Freshman Acceptance Criteria:

*Admission will be denied if an applicant's super score on the ACT is less than 16 **OR** the high school GPA is less than a 2.5.*

**Unconditional Acceptance Criteria**

1. Satisfactory scores on the American College Test (ACT), Scholastic Aptitude Test (SAT), Classic Learning Test (CLT); No particular score is a guarantee of admittance; however, priority is given to students who score:
  - a. an ACT composite of at least 20 *or*
  - b. an SAT score of at least 1030 *or*
  - c. a CLT score of at least 50
2. Graduation from an accredited U.S. high school or satisfactory completion of the General Education Diploma (GED) examination. The student's transcript should demonstrate the following:
  - a. At least a 2.6 average on a 4.0 scale.

**Conditional Acceptance Criteria**

Applicants who do not meet the unconditional admissions criteria may be admitted on a conditional status and will have additional requirements placed on their enrollment. Students who meet two of the following specifications will be reviewed for conditional admission.

1. 17-19 ACT Super score *or* equivalent on SAT or CLT *and* GPA of 2.25 or higher.
2. 2.25 or higher GPA *and* the top half of the student's graduating class.

Students who do not meet the admissions requirements may be able to appeal their decision to the Academic Affairs Committee by submitting:

- A one-page paper on why they want to attend WBU, what they plan to major in and why.
- The paper must use Times New Roman font and be double-spaced.
- The paper should be sent via email to [admissions@williamsbu.edu](mailto:admissions@williamsbu.edu).

### **Transfer Student Admission**

A transfer student is defined as one who has been out of high school for at least one full semester and has attempted some college or university work for credit. Students with transfer credit who apply to Williams must submit the following:

1. A completed application.
2. Official transcripts of all previous college work. Applicants must have a cumulative grade point average of at least 2.0. Note: Students who are on academic suspension from another institution will not be considered for admission at Williams Baptist University until the suspension is lifted from the other institution.
3. Applicants with less than 24 hours of acceptable credit must furnish high school transcripts or official GED scores and results of an ACT, SAT or CLT examination.
4. For applicants desiring to live on campus, a completed residence hall application and \$100 housing fee must be submitted.
5. For applicants planning to study full-time and/or those desiring to live on campus, immunization records are required.
6. Applicants who receive the Arkansas Academic Challenge Scholarship must submit ACT scores.

Transfer students who do not meet the admissions requirements may be able to appeal their decision to the Academic Affairs Committee.

### **Transfer Credit**

Transfer credit will be accepted on all regular college credit courses taken at a regionally accredited institution. Admission cannot be completed, nor credits granted, until all necessary transcripts and information have been forwarded and evaluated. It is the applicant's responsibility to submit necessary materials for the adequate evaluation of any transcripts. Official transcripts from all previously attended colleges or universities must be on file in the Registrar's Office before a student may be granted any transfer credit or receive any grades from Williams.

No more than 66 semester hours will be accepted from an accredited two-year institution. Up to 30 hours may be accepted from a regionally accredited theological seminary or from educational institutions not accredited by a regional accrediting agency only after the student has achieved a 2.00 GPA on at least 12 hours during the first semester at Williams. Highly specialized and technical courses, such as vocational and paramedical courses, will not be accepted.

Specific credits granted will depend upon the accreditation status of the institution(s) involved,

upon course equivalencies, and upon grades earned. Courses accepted must be consistent with the curriculum of Williams. All grades from acceptable college-level courses will be used in calculating the cumulative GPA. Students who wish to retake those compatible courses in which they have received a D or F must repeat those courses at Williams.

All education majors should refer to the Specialization Requirements note concerning transfer credit in the Education Department and in each department offering a Bachelor of Science in Education degree.

### **International Student Admission**

Williams encourages students from all nations to apply for admission. To qualify for admission to Williams, international students must provide evidence of a good scholastic background, satisfactory proficiency in English, and adequate financial support to cover the cost of their education. Applicants are required to submit the following:

1. A fully completed application.
2. For applicants desiring to live on campus, a completed residence hall application and a \$100 housing fee.
3. An immunization record for measles, mumps, and rubella vaccination (2 doses).
4. A completed Financial Statement or official letter from a bank stating the applicant possesses adequate financial resources to fund each academic year of planned attendance.
5. Official academic records. All documents must be official and in English. Photocopies are not accepted unless they are certified by the proper academic official, complete with an original signature and seal. If possible, they should be sent directly to the Admissions Office by the appropriate education official.
6. An official score report from TOEFL, IELTS, or ELS:
  - a. TOEFLIBT: 61
  - b. TOEFL PBT: 500
  - c. IELTS: 6.0
  - d. Duolingo: 95
  - e. A CLT score of 66 or higher
  - f. An ACT score of 20 or higher or a SAT score of 1030 or higher may be submitted as proof of English competency.
7. A tuition deposit of total costs for the first semester, minus any institutional scholarships, must be sent in full before the student can enroll at Williams.

Applicants transferring from another U.S. college or university must also adhere to Transfer Student Admission procedures as well as submit a Non-Immigrant Transfer Clearance form. Form I-20, Certificate of Eligibility for Nonimmigrant F-1 Status, will not be issued until all necessary admission forms are on file in the Admissions Office.

International applicants will be notified by the Associate Vice President for Enrollment Management concerning the status of their application within 30 days after receiving the necessary admission documents. Applicants admitted under a conditional status will be advised of any special requirements. International students will be informed when to arrive and where to report upon arrival. They should bring with them, and keep in their possession, all notifications from the University such as those regarding admission and housing as well as pertinent immigration documents. This will greatly expedite registration.

### **Readmission of Former Students**

Students previously enrolled and in good academic standing in a degree program who wish to re-enter Williams after absence of a full fall or spring semester are required to submit an application for re-admission. All students applying for readmission to the University must not have an outstanding financial obligation to Williams Baptist University and must be current on all student loans. Official transcripts from each college or university attended since the last enrollment at Williams must be submitted. Any student who has been out of Williams for five years or more must resubmit transcripts of college/university work completed prior to attendance at Williams. If readmission is granted, the students are expected to fulfill the degree requirements of the catalog under which they are readmitted.

### **Transient Student Admission**

Students who are continuing students at another college or university may be admitted to Williams as transient students. An official transcript must be submitted with a completed application.

Transient students are admitted for ONE SEMESTER. If they wish to continue at Williams, they must return to the Admissions Office and reapply to be admitted as transfer students.

### **Other Admission Categories**

#### ***Non-Degree Seeking Student***

Students who are not seeking a degree from Williams but who are interested in taking courses, may be admitted for non-degree study. Non-degree seeking students are held to the same admission policies as degree seeking students and should follow the admission procedures listed for Transfer Students. Non-degree status would apply to students who already hold a bachelor's degree and those who do not hold a bachelor's degree, but who are interested in taking courses for credit.

#### ***Audit Student***

An audit student is one who visits a course and has the privilege of hearing or observing only. The privilege does not include evaluation of work or participation in discussion or laboratory practice. No credit is given for an audited course. A student may also be regularly enrolled in other courses. All arrangements for auditing classes are to be made in the Registrar's Office.

### ***High School Student***

High school students may take college courses while in high school. Requirements for admission include an official high school transcript indicating completion of the junior year (six semesters), a letter of recommendation from the applicant's counselor or principal, a cumulative high school GPA of at least 3.0, and a 20 composite score on the ACT or SAT and CLT equivalent.

### ***Campus Visits***

Williams strongly encourages prospective students to visit the campus. A campus visit includes a tour of the campus, an opportunity to attend a class, lunch in the Mabee Gwinup Cafeteria, a meeting with a member of the Williams faculty, and a meeting to discuss financial aid.

Williams hosts special preview days for high school seniors in the fall and spring. To schedule a tour, visit [www.williamsbu.edu/tour](http://www.williamsbu.edu/tour), or to sign up for a preview day, visit [www.williamsbu.edu/preview](http://www.williamsbu.edu/preview).



## STUDENT LIFE & ACTIVITIES

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Williams Baptist University deliberately seeks to foster an atmosphere of student life that is conducive for students' personal and academic development. Student life is defined by the policies, curriculum, programs, and activities of the University. Students at Williams are encouraged to become participants in that aspect of campus life where they are best able to explore their talents, learn skills, develop relationships, form a personal value system, and discover a personal identity. All students are expected to conform to the policies and regulations of the institution.

### Office of Student Affairs

A Christian liberal arts university has dual responsibilities in faith and learning. At Williams Baptist University, Christian faith not only forms the foundation for education, but it is also a goal in itself. Fulfilling its mission as a "campus of Christian purpose," the University promotes and teaches Christian faith and values hoping to instill in students a commitment to serve God and man. The Office of Student Affairs oversees student life and is committed to the objectives of a Christian liberal arts university and seeks to provide a living-learning environment that will foster the individual growth and development of each student.

### New Student Orientation

Williams Baptist University requires all students attending the university for the first time to participate in orientation. The New Student Orientation program (NSO) is a series of events designed to assist students in adjusting to university life. NSO consists of large and small group sessions, academic meetings, recreation, and entertainment, and is intended to be an enjoyable and informative experience. Administrators, faculty, staff, and students combine their efforts to provide a positive experience for all first-time students. Students properly oriented to the University have an advantage for success in the classroom, in the residence halls, and in extracurricular activities.

## Joy Ring Student Success Center

The mission of the Joy Ring Student Success Center (SSC) is to meet student needs and remove barriers to success. We do this through sound academic advising, tutoring, and mentoring. We are retention-focused in all we do, including a robust student communication and outreach plan.

Tutoring services are available to help improve study skills necessary for academic growth. These services include peer tutoring and resources for students. The tutors work under the supervision of counselors to provide tutoring in all general education courses. Assistance in other disciplines or advanced courses may also be requested.

The study spaces, tutoring services, computers, microwave, and vending machines in the SSC are available to all WBU students. The Lunch & Learn series hosted by the SSC is also free to all students. The SSC offers specific programs for international students, student athletes, students admitted to WBU on a conditional basis, and first-time-entering freshmen.

Surveys of the student body are conducted twice each semester to identify potential barriers to success and to make improvements to the student experience.

## Counseling Services

WBU offers short-term personal counseling to students. Appointments are available virtually or in-person to speak with a Licensed Professional Counselor in a safe, supportive, and confidential environment at no cost to the student. For more information contact the Office of Student Affairs, Campus Health, or the following email: [counseling@williamsbu.edu](mailto:counseling@williamsbu.edu)

## Residence Life

Studies reveal that living on campus positively affects academic performance and overall satisfaction with the University experience. Williams Baptist University therefore encourages all students to live on campus. Accommodations exist for both single and married students and are available to students on a first-come basis. Completed housing applications and security deposits are necessary to process applications.

Single students are assigned to Butler, Cash, Nicholas, Shell, Southerland, Belle or Wilson Halls. Trained staff administers a program of residential living to create an environment that is conducive for students' personal development.

## Residence Requirement

All unmarried, full-time students who do not live with immediate family or approved relative are required to live in the residence halls. Students requesting authorization to commute must complete (each semester) an online *Commuter Approval Form*, verifying their residential status. In order to commute, students must be at least 23 years of age or older before the last day of classes of the current semester OR meet the following three requirements: 21 years of age or older before the last day of classes of the current semester, have 60 or more hours, and have a cumulative GPA of 3.00 or above. Students who fail to comply with this requirement are subject to dismissal from the University.

### Residence Halls

Each residence hall has lounge areas and laundry facilities. Belle and Southerland Halls are residence halls for women equipped with fully furnished rooms and semi-private baths. Shell Hall is a residence hall for women equipped with fully furnished rooms with semi-private toilet facilities and showers on the hall. Wilson Hall is a residence hall for men equipped with fully furnished rooms and private baths. Cash and Nicholas Halls are residence halls for men fully furnished with semi-private baths. Butler Hall has private rooms with semi-private baths.

### Apartments

Unfurnished two-bedroom apartments are available for families. A description of these units is available in the Office of Student Affairs.

### Campus Health Services

The Health Clinic, located in the Mabee Student Center, is staffed by a registered nurse and is available for the following: Health education and information, physician referral, assorted health screenings, and personal consultations.

In addition, Williams Baptist University is located near many health providers in Walnut Ridge. In the event of emergencies, resident students who become ill or injured should notify the residence director who will either call 911 or arrange for transport to the Lawrence Health Services emergency room. The University assumes no financial responsibility for hospital, physician, or other medical charges. (All students are required each semester to purchase a mandatory accident insurance policy.) First aid supplies for minor injuries are available in the residence halls, SMC (Southerland-Mabee Center), Student Center, Health Clinic, and the Office of Student Affairs. Three Automated External Defibrillators are available on campus. They are located in the SMC, the Southerland Hall lobby, and the Athletic Annex.

### Spiritual Life

The foundation of student life at Williams is the spiritual development of each individual. Many formal and informal opportunities exist for Bible study, worship, and other aspects of spiritual growth. Some of these opportunities include:

#### Campus Ministries

The Campus Ministries organization promotes the spiritual welfare of all students, regardless of their denominational preference. Numerous events, retreats, small group Bible studies, and mission opportunities are provided.

#### Chapel

Students, faculty, and staff meet weekly on Wednesdays at 11:00 a.m. for chapel services in Manley Chapel. The purpose of chapel is for the entire campus community to join in a time of worship, to hear from God's Word, and to set our hearts and focus on Christ.

Chapel is a graduation requirement for all non-exempt WBU students. Students will receive a pass or fail chapel grade each semester of enrollment. To graduate, students must pass chapel three quarters (3/4) of the semesters in which they are enrolled at WBU. The Office of Student

Affairs will track chapel attendance each semester for each student and will report the pass/fail grade to the Registrar's office. Students are required to attend eleven (11) chapels per semester. More details can be found in the Student Handbook.

### **Chapel Exemptions**

Students requesting chapel exemption should complete a chapel exemption form and submit it to the Office of Student Affairs by the end of the second week of classes in order to avoid a \$50 processing fine. Each petition is considered on its own merit and must be renewed **each** semester. If a request is **not** granted, the student will be notified by campus mail.

Exemptions from chapel are possible in the following cases:

- The student lives off-campus and does not have a class or on-campus activity on Wednesday or until 12noon or later.
- The student has an unavoidable work responsibility which conflicts with chapel. In this case, the student must provide a letter from his/her work employer, on letterhead, detailing the conflict.
- The student is part-time (carrying less than 12 semester hours).

### **Chapel Make Up**

Every non-exempt student is required to attend eleven (11) chapels per semester. However, a chapel miss can be made up by attending a PM service. Each student may only make up two chapel skips per semester through attendance at PM services.

### Fellowship of Christian Athletes

FCA is an organization for students who are interested in spiritual growth and service to Christ.

### Campus Ministries Leadership Team

Representatives of Campus Ministries, FCA, and other campus areas serve to advise, recommend, and implement plans to instill greater spiritual awareness on campus.

### Student Activities

A variety of activities and events are provided each year to promote leadership development, to supplement academics, and to develop interpersonal skills. Students take active roles in planning and implementing a diverse program of student events. The Office of Student Affairs oversees the student activities program.

### Community Service

Williams believes in the duty and responsibility of each individual to contribute to the needs of the community. To support this ideal, clubs and organizations that wish to be officially recognized by the University participate in some form of community service. Efforts to encourage the objective of service are continuously being reviewed and expanded.

### Student Activities Board (SAB)

SAB plans campus-wide activities. The board meets regularly to plan and coordinate events for entertainment and recreation.

### *Special Chapel Services*

Each year, several chapel experiences are designated for special services and recognitions. These include:

- **Convocation**  
Convocation is on the first Wednesday of the fall semester and signifies the beginning of a new year.
- **Sending Chapel**  
The last chapel of the spring semester is devoted to recognizing seniors and those who will be ministering in some form of missions during the summer.

### *Lectureships*

- **Mondy-Carroll Lecture**  
Through the generosity of the late Dr. Nell Mondy, Professor Emeritus,, Cornell University, the Department of Natural Sciences sponsors a lectureship/seminar series each year featuring a distinguished scientist.
- **Jim and Wanda Vaughn Lectureship in the Humanities**  
This endowed lectureship, funded through the generosity of the Vaughn's, and sponsored by the Division of Arts and Sciences, brings distinguished speakers to the campus that represent excellence in scholarship in the humanities.

### *First Fair & Welcome Week*

The fall semester is initiated by a series of events designed to welcome new and returning students to the campus. One of the highlights is First Fair. This event brings in dozens of local businesses and campus-based organizations in a festival-like atmosphere.

### *Spring Fling*

Spring Fling is a series of events held each April sponsored by the Student Activities Board to celebrate the beginning of spring. The events include many outdoor recreational activities, including a fun run.

### *Homecoming*

The homecoming celebration at Williams spans several days in late fall. Alumni, students, faculty, friends and supporters of the University enjoy receptions, basketball games, and the presentation of the Homecoming King and Queen and their court.

### *Recreation & Intramurals*

The Mabee Student Center and the Southerland-Mabee Center (SMC) provide various forms of recreation and entertainment. The amenities available in the Student Center include: Eagle Coffeehouse & Grill featuring televisions, ATM machine, and a fitness center. The Student Center can be reserved by student groups for parties and other events. The SMC contains an indoor track, in addition to the gymnasium. Intramural sports include: basketball, flag football, dodgeball, wiffle ball, volleyball, and a running club. We also have an 18-hole disc golf course on campus. Information about campus recreation is available in the Office of Student Affairs.

## Athletics

Williams Baptist University holds membership in the National Association of Intercollegiate Athletics and is a member of the American Midwest Conference. Williams sponsors teams in the following sports:

### MEN'S SPORTS

Baseball  
Basketball  
Cross Country  
Golf  
Soccer  
Wrestling

### WOMEN'S SPORTS

Basketball  
Cross Country  
Golf  
Soccer  
Softball  
Volleyball

More information can be found at <https://www.wbueagles.com/landing/index>

## Clubs and Organizations

Several organizations provide students with opportunities to enhance their personal, social, and academic development. These include:

**Alpha Chi Honor Society** - National Honor Society

**Alpha Psi Omega** - National Theatrical Honor Fraternity

**Beta Alpha Kappa** - Religious Honor Society

**Beta Beta Beta** - National Biological Honor Society

**Campus Ministries** - Provides avenues for Christian leadership, fellowship, and missions

**Fellowship of Christian Athletes** –Christian athletic group

**Music Educators National Conference** - National Music Education Organization

**Mu Phi Epsilon** – International Music Fraternity

**Phi Alpha Theta** - International Historical Honor Society

**Phi Beta Lambda** - Business Club

**Pi Lambda Theta** - Education Honor Society

**Psi Chi** - National Honor Society of Psychology

**Professional Psychology Club** - Promotes leadership in the field of Psychology

**Sigma Beta Delta** - Business National Honor Society

**Sigma Tau Delta** - English International Honor Society

**Student Activities Board** - Opportunities for student leadership and planning of student activities

**Student Ambassadors** - Students who serve as representatives of the student body for various campus functions

**Student Government Association**—Students are nominated and elected by the student body to advocate for student interests and concerns

## Awards and Recognition

Students who have distinguished themselves in academics, athletics, service, and leadership are recognized in a variety of ways.

### **Founder's Award**

Founder's Award recipients are selected by the faculty and administration as the best representatives of Williams Baptist University and its esteemed ideals of integrity, leadership, and intellect. Only graduating seniors are eligible. One gentleman and one lady are chosen each year as recipients.

### **Academic Awards Ceremony**

Each spring semester the faculty honors selected students for their conspicuous academic achievements. The event is sponsored by the Academic Dean's office.

### **Health Information and Insurance Requirements**

After fulfilling admissions requirements, certain prerequisites must be satisfied before being allowed to register for classes.

1. Immunization Records - Arkansas state law requires every student enrolled in public or private school to be immunized against measles and rubella. A record of immunization must be submitted before registering for classes.
2. Health Form - A health form must be completed online for the Office of Student Affairs. This information is used in case of a medical emergency. It is vital that all information requested is provided.
3. Health Insurance - All students are required each semester to purchase a mandatory accident insurance policy.

### **Contagious Disease Policy**

The University reserves the right to restrict campus access and on-campus activities of any student diagnosed as having a contagious disease or virus. Restrictions would be determined by the Dean of Students in consultation with a university-approved medical professional.

### **Food Services**

Fresh Ideas operates the University cafeteria. All residential students are required to purchase each semester one of the five meal plan options offered by Fresh Ideas.

#### **Plan A: 19 Meal Plan**

This plan allows a student to eat all 19 meals served each week in the Sulcer Dining Room. The 19 Meal Plan is non-transferable.

#### **Plan B: 12 Meal Plan**

This plan allows a student to eat 12 meals periods per week in the Sulcer Dining Room and includes \$125 Flex Dollars per semester for use in either the Sulcer Dining Hall or Eagle Coffee House and Grill and is non-transferable.

#### **Plan C: 180 Meal Block Plan**

This plan allows you to eat 180 meals during the semester in the Sulcer Dining Room and is designed for students with fluctuating schedules. This plan includes \$100 Flex Dollars per semester for use in the Sulcer Dining Room or Eagle Coffeeshouse & Grill.

### Plan D: Unlimited 7 Day

(\$120 additional charged to your account) The Unlimited 7 Day Plan allows students to eat an unlimited number of meals and snacks 7 days per week, Monday through Sunday, in the Sulcer Dining Room and is non-transferable.

### Plan E: Unlimited 5 Day

(\$120 additional charged to your account) The Unlimited 5 Day Plan allows students to eat an unlimited number of meals and snacks, 5 days per week, Monday through Friday, in the Sulcer Dining Room. This plan includes \$125 Flex Dollars per semester for use in the Sulcer Dining Room or Eagle Coffeehouse & Grill. It is non-transferable.

### Plan F: Commuter Plan

This plan allows commuters to eat 75 meals in the Sulcer Dining Room and is designed for **commuter students ONLY**. This plan includes \$75 Flex Dollars per semester for use in the Sulcer Dining Room or Eagle Coffeehouse & Grill. It is non-transferable.

*(WBU Residential Students who are enrolled in classes and completing a WBU-sanctioned internship are eligible to purchase the commuter meal plan. Contact the Office of Student Affairs for more information.)*

### Flex Dollars

As a bonus to a 12 Meal Plan, 180 Meal Block Plan, Unlimited 5 Day Plan, or Commuter Plan, Flex Dollars will be awarded for use at Sulcer Dining Room or the Eagle Coffeehouse & Grill. These dollars *must* be used by the close of each semester. Additional flex dollars can be purchased from Fresh Ideas in the cafeteria and grill. Commuter students may purchase a meal plan of choice or select No Plan Option. All residential students are required to select a plan.

### **Meal Plan Periods**

Weekly plans begin Monday at breakfast and end on Sunday at brunch. Students who are over their meal limit may pay cash or use their Flex Dollars. All meals provided in the Sulcer Dining Room are all-you-care-to-eat.

### Vehicle Registration

Students may have vehicles on campus if properly registered in the Office of Student Affairs. Students are assigned to designated parking areas. Parking policies are explained in detail in the on-line Student Handbook.

### University Policy

As a Christian institution, the University seeks to provide an environment that best promotes and fosters the holistic development of each student. A student who enrolls at WBU, whether personally committed to Christian ethical and moral values or not, assumes an obligation to conduct him/herself in a manner that is compatible with the University's goals, purposes, and functions and to abide by the policies and guidelines that govern the institution. In addition, Williams Baptist University has the right and responsibility to provide an environment that is conducive to a student's freedom to grow and to learn and to take necessary measures to preserve that environment. To safeguard this freedom, the University defines and delineates a general

statement of Standards of Conduct. Violations of the Standards of Conduct will be subject to disciplinary proceedings. For more information regarding University policy, see the current online Student Handbook.

### Administrative Intervention/Withdrawal

Students who exhibit inappropriate behavior resulting from psychological or emotional difficulties or behavior that poses a potential threat to themselves, others, or property will be referred to the Dean of Students. The Dean, after consultation with the Director of Counseling and other appropriate personnel, may mandate counseling or another form of intervention. In extreme cases, the student may be administratively withdrawn from the University.

### Alcohol/Drugs

Williams Baptist University does not tolerate the use, possession, or distribution of alcohol and other drugs. It endorses the official position of total abstinence from these substances. Violation of this policy is handled by the Office of Student Affairs according to the disciplinary procedure described in the Student Handbook.

The University seeks to provide education and information about substance use and abuse to each student. Sessions are held in several academic courses and in special programs and events throughout the year.

### Sexual Harassment

Williams Baptist University is committed to providing its faculty, staff, and students with an environment free from explicit and implicit sexual behavior used to control, influence, or affect the well-being of any member of the University community. Sexual harassment by any person is inappropriate and unacceptable. Complete information about sexual harassment, reporting and procedural guidelines is available in the Office of Student Affairs or the Office of Student Affairs.

### Disability Policy

Williams Baptist University is an independent, non-profit, church related institution which does not discriminate based on disability in the provision of educational services. Although Williams does not provide separate programs for students with disabilities, accommodations for class presentation, evaluation, and access will be determined on a case-by-case basis once the student has disclosed a disability and appropriate documentation supporting the request for the accommodations has been provided to the University. For further information you may contact Dr. Aneita Cooper at [acooper@williamsbu.edu](mailto:acooper@williamsbu.edu). All students, regardless of disability, must meet the same admission and graduation requirements.



## FINANCIAL INFORMATION

The generous support of the Arkansas Baptist State Convention and endowments and gifts from alumni and friends of the University enables Williams to maintain tuition among the lowest to be found in any accredited private senior college in the nation. Students at Williams usually receive some form of institutional or public financial assistance. Such assistance is allocated regardless of students' religious affiliation.

Students are encouraged to carefully review the financial information which follows.

### Expenses

The University reserves the right to adjust or revise charges at any time.

#### **General Expenses Per Semester**

Tuition (12-17 attempted/accumulated hours)* .....	\$10,485.00
1-11 hours (per semester hour) .....	\$815.00
18-attempted/accumulated hours and above (per semester hour) .....	\$515.00
Student Service Fee	
7 hours and above .....	\$785.00
6 hours and below .....	\$150.00
Residence Hall Activity Fee (includes use of laundry facilities) .....	\$200.00
Non-Terms (Winter, May, Summer)(per course) .....	\$420.00
High School Students (per course) .....	\$150.00

*\*Full-time tuition for 12-17 credit hours is a flat-rate amount. This amount is approximately \$699 per credit hour for purposes of the Department of Defense. The formula used is total tuition for the year multiplied by the number of years in which degree should be completed and then divided by total credit hours for degree. For example, \$10,485/semester multiplied by 2 for the year = \$20,970 and then multiplied by 4 yrs = \$83,880. \$83,880 divided by 120 (credit hours for most degrees) = \$699.00.*

### ***Room and Board***

All residence hall students are required to take their meals in the cafeteria. Meals are furnished for actual days the University is in session, except Saturday morning, holidays, and periods between semesters. Students who need a special diet, as certified by a physician, may be required to pay an additional charge for meals. The charges below include both room and meals. An extended meal plan is available at an additional cost.

### ***Residence Housing and Meals***

Cash Hall, Wilson Hall, Southerland Hall, & Shell Dorms

Non-Private .....	\$4,995.00
Private (when available).....	\$5,395.00

Nicholas Hall, Belle Hall Dorms

Non-Private .....	\$5,195.00
Private (when available) .....	\$5,595.00

Butler Hall Honor Dorm .....

Southerland Apartments.....

Summer School Rooms..... Contact the Office of Student Affairs

### ***Family Housing***

Family housing is available on campus for those who qualify. Inquiries regarding family housing should be addressed to the Office of Student Affairs. All rent for family housing is due in advance, no later than that first day of each month.

Rental Rates Including Utilities (approximately) (paid monthly)..... \$485.00

### **Security Deposits**

Residence Hall .....	\$100.00
Residence Hall early/late check-in fee.....	\$50.00
Early per-night lodging fee .....	\$50.00
Family Housing.....	Equivalent to first month's rent
Key Replacement (per key).....	\$50.00

### ***Special Fees and Expenses***

Special fees are assessed when applicable and are due when assessed. **Other** special fees may be assessed, (e.g., honor society fees).

Administrative Course Withdrawal Fee..... \$15.00

Course Change (Add/Drop)

Cash.....	\$10.00
Charge.....	\$15.00

Dishonored Check

First check.....	\$25.00
Second check (no checks cashed after second check).....	\$35.00

English Proficiency Exam Fee (for those completing EPE outside of EN 1123)..... \$15.00

New Student Orientation Fee..... \$150.00

Graduation Fee..... \$150.00

First Year Experience Fee.....	\$80.00
Late Registration Fee (after registration day) .....	\$100.00
Replacement Diploma Fee .....	\$50.00
Special Examination or Make-up Test (per exam or test).....	\$10.00
Transcript .....	\$15.00

### **Course Fees**

These fees are in addition to hourly tuition for the course. **Other** special class fees may be assessed.

Audit (per credit hour) .....	\$165.00
(Please refer to the section Academic Regulations: Auditing Courses for more information concerning assessment of audit charges.)	
Independent Study (per credit hour).....	\$815.00
(Regardless of semester and/or total hours taken within a semester)	
<b>Education Department</b>	
Introduction to Teaching fee .....	\$40.00
Intern Fee .....	\$200.00
(Specific class fees may be assessed based upon the cost of curriculum used)	
<b>English Department</b>	
EN 1123 Composition II (English Proficiency Exam) .....	\$15.00
<b>Fine Arts Department</b>	
1 private lesson per week: composition, conducting, piano, voice.....	\$150.00
2 private lessons per week: composition, conducting, piano voice .....	\$300.00
1 private lesson per week: brass, percussion, woodwinds, strings .....	\$150.00
Class Piano.....	\$25.00
Senior Recital/Senior Project.....	\$100.00
<b>Health &amp; Physical Education Department</b>	
Concepts of Athletic Injuries .....	\$20.00
<b>Natural Science Department</b>	
Science Lab (per course).....	\$70.00
<b>Psychology Department</b>	
Personality NEO-PI-3 .....	\$40.00
Statistics SPSS Fee .....	\$175.00
Synthesis Major Field Exam/Formal Dinner .....	\$110.00
Applied Experimental Data Analysis.....	\$25.00
Testing and Measurement.....	\$50.00

### **Personal Expenses**

Students should allow about \$6,335 per year for textbooks, clothing, travel, and entertainment. Students are allowed a one-time increase to their *Cost of Attendance* to purchase a computer. Please contact the Financial Aid Office for additional information.

### **Payment Policy**

1. The billing cycle for each student officially begins with University check-in day (in person or online).

2. Students must check-in to the University in person or online by move-in day or, for commuter students, the first day of class.
3. A \$100 late penalty will be assessed for late check-ins. ***No student will be admitted after the Friday of the first week of classes.***
4. At University check-in, students are required:
  - to pay their tuition in full, ***or***
  - to sign up for four monthly installments through Blackbaud's online tuition management system.
5. ***Students who do not pay their tuition in full by University check-in day will automatically be enrolled in the monthly payment plan.***
  - Our online tuition management system takes ACH, debit cards, and credit cards. Additional fees may apply for debit and credit cards.
  - Adjustments can be made to the balance with additional scholarships or student loans.
6. ***Students who do not pay their tuition in full by check-in day or who do not enroll in the University online tuition management system will not be allowed admission into the University.***
7. The first of four monthly installments is due prior to or by University check-in day. Late monthly payments will be charged \$50 for every month a payment is late.
8. Monthly installment payments are due on the 15<sup>th</sup> of each month, with the final payment required by November 15 for the fall semester and April 15 for the spring semester. ***Students who fail to meet the final payment deadline will be administratively withdrawn from the university.***
9. Check payments returned for non-sufficient funds will be assessed through other means. No further checks or e-checks will be accepted.
10. Any account not paid in full by the completion of the enrolled semester will be charged interest monthly at a rate equal to 1% above the Bloomberg Financial Services Prime Rate.
11. All Payments received will be applied to any previously outstanding charges before they will be applied to current semester charges.
12. Additional charges such as books, music fees, traffic fines, private room, and tuition overload, etc., along with hourly rates for part-time students, may be spread over the semester they are incurred, and become part of the monthly installment plan.
13. Fees for May term, summer sessions, and winter mini terms are due upon enrollment for those terms.
14. ***All financial aid and scholarships are contingent upon completion and submission of FAFSA applications prior to the first day of classes.*** This includes academic, athletic, performing arts, leadership, Williams Works, or all other scholarships. Student charges and bills will be adjusted only after submission of completed FAFSA application.
15. ***Promissory notes will no longer be issued or accepted.***

A student may take no final examinations in any semester unless the student's account is settled before exams begin; nor may the student enroll for another semester until all accounts are settled. Accounts can be paid by cashier's check, money order, or credit card (VISA, MasterCard, AMEX or Discover). Personal checks will be accepted; however, should this form of payment be made, accounts will be placed on hold for fifteen business days. Payment can also be made online via the WBU homepage by clicking on the tab *Business Office* under the heading *Current Students*. All accounts must be paid in order to graduate.

## Refunds or Payment Due

### ***Withdrawal from the University***

A student who officially withdraws from the University will be notified at the time of withdrawal as to whether further payments are due to the University or whether a refund is due the student. **The official withdrawal procedure begins in the Registrar's office.** The rate of refund will be as follows:

<b>Week of Withdrawal</b>	<b>Payment Due</b>	<b>Refund Due</b>
Week One	Students who withdraw during the first week of school will receive 100% refund minus a flat fee of \$500	
Week Two	30%	70%
Week Three	40%	60%
Week Four	60%	40%
Week Five	80%	20%
After Week Five	Pro-rated refund of unused cafeteria services only	

Should the student fail to officially withdraw, all semester charges will become immediately due and payable.

If a student withdraws from WBU during a semester in which they received federal aid, the federal regulations regarding the return of federal funds will be followed. The percentage of calendar days the student completed will be used to determine the amount of federal aid that must be returned. If the student completed at least 60% of the calendar days in a semester, they can keep 100% of the federal aid they received. If the student completed less than 60% of the calendar days in a semester, then their federal aid is prorated according to the federal regulations surrounding an R2T4 calculation. Any student that received a Direct Loan while at WBU must complete their Loan Exit Counseling on [studentaid.gov](http://studentaid.gov) within 60 days after leaving WBU. This requirement must be met whenever a student graduates, withdraws, or leaves WBU for any reason after receiving a Direct Loan.

### **Tuition Refunds for Withdrawal from a Class**

Withdrawal from a class during the first five weeks of a semester may result in a partial refund or reduction of tuition charges. The reduction or refund rate will be the same as stated above in the Withdrawal from the University section. The official withdrawal procedure begins in the Registrar's Office.

### **Refund of Credit Balances**

In the event a combination of grants, loans, and/or payments creates a credit balance to the

student's account, the business office will refund the credit balance to the student by means of a check. The refund check will be held in the cashier's office for pick up.

### **Refund of Security Deposits**

One-third of the security deposit is refundable only after the premises have been vacated, inspected, charges for any damage have been assessed, and all accounts have been cleared, and a formal written refund request has been made. The remaining balance of the security deposit is used for maintenance of the facility in preparation for new residents. Requests for *Residence Hall Security Deposits* and *Family Housing Deposits* must be made in writing to the Office of Student Affairs. If a written request is not made within 6 months of vacating, it will be assumed the refundable deposit amount is being donated to Williams Baptist University. The refundable deposit will be placed in the Scholarship Fund.

### **Special Assessments**

The University reserves the right to make special assessments.

### **Student Financial Aid**

The Financial Aid Office is an essential resource for students seeking financial assistance to pursue their academic goals. At WBU, we recognize that financing a higher education can be a significant challenge for many students and their families. Therefore, our Financial Aid Office is dedicated to helping students navigate the complex financial aid process and obtain the resources they need to succeed.

The Financial Aid Office is staffed by knowledgeable and experienced financial aid professionals who are committed to providing the highest level of customer service to our students. We understand that every student's financial situation is unique, and we work closely with each student to identify and secure the most appropriate financial aid resources available. We are here to help students understand the financial aid application process, the types of aid available, and the responsibilities associated with accepting and maintaining financial aid eligibility.

We are committed to maintaining the highest standards of integrity and transparency in all of our financial aid practices. Our policies and procedures are designed to ensure that aid is awarded equitably and that students receive the support they need to complete their education successfully. We welcome feedback from our students and their families and are continually working to improve our services and processes.

Financial aid is applied in the order as follows:

- Federal and State Aid
- Outside Scholarships
- Institutional Aid (scholarships award by the university)
- Student Loans
- Work-study

The amount of institutional aid may not exceed the student's direct college cost, which includes tuition, fees, room, board, and books charged to the student's account. Any institutional aid awarded above this amount will be adjusted. No refund or cash payments will be given based on institutional aid.

### **General Aid Eligibility Requirements**

All students (excluding international students) must complete the Free Application for Federal Student Aid (FAFSA) in order to be eligible for financial aid. Any required documentation, such as verification documentation, must also be submitted before any financial aid can be disbursed. The FAFSA can be submitted at [studentaid.gov](http://studentaid.gov). Students also must apply and be accepted to WBU to receive financial aid. Students cannot receive more financial aid than the cost of attendance as calculated by the Financial Aid Office. This catalog covers basic requirements for financial aid. For more information, contact the Financial Aid Office.

### **Federal Financial Aid**

To be eligible for Title IV federal student aid programs, students must meet certain general eligibility requirements. These requirements are set by the U.S. Department of Education and must be adhered to by our institution. The eligibility criteria for Title IV aid is described below:

1. Be enrolled in a regular program
2. Not be simultaneously enrolled in elementary or secondary school
3. Meet one of the following criteria:
  - a. Have a valid high school diploma
  - b. Have the recognized equivalent of a high school diploma
  - c. Be home schooled and obtain a secondary school completion credential for homeschooling provided by the student's home state, or
  - d. Have completed a secondary school education in a home setting that qualifies from compulsory attendance requirements under state law
4. Have a valid Social Security Number
5. Be a U.S. citizen or eligible noncitizen
6. Not be in default on a Title IV loan, or, if in default, have made satisfactory repayment arrangements with the loan holder
7. Have not obtained loan amounts that exceed annual or aggregate loan limits under any Title IV loan program
8. Not be liable for an overpayment of a Title IV grant or Federal Perkins Loan
9. Be making Satisfactory Academic Progress (SAP)
10. Not have property which is subject to a judgment lien for a debt owed to the U.S.
11. Have completed repayment of funds to either the Department of Education or the holder of a loan if the student has been convicted of a crime involving fraud in obtaining Title IV aid.

If a student withdraws from WBU during a semester in which they received federal aid, the federal regulations regarding the return of federal funds will be followed. The percentage of calendar days the student completed will be used to determine the amount of federal aid that must be returned. If the student completed at least 60% of the calendar days in a semester, they can keep 100% of the federal aid they received. If the student completed less than 60% of the calendar days in a semester, then their federal aid is prorated according to the federal regulations

surrounding an R2T4 calculation. Any student that received a Direct Loan while at WBU must complete their Loan Exit Counseling on [studentaid.gov](http://studentaid.gov) within 60 days after leaving WBU. This requirement must be met whenever a student graduates, withdraws, or leaves WBU for any reason after receiving a Direct Loan.

The following table shows the federal student aid that a student may receive at WBU, as well as the requirements, in addition to the requirements above, the student must meet to receive that aid. After the deadline, the student may no longer receive that aid.

Type of Aid	Additional Requirements	Deadline
Pell Grant	Eligibility is based on the student's FAFSA .	The Friday before the last day of classes.
Direct Loans	Eligibility is based on the student's FAFSA. The student must enroll for at least 6 credit hours during the semester. An MPN and Entrance Counseling is required in order to receive this aid.	The Friday before the last day of classes.
Direct Plus Loans	Graduate students or parents of dependent students must apply for Plus Loans on <a href="http://studentaid.gov">studentaid.gov</a> . An MPN and Entrance Counseling is required in order to receive this aid.	The Friday before the last day of classes.
Federal Work-Study	Eligibility is based on the student's FAFSA and Estimated Financial Aid (EFA). Students must apply for a work-study position on the WBU website.	The last business day of November for the fall semester. The last business day of April for the spring semester.
Federal Supplemental Educational Opportunity Grant (SEOG)	Eligibility is determined by the student's FAFSA. Once all the funds are awarded, no other students can receive this type of aid, so early application is encouraged.	The Friday before the last day of classes.

### State Financial Aid

Students must apply for the Arkansas Academic Challenge by July 1st and accept the award in the Arkansas Scholarship Application Portal. Students can apply or access their Arkansas Academic Challenge Information at [sams.adhe.edu/](http://sams.adhe.edu/). Students can also see all the rules and regulations for the Arkansas Academic Challenge at this site. For a student to be eligible for the Arkansas Academic Challenge, he/she must be an Arkansas resident and receive a minimum of a 19 superscore on the ACT. To continue to be eligible for the Arkansas Challenge, the student must take at least 15 credit hours each semester and earn at least 30 hours of credit during the academic year. Freshmen must take at least 12 hours their first semester, 15 hours their second semester, and earn at least 27 hours of academic credit during the school year. For the most up to date information about the regulations for the Arkansas Academic Challenge, visit

[sams.adhe.edu](http://sams.adhe.edu).

### **Arkansas Governor’s Distinguished**

The Governor’s Distinguished Scholarship is administered by the Arkansas Department of Higher Education (ADHE). The regulations for this scholarship can be found at this link. This section will list the basic eligibility requirements, but for a more comprehensive description, please go to the link above. Because this scholarship is through the Arkansas Department of Higher Education, and not WBU, be sure to check the regulations on their website, as they are often updated and changed. The Governor’s Distinguished Scholarship is for graduating high school seniors who have scored a minimum of 32 superscore on the ACT and graduated from an Arkansas high school. Students that receive the Arkansas Governor’s Distinguished Scholarship are also eligible for the WBU Distinguished Scholarship.

### **Arkansas Military Dependent Scholarship**

The Military Dependents Scholarship is administered by the Arkansas Department of Higher Education (ADHE). The regulations for this scholarship can be found at [sams.adhe.edu](http://sams.adhe.edu). This section will list the basic eligibility requirements, but for a more comprehensive description, please go to the link above. Because this scholarship is through the Arkansas Department of Higher Education, and not WBU, be sure to check the regulations on their website, as they are often updated and changed.

### **Institutional Aid**

WBU offers many scholarship opportunities for students. In order to receive institutional aid, the student must be enrolled in at least 12 hours. The student may receive a prorated amount of institutional aid if they enroll in less than 12 hours and are in their 7th or 8th semester. The prorated amount will be based on the number of hours the student is enrolled in. If a student drops below 12 hours, the table below describes the policy for the amount of institutional aid the student will be able to keep.

<b>Week</b>	<b>Total Institutional Aid Kept</b>	<b>Total Institutional Aid Reversed</b>
One	20%	80%
Two	30%	70%
Three	40%	60%
Four	60%	40%
Five	80%	20%
Six and Following	100%	0%

The student must adhere to the WBU Student Handbook to receive Financial Aid. WBU reserves the right to alter a student’s institutional scholarship if the student fails to follow the WBU

Student Handbook. Students who enter into their second disciplinary offense in one semester forfeit institutional and private scholarships immediately and become ineligible for institutional and private scholarships for the following semester. Future eligibility will be determined on an individual basis by the Financial Aid Committee. The student must also maintain a sympathetic and cooperative attitude toward the purpose and policies of WBU.

If a student withdraws voluntarily or due to disciplinary reasons from an activity for which the student is receiving financial aid, then the student's institutional aid for that program will be prorated based on the number of days completed in the semester.

The student must complete their FAFSA and all required documentation to receive any institutional aid. The student can receive institutional aid for up to 160 credit hours attempted, 10 semesters, or until a bachelor's degree is earned, whichever comes first.

The amount of institutional aid may not exceed the student's direct college cost, which includes tuition, fees, room, board, and books charged to the student's account. Any institutional aid awarded above this amount will be adjusted. No refund or cash payments will be given based on institutional aid.

All scholarships are subject to availability and there are a limited number of scholarships in each category. Early application is encouraged. Students may not receive institutional financial aid during the summer term or winter intersession. If a student withdraws from WBU and later reapplies for admission, the reason for the student's original withdrawal will determine if the student is eligible to receive institutional aid or if the student will be placed on institutional financial aid suspension. The Financial Aid Office will review reapplicants and determine their aid eligibility. If the student is placed on institutional financial aid suspension, the student can appeal to the Financial Aid Committee to have their financial aid reinstated.

Below is a list of the institutional aid at WBU.

### **Founder's Scholarship**

The Founder's Scholarship is for students who receive at least a 28 superscore on the ACT or is ranked 1<sup>st</sup> or 2<sup>nd</sup> in their graduating high school class. It amounts to \$6,000 per semester. The Founder's Scholarship is a freshman academic scholarship. Transfer students are ineligible to receive the Founder's Scholarship.

### **President's Scholarship**

The President's Scholarship is for students who receive at least a 24 superscore on the ACT. It amounts to \$5,000 per semester. The President's Scholarship is a freshman academic scholarship. Transfer students are ineligible to receive the President's Scholarship.

### **Dean's Scholarship**

The Dean's Scholarship is for students who receive at least a 20 superscore on the ACT. It amounts to \$4,000 per semester. The Dean's Scholarship is a freshman academic scholarship. Transfer students are ineligible to receive the Dean's Scholarship.

### **University Grant**

The University Grant is for students who receive at least an 18 superscore on the ACT. It amounts to \$2,500 per semester. The University Grant is a freshman academic scholarship. Transfer students are ineligible to receive the University Grant.

### **Opportunity Grant**

The Opportunity Grant is awarded to students determined by the Financial Aid Office. This award does not have a minimum ACT score in order for the student to receive this scholarship. Students may only receive this award if they are selected by the Financial Aid Office to receive it. This scholarship is for \$1,500 per semester. The Opportunity Grant is a freshman academic scholarship. Transfer students are ineligible to receive the Opportunity Grant Grant.

### **Summit Scholarship**

The Summit Scholarship is a transfer academic scholarship. Freshmen and current students are ineligible to receive this scholarship unless they entered WBU as a transfer student. Transfer students who have a cumulative transfer GPA of at least 3.0 are eligible to receive this scholarship. The amount of this scholarship is \$4,000 per semester.

### **Excellence Scholarship**

The Excellence Scholarship is a transfer academic scholarship. Freshmen and current students are ineligible to receive this scholarship unless they entered WBU as a transfer student. Transfer students who have a cumulative transfer GPA of at least 2.5 are eligible to receive this scholarship. The amount of this scholarship is \$3,000 per semester.

### **Transfer Grant**

The Transfer Grant is a transfer academic scholarship. Freshmen and current students are ineligible to receive this scholarship unless they entered WBU as a transfer student. Transfer students who have a cumulative transfer GPA of at least 2.0 are eligible to receive this scholarship. The amount of this scholarship is \$1,500 per semester.

### **Athletic Scholarships**

Athletic scholarships are awarded by the coach of the program.

### **Performing Arts Scholarships**

Performing arts scholarships are awarded by the director of the program.

### **Williams Works**

The Williams Works Program is a work education program designed to help students cover their Cost of Education (COE). For more information on the Williams Works Program, please review the Williams Works Program Policy.

### **Legacy Scholarship**

The Legacy Scholarship is for students whose parent(s) attended WBU. The parent had to attend WBU for a minimum of one semester in order for the student to be eligible for this scholarship. In order to receive the scholarship, the student must complete the application on the WBU website. The Legacy Scholarship is \$500 per semester. It can be stacked with other institutional

scholarships up to the Cost of Attendance excluding varsity basketball scholarships.

### **Ministerial Dependent Scholarship**

The Ministerial Dependent Scholarship is for students whose parent works as a minister for a Southern Baptist Church. Students whose parent works as a denominational employee for the Arkansas Baptist State Convention are eligible for this scholarship. If the parent is retired or deceased after working as a Southern Baptist minister, the student is still eligible for the scholarship. The student must fill out an application on the WBU website in order to receive the Ministerial Dependent Scholarship. The student must submit proof of the parent's employment to the WBU Financial Aid Office. This proof can include a picture of the church website's staff page with the parent's name and image, or a letter from the church stating proof of employment. The Ministerial Dependent Scholarship will cover either 50% of tuition or \$500 per semester stacked with an institutional scholarship, whichever is greater. If the Ministerial Dependent Scholarship covers an amount equal to 50% of tuition, the student is ineligible for all other institutional aid.

### **Church Matching Scholarship**

Students may receive the Church Matching Scholarship if their church provides a scholarship for them. The church must submit the check to WBU with a note indicating the student and the semester that the scholarship is to go toward. The Church Matching Scholarship will match the amount that the church provides for the student, up to \$1,750 per semester. Students in Williams Works can only receive a match amount of up to \$500 per semester. In order to receive the Church Matching Scholarship, a representative of the church must complete the Church Matching Scholarship Application on the WBU website. The application must be submitted by 4:30 P.M. on the first business day on or after September 15th for the fall semester or January 30th for the spring semester.

### **Missionary Dependent Scholarship**

The Missionary Dependent Scholarship is for students who are eligible for the TCK College Allowance from the International Mission Board of the Southern Baptist Convention. The student must be a dependent of the parent working as a Southern Baptist missionary, according to the FAFSA guidelines. A student receiving the Missionary Dependent Scholarship is ineligible for any other institutional aid.

### **WBU Distinguished**

A student is eligible for the WBU Distinguished Scholarship if the student receives the Arkansas Governor's Distinguished Scholarship. The WBU Distinguished Scholarship will cover the remaining balance of tuition, student service fee, technology fee, dorm charges, meal plan, dorm activity fee, lab fees, and books minus all other scholarships and grants. The WBU Distinguished Scholarship will not cover private dorm fees, extended meal plans, independent studies, tuition charges above 17 hours, or special class fees other than lab fees. Any charges not expressly listed in this paragraph are not covered by the WBU Distinguished Scholarship. Students that receive the WBU Distinguished Scholarship are ineligible to receive any other institutional aid. If a student lives in married housing, the WBU Distinguished Scholarship will not cover rent charges. The WBU Distinguished Scholarship cannot net a refund to the student's account. The student can participate in the Federal Work-Study Program if they are eligible, or receive loans

and these amounts will not be considered when determining the amount the student receives from the WBU Distinguished Scholarship.

### **Baptist Associational Scholarship**

The Baptist Associational Scholarship is \$500 per year. A student may only receive this scholarship for a maximum of one year. The student must be nominated by a Director of Associational Missions. The Director of Missions must submit a letter of recommendation to the WBU Financial Aid Office in order for the student to receive this scholarship.

### **Family and Child Scholarship**

The Family and Child Scholarship is awarded to single students from the Arkansas Baptist Family and Child Care Services. The Family and Child Care Agency provides books and a personal expense allowance for the student. The student must maintain a 2.0 GPA. This scholarship is provided by a combination of private scholarships and institutional aid. The Family and Child Scholarship covers tuition, student service fee, technology fee, dorm charges, and meal plan, minus all other forms of aid excluding loans and work-study. The scholarship does not cover any tuition charges over 17 hours, private room fees, or the extended meal plan options.

### **Student Ambassador Scholarship**

The Student Ambassador Scholarship is for students who serve as a campus host. The student will help give tours, guide prospective students and families, and administer preview day events. Student Ambassadors are selected by the Admissions Office. The Student Ambassador Scholarship is \$500 per semester. The student must continue their duties as a Student Ambassador in order to continue to receive the scholarship.

### **New Student Orientation Scholarship**

The New Student Orientation Scholarship is for returning students who serve the Student Affairs Office to help administer New Student Orientation. This scholarship is \$200 in the semester that the student served during New Student Orientation. Students that receive this scholarship are selected by the Student Affairs Office.

### **Private Aid**

Private aid, also called Restricted Scholarships, are funds that have been set up by donors. WBU must follow the restrictions that the donors set upon the funds. Students must complete the Restricted Scholarship Application on the WBU website to be considered for private aid. For many of the private scholarships, it is required that the student complete a thank you note to the donor. The student will need to go to the Office of Institutional Advancement to complete the thank you note. The scholarship funds will not be disbursed to the student's account until the thank you note is completed. All private scholarships, unless otherwise stated in the restrictions, are awarded on a year-to-year basis. These scholarships do not automatically renew each year.

### **Satisfactory Academic Progress**

Satisfactory Academic Progress (SAP) is a federal requirement that allows WBU to participate in Title IV programs. For a student to receive aid, the student must meet all the requirements in this policy in addition to the requirements in the Financial Aid Policy and Procedure Manual.

Students that are on Financial Aid Suspension are ineligible to receive Title IV aid, institutional aid, or private aid.

The table below shows the minimum cumulative GPA requirements that the student must have to avoid being placed on Financial Aid Suspension. In addition to the GPA requirement in the table below, students must also pass at least 75% of the hours they attempt.

<b>Total Credit Hours Attempted</b>	<b>Financial Aid Suspension</b>
0-59	1.5 Cumulative GPA
60 or more	2.0 Cumulative GPA

If a student is placed on Financial Aid Suspension, the student may decide to appeal to the Financial Aid Committee. The student must provide the following in order to appeal for their financial aid to be reinstated:

1. Submit a letter of appeal to the Financial Aid Committee. The letter must include the student's name, the reason the student did not meet SAP requirements, and the student's plan to ensure academic success in the future.
2. Submit any documentation that supports the student's claim.
3. The student must have their academic advisor submit a recommendation to the Financial Aid Committee using the form located at [this link](#).
4. If a degree is declared, the student must submit a degree plan that outlines the student's plan for completing their degree.
5. The student must sign and submit their unofficial transcript to the Financial Aid Office.
6. The student must submit the Financial Aid Suspension Appeal form to the Financial Aid Office.

If the Financial Aid Committee approves the appeal, the student will be placed on Financial Aid Probation. A student may receive financial aid during any semester they are on Financial Aid Probation, and they must complete 2 hours of tutoring per week in the Student Success Center. The tutoring hours must be logged according to the policies in the Student Success Center. A student on Financial Aid Probation will be placed on Financial Aid Suspension if, in the semester following the student's placement on Financial Aid Probation, the student's semester GPA (not cumulative) falls below 1.75, the student earns less than 12 hours of credit during the semester, or the student fails to complete their tutoring hours requirements. Any summer hours taken will count towards the previous spring's semester hours. Any winter hours taken will be counted towards the previous fall's semester hours.

The decision of the Financial Aid Committee is final and cannot be appealed or overruled.

### ***Williams Works***

The Williams Works initiative is designed to provide an affordable path to an academically outstanding, Christ-centered university education. Students selected for Williams Works agree to

work 16 hours per week through the fall and spring semesters, which amounts to 256 hours per semester. Students who complete those work hours have their tuition and student service fees covered in full.

Additionally, Williams Works students can apply to work full-time (40 hours per week) through the summer months to cover the following year's room & board expenses. Those who work half of the summer earn one semester's room and board, while those who work the full summer will have both semesters' room and board (standard semi-private dorm room plus one of the standard meal plan options plus dorm activity fee) covered for the following year.

Jobs in the Williams Works program cover a broad and growing range of positions. They include growing and harvesting produce on Eagle Farms, tending the pasture-raised egg operation, selling our products at Williams Corner, operating the Hotel Rhea in downtown Walnut Ridge, working with a community partner such as Custom Pak or Lawrence Healthcare, or serving in a job on the WBU campus.

Williams Works students have the opportunity to apply for different positions each year. Students may apply for Williams Works online at <https://williamsbu.edu/williamsworks/>.

*For more information regarding the Williams Works program, please refer to the [Williams Works Program Policy](#).*

### ***Veterans Educational Benefits – GI Bill®***

*Active duty and veteran service members and their dependents may be eligible for VA Educational Benefits under a specific GI Bill®. For more information, visit the Veterans Affairs section of the academic catalog or visit our website at <https://williamsbu.edu/veteran-affairs-4/>*

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at <https://www.benefits.va.gov/gibill>.



## ACADEMIC REGULATIONS

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### Catalog Change and Student Responsibility

Students are responsible for knowing and complying with catalog regulations governing admission, registration, degree plans, graduation requirements, payment of tuition, withdrawal, academic probation, academic suspension, etc. Each student will complete the requirements for graduation in the catalog in effect on the date of University entrance. If a subsequent decision is made to follow a later catalog, through a *bona fide* change in major or for other causes, the requirements in effect at that time must be met. A student who withdraws and subsequently returns to Williams may be required to fulfill the requirements of the most recent catalog or catalog addendum. The Academic Dean will assist in such cases. The semester in which a course is offered, as listed in the catalog, is subject to change. Every effort is made to achieve fair and reasonable adjustments for students affected by curricular change. Courses with insufficient enrollment may be subject to cancellation prior to the first day of class.

The curriculum, policies, and procedures of the University are under continuing evaluation and review, and a given catalog does not constitute a contract with the student.

### Academic Advisor

*Students are personally responsible for completing all requirements established for their degree by the University and the department.* It is the student's responsibility to know the requirements for the appropriate degree program. Faculty advisors will assist students in preparing schedules, completing degree plans, and generally will counsel students on academic matters, but advisors may not assume responsibility for the student's academic progress and ultimate success or failure in a given program of study.

Any substitution, waiver, or exemption for any established requirement or academic standard may be accomplished only with the approval of the department chairperson and the Academic Dean.

### Academic Honesty Policy

Williams considers cheating to be the basis for disciplinary action. Students are to avoid giving or receiving information on tests or examinations, using any unauthorized aids on tests or examinations, or submitting someone else's work for their own. The unsanctioned use of artificial intelligence technology in writing assignments (e.g., a service like ChatGPT) will be treated as a violation of the academic honesty policy and subject to the same punishment as cheating or plagiarism.

Faculty members are encouraged to be alert to cheating. Faculty will initiate the disciplinary action appropriate for all acts of observed dishonesty, as well as file a report of the incident and intended disciplinary action with the Academic Dean. Any appeal by the student should be made in writing to the Academic Dean. If the Academic Dean stipulates, the student may appear before the Academic Dean and the instructor. A written report of this hearing and decision will become a part of the student's permanent academic and/or disciplinary file. An appeal of this action by either the student or the instructor will follow the appeals process as stipulated in the Student Handbook, *Disciplinary Procedures and Sanctions*.

### Academic Probation and Suspension

Students who fall below certain GPA benchmarks will be placed on academic probation the following semester. During the semester they are on probation, students have an opportunity to raise their GPA to the required minimum.

Students who fail to raise their GPA to the required threshold will be academically suspended for one semester. The purpose of academic suspension is to provide students with time away from the University to examine and re-evaluate their academic problems and goals. Students who are suspended must submit an application for readmission.

A student placed on academic suspension may submit a letter of appeal to the Academic Affairs Committee. The student should clearly state the reasons for the unacceptable academic performance and outline a plan of action for improved performance. The student must submit the letter of appeal within 30 days of being placed on academic suspension. All decisions of the dismissal review are final.

	<b>Academic Probation</b>	<b>Academic Suspension</b>
<b>Less than 60 hours attempted</b>	Students attempting less than 60 hours of credit are placed on academic probation if their cumulative GPA is less than 1.5 on hours attempted at WBU.	Students on probation whose GPA on work attempted the following semester is less than 1.65 will be suspended for one semester.
<b>60 to 75 hours attempted</b>	Students attempting at least 60 semester hours of credit will be placed on academic probation any time the cumulative GPA falls below 2.00.	Students on probation will be academically suspended if their cumulative GPA falls at or below 1.65.
<b>76 to 89 hours attempted</b>	Students attempting at least 60 semester hours of credit will be placed on academic probation any time their cumulative GPA falls below 2.00.	Students on probation will be academically suspended if their cumulative GPA falls at or below 1.80.
<b>90 or more hours attempted</b>	Students attempting at least 60 semester hours of credit will be placed on academic probation any time the cumulative GPA falls below 2.00.	Students on probation will be academically suspended if their cumulative GPA falls at or below 1.90.

### Academic Records

Records of end-of-term final grades from each course are kept in the Office of Academic Affairs for a minimum of three years, after which time the records are destroyed. Final grades are kept on transcripts of each individual student who has attended the University since its founding in 1941. Transcripts are available upon request.

### Articulation Agreements

Williams Baptist University has entered into articulation agreements with other institutions of higher education to enable an effortless transition to WBU. Following is a list of colleges and universities with whom articulation agreements exist:

#### *Associate of Arts*

- Arkansas Northeastern College
- Arkansas State University – Mid-South
- Arkansas State University – Newport
- Black River Technical College
- Cossatot Community College – University of Arkansas
- Ozarka College
- Phillips Community College – University of Arkansas

Shorter College  
Three Rivers College  
University of Arkansas Community College at Batesville

***Associate of Applied Science (Nutrition and Dietetics Focus)***  
Black River Technical College

***Associate of Science in Criminal Justice***  
Arkansas State University – Newport  
Black River Technical College  
East Arkansas Community College  
Ozarka College  
University of Arkansas Community College at Batesville

***Concurrent Credit***  
Piggott High School

### Auditing Courses

Enrollment as an auditor is permitted in most courses, subject to approval of the Academic Dean and the course instructor. Courses in studio art and applied music may not be audited.

The fee for auditing a course is \$165.00 *per semester hour*. For students currently enrolled full time, an audit course will be included in the 12–17 hour general expense charge. Should an audit course place a student in “18 hours and above,” the student will be responsible to pay \$160 per hour for the number of hours above 17 hours. An audit does not qualify a student for regular full-time status if the student enrolls for less than 12 hours.

An auditing status may be changed to credit status if the change is requested by the fifth week of the semester, the student has submitted all official documents to meet the requirements for admission and all course work required by the instructor has been completed. The auditing fee will then apply to the regular course fee. However, a student enrolled for credit cannot change to audit status after the add/drop period has ended.

Though an audited course carries no academic credit, the auditing student's transcript will show that particular courses were audited, provided the student conforms to the audit requirement for the course as indicated by the instructor.

### Change of Schedule

A student may add a course(s) up to the end of the first week of the semester or drop a course(s) up to the end of the twelfth week of the semester. Students who wish to drop a course **must** obtain a drop slip from the Office of Academic Affairs and have it properly executed by the deadline. A grade of "W" (Withdrawal) will be recorded if the course is officially dropped by or in the twelfth week; otherwise, a grade of "F" will be recorded. Refunds for dropped courses will be made according to the Refund of Fees Schedule. Anyone who is not properly enrolled in a course cannot receive credit, and anyone who is not officially dropped from a course cannot

receive a refund. A course withdrawal fee is assessed by the business office in the amount of \$10 if paid in cash or \$15 if charged to a student's account.

### Class Attendance

Students are expected to attend every class session. Each instructor will maintain current records and will, upon request, furnish an accurate report of any student's attendance pattern to the appropriate administrative offices. Attendance is checked beginning with the first time the class meets; therefore, late registrants will have some absences when they attend their first class. When students are absent, for any reason, they are still responsible for the content of the missed lecture and for any assignments. If the absence causes the student to miss a major examination, that exam may be made up if the instructor is convinced that the absence was justified. A student's attendance record is a legitimate part of the criteria which the instructor may use in assigning a grade for the course. It is the responsibility of students to be aware of the attendance policies for their classes.

After a student has missed the equivalent of one week's work, the student may be required to justify any further absences to the Academic Dean or the Academic Affairs Committee. If the student is unable to do so, the student may be required to withdraw from school. If a student is negligent or dilatory in class attendance or assignments, the instructor may, after consultation with the Academic Dean, suspend the student from class without the privileges of attendance or credit. (An administrative withdrawal fee will be assessed by the business office in the amount of \$15.) The student may apply for reinstatement but may be reinstated only with the consent of the instructor and the Academic Dean. A letter grade of "W" will be entered for the course if suspension occurs prior to the 13th week; an "F" will be entered if suspension occurs after the 12th week.

Certain absences may be regarded as *excused*. These excused absences are those where the student is required by the institution, in accordance with institutional protocols and policies, to miss class (for medical, athletic, or academic reasons). In any case, students are expected to give their faculty members proper and timely notice of such absences and make up any and all work missed. All other absences are treated as unexcused.

### Classification of Students

A student who is regularly enrolled and who has less than 30 semester hours of credit is classified as a freshman. One who has earned a minimum of 30 semester hours of credit but less than 60 is classified as a sophomore. A student who has earned at least 60 hours of credit but less than 90 hours of credit is classified as a junior. A student who has earned 90 hours or more is classified as a senior. A student is classified as a special student if registered for less than 8 semester hours, or if the student is not pursuing a degree program.

### Courses

Williams Baptist University assigns credit hours on the basis of seat time in the course (or the equivalent amount of work in virtual courses or independent studies) and the number of out-of-class hours required to equal the number of credit hours each week. Course numbers are assigned based on credit hours, class level, and degree program. The number of credit hours

needed for a course is initially proposed by the department in which the course will be taught.

### Semester Hour

The unit of credit is the semester hour, which is the credit given one lecture period (50 minutes) per week, or equivalent, for the duration of the semester.

### Course Numbering

Each course offered by the University is designated by an academic discipline and a number composed of four digits. The first digit of the four-digit course number indicates the level of the course. A "1" indicates freshman level, a "2" indicates sophomore level, a "3" indicates junior level and a "4" indicates senior level. The last digit of the four-digit course number indicates the number of semester credits.

### Course Approval

The committee for academic affairs assesses course proposals, including course descriptions, student learning outcomes, and syllabi, to ensure that the course is appropriate for the curriculum and the number of proposed credit hours is proportionate to the assigned work in the course. After approval from the committee, the course proposal is submitted to the entire faculty. If approved by faculty, the course is given a course number by the Office of Academic Affairs. Approved courses do not need to be re-proposed for other modes of delivery unless the course description, content, and student learning outcomes are substantially changed.

### Courses Offered on Demand

The course will be offered when interest is demonstrated by a sufficient number of students.

### Full-Time Student Definition

Any student enrolled for at least 12 semester hours of credit is considered a full-time student. Williams recommends that full-time students take the normal load of 16 semester hours in order to meet graduation requirements within 4 academic years.

No student may schedule more than 18 semester hours without the permission of the Academic Dean. A student must have a cumulative average of no lower than a "B" to schedule a load of more than 18 hours. If a student is concurrently enrolled in another college or university, the above policy still applies.

### Junior/Senior-Level Course Requirements

Typically, students should expect, as part of their degree programs, to complete *not less than 40 hours* of junior/senior-level course work. (The atypical instances where a degree program or major requires fewer upper-level hours will be off-set usually by very substantial requirements of applied or other rigorous specialized courses.) Students will often be required to complete more than 40 hours of upper-level course work depending upon their major and specific departmental or program requirements. To earn a bachelor's degree a student must complete all course/hour requirements of a major or program of studies as described in the Catalog, including all required

upper-level hours of instruction. (Note: It is strongly recommended that a student complete at least 45 hours before taking 3000 or 4000 junior/senior-level courses.)

## Course Credit

### **Credit by Independent Study**

Students may apply to the Academic Dean requesting permission to take a course not currently offered but included in the curriculum. Such directed individual study courses are subject to the following provisions:

- The student must prove that such an arrangement is a matter of academic necessity.
- The student has never been enrolled in the class previously.
- The student and instructor shall draw up a program of study which the student must complete satisfactorily, subject throughout to review and approval by the Academic Dean and/or an interdisciplinary committee appointed by the Dean.
- The tuition fee for directed individual study will be in addition to the regular per semester tuition charge.
- Duration of the course will be the normal semester time frame.

### **Credit by Examination**

WBU grants degree credit on the basis of a number of advanced-standing examinations. The total credit by examination which may be counted toward a degree may not exceed 30 hours, and not more than 9 of these may be counted in the major, nor 6 in the minor.

### **WBU Credit Examination**

Credit by examination is available for a limited number of courses as determined by the respective departments and/or divisions. If, based on previous training and experience, a student believes he or she can pass an examination for credit on a course offered at Williams, the student may petition the chairperson of the department to take such an examination. A student may not receive credit by examination for any course which has been audited previously or after having taken a more advanced course.

Application forms for credit by examination may be obtained from the Academic Dean. The examinations are planned and supervised by the chairperson of the department in which the student desires to receive credit or by the instructor appointed by the chairperson. Application forms must be signed by the instructor who administers the test, the chairperson of the department, the Academic Dean, and the Registrar.

Half of the regular tuition fee per semester hour for each examination must be paid to the Business Office and the receipt presented to the instructor before the examination may be taken.

After the examination is completed, the instructor must submit the examination papers, the signed application, and the fee receipt or the fee receipt number to the Academic Dean who is responsible for having the credit recorded in the office of the Registrar. The examination must be completed with a grade of "C" or above. Tests will be offered on a departmental basis once each semester on a designated Saturday.

### **CLEP Credit**

A student may earn up to 30 college credits through the College-Level Examination Program

(CLEP). Credit may be earned through the General Examinations or the Subject Examinations by scoring at the 50th percentile or above. (Some departments require special/higher scores for CLEP exams. Some departments do not accept CLEP credits. Contact the Registrar for exclusions or stipulations.)

### **Advanced Placement**

The University accepts credits established by a grade of three or higher in the Advanced Placement program of Educational Testing Service. Scores should be reported to the Office of the Registrar.

### **Transfer Credit**

Transfer credit will be accepted on all regular college credit courses taken at a regionally accredited institution. Admission cannot be completed nor credits granted until all necessary transcripts and information have been forwarded and evaluated. It is the applicant's responsibility to submit necessary materials for the adequate evaluation of any transcripts. Official transcripts from all previously attended colleges or universities must be on file in the Registrar's Office before a student may be granted any transfer credit or receive any grades from Williams.

No more than 66 semester hours will be accepted from an accredited two year institution. Up to 30 hours may be accepted from a regionally accredited theological seminary or from educational institutions not accredited by a regional accrediting agency only after the student has achieved a 2.00 GPA on at least 12 hours during the first semester at Williams. Highly specialized and technical courses such as vocational and paramedical courses will not be accepted.

Specific credits granted will depend upon the accreditation status of the institution(s) involved, upon course equivalencies and upon grades earned. Courses accepted must be consistent with the curriculum of Williams. All grades from acceptable college-level courses will be used in calculating the cumulative GPA. Students who wish to retake those compatible courses in which they have received a D or F must repeat those courses at Williams.

Students currently enrolled at Williams who wish to take courses (traditional, correspondence, computer- based, etc.) at another institution and who wish to transfer those credits back to Williams must obtain approval from the Registrar's Office before pursuing course work at another institution. Students needing transfer credits to graduate must make certain that those official transcripts are on file in the Registrar's Office by 12:00 noon on the official day for posting grades prior to their scheduled graduation date. Failure to comply with this rule could result in the denial of graduation and participation in commencement exercises.

### **Hybrid Courses**

Hybrid courses offered by WBU include a mixture of online and in-person components. While the course may have a significant online component (offered synchronously or asynchronously), physical attendance is required for some of the components integral to the completion of the class. These in-person components may include but are not limited to lectures, student presentations, or examinations.

## **[Degree Plan](#)**

Every student pursuing a degree is expected to file a degree plan as soon as the degree objective is decided. This plan should be filed in the Office of the Academic Dean no later than the end of the student's junior year. Transfer students entering as sophomores, juniors, or seniors must file during the first semester of attendance. The degree plan form, which may be obtained online, must be completed in consultation with the student's academic advisor and the department chairperson and must be approved by the Academic Dean. The student is responsible for the content and successful completion of the degree plan. If no satisfactory plan can be agreed upon, the student may not be allowed to continue in the program. This degree plan provides the program which, if completed successfully, becomes the basis for the conferring of the degree. Any change in the degree program must be approved by the academic advisor, departmental chairperson, and Academic Dean. A student may not graduate without an approved degree plan on file in the Academic Dean's office.

### English Proficiency Exam

All students seeking a baccalaureate degree must demonstrate a proficiency in Basic English grammar and usage by taking the English Proficiency Examination (EPE). Students will take the English Proficiency Examination at the end of Composition II (EN 1123).

Students who do not complete EN 1123 Composition II at WBU must take the examination before graduation. The English Department will administer the EPE once each semester. The test will consist of a five-paragraph essay to be written on a topic chosen by the English faculty.

### English as a Second Language (ESL)

Williams will accept ESL courses from colleges or universities that grant institutional credit for those courses. A maximum of 24 credit hours of ESL courses will transfer. A student may count up to nine hours of ESL credit toward graduation with approval from the respective department chair.

### Intent to Graduate

Students must complete the online Intent to Graduate form before the last day of registration for their final fall semester at Williams. Normally, this means that second semester juniors will complete and submit the form before or during the spring registration of the *year* preceding their intended date of graduation. This form is a requirement for graduation.

### Final Check

The Registrar will conduct a Final Check of all students planning to graduate. The Final Check process will involve a close scrutiny of a student's course work and all graduation requirements (English Proficiency Exam, GPA, etc.). Deficiencies in any area will result in the delay or denial of graduation.

### Grading System

*The letters A, B, C, D, F, and W are used in indication the following qualities:*

- A - Excellent
- B - Above Average

- C - Average
- D - Below Average
- F - Failure to attain a minimum level of achievement, or unofficial withdrawal from a course
- W - Withdrawal from a class or complete withdrawal from the University
- P/S - Pass/Satisfactory (no grade points issued)
- AU - Audit
- I\* - Incomplete
- R - an "R" in front of a grade indicates the course has been repeated

*Any appeal for change of grade must be made to the Dean of Academic Affairs within six weeks of the end of the semester or term in question.*

\*A grade of incomplete is given only if circumstances beyond the student's control prevent the completion of the course during the semester. Students requesting a grade of incomplete must first consult their instructor, and the instructor must recommend the same to the Academic Dean by submitting the required form, which is also signed by the student. Students receiving an "I" have three months from the date the "I" is received to complete the coursework; otherwise the "I" is automatically changed to "F". Examples of extenuating circumstances include but are not limited to:

- Severe illness
- Death of a close relative
- Military Duty
- Pregnancy

### **Grade Points**

*A student's grade point average (GPA) is computed by dividing the total number of grade points accumulated by the total number of semester hours attempted.*

*A – 4 points per semester hour*

*B – 3 points per semester hour*

*C – 2 points per semester hour*

*D – 1 point per semester hour*

*F – 0 points per semester hour*

### **Progress Reports**

*Students may view their progress for mid-term and final grades by logging into their Blackbaud account. Unofficial transcripts with all coursework may also be obtained via Blackbaud.*

## **Academic Distinction**

### **President's List**

Students taking 12 semester hours or more of degree credit and earning a GPA of 4.0 will be recognized by placement on the President's List.

### **Dean's List**

Students taking 12 semester hours or more of degree credit and earning a GPA of 3.5, but less than 4.0 at the end of a semester, will be distinguished by placement on the Dean's List.

## **Graduation with Honors**

### **Bachelor's Degree**

Students earning an average of 3.5 or above in all University courses graduate as honor students as follows: 3.5-3.69, cum laude; 3.70-3.84, magna cum laude; 3.85-4.00, summa cum laude. A student earning the distinction of summa cum laude, and also achieving a GPA uniquely higher than all other graduates, will be recognized as graduating with Highest Honors.

### **Associate's Degree**

Students earning an average of 3.5 or above in all University courses graduate as honor students as follows: 3.50-3.89, with Distinction; 3.9-4.00, with Special Distinction.

### **Practicums and Internships**

Practicums and Internships are designed to provide an opportunity for students to gain practical experience in professions related to their career goals or for those who are preparing for graduate school. Students interested in a Practicum or Internship must seek approval and make necessary arrangements with their respective faculty member and department chair before enrolling in the course. Enrollment must be completed during the registration period of any given term and the completion of the course should be within the regular term time frame.

### **Repetition of Courses**

Students may request to repeat a course for a higher grade by completing the *Course Repetition Request Form*, which is available on the Registrar's page via the University website. The course grade in the first attempt will remain on the transcript and be marked with an "R". The grade earned on subsequent repetitions of a course will be averaged into the overall grade point average. **All "repeat" courses must be taken at WBU.**

Courses in which a student has made a grade of "D" or "F" may be repeated to raise the grade provided the student has not in the meantime completed a more advanced course for which the repeated course is a prerequisite. Regardless of the number of times a course is taken to achieve a passing grade, only one "D" or "F" grade will be replaced. All other attempts (whether successful or not) will be included in the GPA computation.

Courses in which a student has made a "C" or higher can be repeated ***only once***, and the lower grade of the two will be counted as the repeat and will not be calculated in the GPA. For instance, if a student initially makes a "B" in a class but repeats the course and makes a "C", the original grade of "B" will remain in the GPA calculations, while the "C" will remain on the transcript but will not count toward the GPA. It is the student's responsibility to complete the appropriate form and submit the same to the Office of the Registrar.

Students planning to attend graduate or professional schools should realize that those programs may have their own policies for including repeated courses in GPAs and should check with those programs for details.

### **Student Records**

The provisions of the Federal Education Rights and Privacy Act of 1974 (FERPA) prohibit the University from issuing transcripts or other personally identifiable student records without that student's written consent, except as indicated below:

- *Williams officials will have access to the records.*
- *Records may be released in connection with a student's application for financial aid.*
- *Certain state and federal officials have legal access to the records.*

Certain items are considered to be public information and may be released by the University without written consent unless the University is instructed to withhold such information from the public. Items of public information are: name, address, telephone listing, parent's names, date of birth, religious denomination, field of study, enrollment status, and participation in officially recognized activities and sports, weight and height of varsity athletes, dates of attendance, degrees and awards received, and previous educational institutions attended.

Any student who does not want this information released by the University must communicate this in writing to the Registrar by the end of the first week of classes each semester. A copy of the WBU policy concerning the Federal Education Rights and Privacy Act of 1974 is available in the Registrar's Office.

### Transcripts

*Parchment* is the preferred method for the processing of official transcript. Transcripts can be ordered online through *Parchment* by accessing the Registrar's page on the University website. A fee of \$15 will be charged for each official transcript. Processing transcript requests can take up to five business days.

### University Withdrawal

Students withdrawing from the University during a semester must obtain a *Withdrawal Form* from the Office of Academic Affairs and have it properly executed by the deadline. A student completing this process before the posted deadline in the Academic Calendar will have a "W" recorded on the permanent record. A student who withdraws without following this required procedure will be recorded as having withdrawn unofficially, while each grade will be recorded as an "F" and no fees will be refunded. Students cannot officially withdraw from school after the last day of classes prior to final examinations or while under disciplinary investigation. Refunds for withdrawals will be made according to the Refund of Fees Schedule (see Financial Information section).

*A student will not be considered withdrawn until the Withdrawal Form is successfully completed and returned to the Office of Academic Affairs.*



## DEGREES AND GRADUATION REQUIREMENTS

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The following degrees are offered at Williams Baptist University:

### **BACHELOR OF ARTS:**

Christian Ministries (Biblical & Theological Studies, Discipleship Ministries, Great Commission Studies, Sports Ministry), English, History, Liberal Arts, Political Science (Pre-Law Track), Music, and Sports Management

### **BACHELOR OF SCIENCE:**

Biology, Business Administration, Child & Family Studies and Social Services, Education (K-6 Elementary, 4-8 Middle Level, K-12 Music, Secondary English, Secondary Social Studies), Finance, Health & Physical Education, Health Studies: Gerontology Emphasis, Liberal Arts, Liberal Arts: Nutrition Emphasis, Marketing, Political Science (Criminal Justice Track), and Psychology.

### **ASSOCIATE IN ARTS:**

Associate in Arts and Associate in Arts: Theology

### [Degree Requirements](#)

To be eligible for a degree, the student must be of good moral character and must fulfill the academic requirements set forth in the respective degree programs. Departmental requirements may exceed the minimum requirements set forth below.

To qualify for an **associate degree**, the candidate must:

1. Satisfactorily complete at least 60 semester hours of approved work
2. Earn a cumulative grade point average of at least 2.00
3. Complete EN 1113 and EN 1123 with a grade of “C” or better
4. Earn at least 15 semester hours of credit at Williams Baptist University
5. Complete the Intent to Graduate form (See Academics, Intent to Graduate)

6. Pay all account balances in full by the first day of finals of the semester in which the student completes all degree requirements\* (Failure to settle account balances as stipulated will result in the failure to graduate. Balances paid by personal check must be paid *two weeks prior* to the first day of finals of the semester that a student completes degree requirements.)

To qualify for a **bachelor degree**, the candidate must:

1. Satisfactorily complete at least 120 semester hours of approved work
2. Satisfactorily complete all required upper level work in the student's major or program of study
3. Earn a cumulative grade point average of at least 2.00
4. Earn a cumulative grade point average of at least 2.00\* in the major or field or specialization
5. Complete EN 1113 and EN 1123 with a grade of "C" or better and take the English Proficiency Exam
6. Participate in the required outcomes assessment programs for general education and area of major
7. Complete (with advisor and department chair signatures) and file a degree plan in the Office of the Registrar. This should be done during the first semester of the junior year.
8. Earn at least 32 semester hours of credit at Williams Baptist University. Furthermore, the last 30 hours submitted for a degree must include 24 hours completed at Williams Baptist University. Prior approval of the Academic Dean is required to override this requirement.
9. Complete the Intent to Graduate form (See Academics, Intent to Graduate)
10. Pay all account balances in full by the first day of finals of the semester in which the student completes all degree requirements\*\* (Failure to settle account balances as stipulated will result in the failure to graduate. Balances paid by personal check must be paid *two weeks prior* to the first day of finals of the semester that a student completes degree requirements.)

*\*Some departments may require a higher GPA.*

*\*\*A Letter of Good Standing, diploma, etc. will not be issued until all student accounts are settled. In addition, degrees will not be posted to transcript until all student accounts are settled.*

To qualify for a **second bachelor degree**, the candidate must:

1. Satisfactorily complete all degree requirements for both degrees with a minimum of 32 hours beyond the first degree. (Note: Completion of all requirements for the second degree may require more than the additional 32 hours.)
2. Complete all requirements for qualifying the first bachelor's degree as detailed above.

### **General Education Requirement**

Fulfilling its mission to educate, equip, and enrich students to be articulate and contributing members of a global society, Williams requires a general curriculum of arts and sciences. The Williams General Education Program is among the most substantial of its kind. A salient feature of the College's academic culture, the General Education Requirement engages students deeply,

thoroughly in ideals and disciplines associated with the liberal arts tradition. Significantly, students progressing through the Williams General Education Requirement will also encounter the essential theological nexus of the University's mission interlaced throughout the various courses in the program and especially in the biblical studies component of the curriculum. Moreover, the General Education Requirement involves a conscious commitment on the University's part to ground all students in those fundamental skills of synthesis, inquiry, written and verbal communication so important for achievement in all of their postgraduate endeavors. Solidly wedded to meaningful content, (great books, important events and individuals, influential ideas) the General Education Requirement is intended also to help students consider and embrace different ways of *knowing* --represented in the substantial course work in various disciplines. Taken together, the General Education Requirement should lead students to a fuller appreciation of their individual God-given and potential and to a heightened sense of responsibility to others and to the larger world.

The General Education Requirement includes humanities, social science, history and religion, natural science, and health and physical education. The General Education Requirement is designed to be completed in the first two years of study. Students should enroll in English Composition I and English Composition II, sequentially, until they pass each course with a grade of "C" or better. Students who have not completed English Composition I and English Composition II before accumulating 60 degree hours must enroll in a composition class until the composition requirements are completed.

### Chapel

Chapel is a graduation requirement for all non-exempt WBU students. Students will receive a pass or fail chapel grade each semester of enrollment. To graduate, students must pass chapel three quarters (3/4) of the semesters in which they are enrolled at WBU. The Office of Student Affairs will track chapel attendance each semester for each student and will report the pass/fail grade to the Registrar's office. Students are required to attend eleven (11) chapels per semester. More details can be found in the Student Handbook.

### Minor

A minor consists of a substantial body of specified course work. Students should consult the appropriate department for details on minor requirements in that area.

## ASSOCIATE IN ARTS DEGREE REQUIREMENTS

### **The Biblical World (6 hrs.)**

The Biblical Story .....	3 hrs.
The Christian Worldview.....	3 hrs.

### **The Cultural World (15 hrs.)**

English Composition I and II.....	6 hrs.
World Literature I or II .....	3 hrs.
Speech Communication .....	3 hrs.
Humanities Elective (choose one) .....	3 hrs.
<i>(Any appreciation course or philosophy)</i>	

### **The Social World (9 hrs.)**

American History & Politics.....	3 hrs.
<i>(U.S. History Before 1865, U.S. History Since 1865, or American Govt)</i>	
The West & Global Cultures.....	3 hrs.
<i>(Western Civilization I or II or World Geography)</i>	
Social Sciences.....	3 hrs.
<i>(Sociology, Government, Psychology, or Economics)</i>	

### **The Natural World (3 hrs.)**

Physical Education Activity** .....	2 hrs.
<i>Natural Science and Mathematics</i> .....	10 hrs.
<i>(Must include at least one chemistry, biological science, or physical science course with a lab; Must include one mathematics course MT1133 or higher, excluding MT 3133, MT 4123, GS 3213, and GS 3233; MT 1123 Intermediate Algebra may be required if ACT Math score is less than 19. The mathematics requirement may be waived if ACT Math score is 28 or higher.)</i>	

*General Electives* ..... 18 hrs.

\*\*Students over the age of 30, veterans, and students with disabilities are exempt from the PE activity requirement except students pursuing a degree in Health & Physical Education or Sports Management, who must consult with the Health & Physical Education Department Chair for course substitution(s).

**TOTAL REQUIRED HOURS: 60**

## BACHELOR'S DEGREE GENERAL EDUCATION REQUIREMENTS\*

### **The Biblical World (6 hrs.)**

The Biblical Story.....	3 hrs.
The Christian Worldview.....	3 hrs.

### **The Cultural World (15 hrs.)**

English Composition I and II.....	6 hrs.
World Literature I or II.....	3 hrs.
Humanities Elective (choose two).....	6 hrs.

*(Any appreciation course, speech communication, or philosophy)*

### **The Social World (9 hrs.)**

American History & Politics.....	3 hrs.
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*(U.S. History Before 1865, U.S. History Since 1865, or American Govt)*

The West & Global Cultures.....	3 hrs.
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*(Western Civilization I or II or World Geography)*

Social Sciences.....	3 hrs.
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*(Sociology, Government, Psychology, or Economics)*

### **The Natural World (14 hrs.)**

Health and Physical Education**.....	4 hrs.
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*(One hour must be physical activity)*

Natural Science and Mathematics.....	10 hrs.
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*(Must include at least science course with a lab; Must include one mathematics course MT1133 or higher, excluding MT 3133, MT 4123, GS 3213, and GS 3233; MT 1123 Intermediate Algebra may be required if ACT Math score is less than 19. The mathematics requirement may be waived if ACT Math score is 28 or higher.)*

*\*These general requirements may be modified to meet specific degree requirements. See department sections in this academic catalog for details.*

*\*\*Students over the age of 30, veterans, and students with disabilities are exempt from the PE activity requirement except students pursuing a degree in Health & Physical Education or Sports Management, who must consult with the Health & Physical Education Department Chair for course substitution(s).*

**TOTAL REQUIRED HOURS for GENERAL EDUCATION REQUIRMENTS: 44 hrs.**  
**(Total required hours for Bachelor Degree: at least 120)**



## VETERANS AFFAIRS

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WBU VA Certifying Official:  
Tracy Henderson, Registrar  
[thenderson@williamsbu.edu](mailto:thenderson@williamsbu.edu)  
870-759-4130  
Swaim Administration Building

Williams Baptist University is a proud participant in the Veterans Educational Benefits programs through the Department of Veterans Affairs.

WBU is prohibited from providing commission, bonuses, or other incentive payments to Admissions Counselors for securing enrollment of students, including service members or those who are eligible to receive VA Educational Benefits. In addition, it is our policy to refrain from high pressure tactics or using unsolicited contacts while recruiting any student, including service members or those who are eligible to receive VA Education Benefits.

### How to Apply for VA Educational Benefits:

- Complete an online application at <https://www.va.gov/education/how-to-apply/>. For questions related to the application, please visit “Contact Us” at the top of the application page.
- When the application receives approval, the family will receive a Certificate of Eligibility (COE) letter, which provides information about the benefit the student will receive, the payment amount, and the length of time to use the benefit.
- The student must provide a copy of the letter for the VA Certifying Official.
- The student will register for classes. (VA only pays for courses applying to the student's major.)
- The campus VA Certifying Official will send an enrollment certification to VA when the above steps are complete.

## Benefit Opportunities

### *Montgomery GI Bill ®*

- Chapter 30: Montgomery GI Bill ® Active Duty (MGIB-AD)
  - Paid directly to student
- Chapter 1606: Montgomery GI Bill ® Selected Reserve (MGIB-SR)
  - Paid directly to student

### *Veteran Readiness and Employment (VR&E)*

- Chapter 31
  - Paid directly to school

### *Post 9/11 GI Bill ®*

- Chapter 33
  - Tuition paid directly to school
  - Housing stipend paid monthly to student
  - Books/Supplies paid at start of term to student

### *Dependant Education Benefits*

- Chapter 35
  - Paid directly to student

### *Military Tuition Assistance (TA)*

- Eligible Service members who decide to use TA must seek approval from an Educational Services Officer (ESO) or counselor within the Military Service prior to enrolling. Military TA must be requested and approved prior to the start date of the course. For more information visit:  
<https://www.dantes.doded.mil/FinancialAid/MilitaryTuitionAssistance.html>

*Williams Baptist University receives no notification on when your housing, book stipend, kickers, etc. are paid out since those funds are forwarded directed to the student.*

Students who are receiving VA Educational Benefits are required to complete the “VA Enrollment Certification Request” form each semester in order for the VA Certifying Official to certify your hours.

If a student receives Tuition Assistance (TA) funds through the Department of Veterans Affairs, the student must meet all general eligibility requirements. Students must attend at least to the 60% portion of the period for which the funds were provided to receive 100% of the TA funds. For students who did not attend until the 60% portion, the TA funds will be prorated on a proportional basis. For students who fail to enroll, 0% of the TA funds will be disbursed to the student’s account.

In accordance with Title 38 US Code 3679(c), this educational institution adopts the following additional provisions for any students using U.S. Department of Veterans Affairs (VA) Post-9/11 Bill® (Ch. 33) or Vocational Rehabilitation & Employment (Ch. 31) benefits, while payment to the institution is pending from VA. This educational institution will not:

- Prevent the student's enrollment;
- Assess a late penalty fee to the student;
- Require the student to secure alternative or additional funding;
- Deny the student access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution.

However, to qualify for this provision, such students may be required to:

- Produce the VA Certification of Eligibility (COE) by the first day of class;
- Provide a written request to be certified;
- Provide additional information needed to properly certify the enrollment as described in other institutional policies.

## Williams Baptist University Policies

### **Certification Policy**

Only courses that satisfy requirements outlined by a student's degree plan can be certified for VA benefits. If a student takes courses that do not fulfill graduation requirements, those courses will not be certified for VA benefits.

The VA will not re-certify courses which have already been successfully completed and have met the degree requirements.

Students who are receiving VA Educational Benefits are responsible for contacting the Williams Baptist University VA Certifying Official anytime there is a change in their status, including schedule changes (adding and dropping courses). All changes are reported to the VA, and changes that are not promptly reported may result in a VA overpayment to the student, and the VA may request some or all of that money be sent back to them.

### **Progress Policy**

According to Title 38 US Code § 21.4277, educational assistance benefits to Veterans and other eligible persons will be discontinued when the student ceases to make satisfactory progress toward completion of his or her training objective. Students who are placed on "Academic Suspension" will not be eligible to receive VA benefits. See "Academic Probation and Suspension" under Academics in the catalog for specific guidelines on GPA benchmarks.

Classes that are successfully completed may not be certified again for VA purposes if they are repeated. If a student fails a class ("F") or if a higher grade is required for program or graduation purposes, the course can be certified if repeated.

## **Readmission Policy for Military Service Members**

Williams Baptist University understands that students may be temporarily unable to attend classes or be required to suspend their studies in order to perform military service. Such students are encouraged to resume their education once a military service obligation has ended, and WBU has adopted a policy to ensure the timely readmission of these students.

In accordance with federal regulations, 34 C.F.R. § 668.18 and the Department of Defense (DoD) Voluntary Education Partnership Memorandum of Understanding (MOU), WBU will promptly readmit service members who seek readmission to a program that was interrupted due to a uniformed service obligation in the Armed Forces, including the National Guard or Reserve, active duty, active duty for training or full-time National Guard (under federal authority).

The student must provide written notice of a uniformed service obligation to the students' Academic Advisor and the schools VA Certifying Official, as far in advance as possible, unless precluded by military necessity. Such notice does not need to indicate when the student will return to the college.

A returning student will be permitted to reenroll in class(es) during the next scheduled term in the same academic program unless the student requests a later date of reenrollment or agrees to a different program. A returning student will be readmitted into the same academic program the student was enrolled in prior to the military service obligation. If the exact program no longer exists, the student can be admitted to the program that is most similar, unless the student requests or agrees to admission to a different program. Returning students will be reenrolled with the same enrollment status, number of completed credit hours, and academic standing as the last academic year of attendance.

## **Return of Unused Military Tuition Assistance**

Military Tuition Assistance (TA) is awarded to a student under the assumption that the student will attend school for the entire period for which the assistance is awarded. When a student withdraws, the student may no longer be eligible for the full amount of TA funds originally awarded. To comply with the Department of Defense (DOD) policy, Williams Baptist University will return any unearned TA funds on a prorated basis through at least the 60% portion of the period for which the funds were provided. TA funds are earned proportionally during an enrollment period, with unearned funds returned based upon when a student stops attending.

*GI Bill® is a registered trademark of the United States Department of Veterans Affairs (VA)*



## CURRICULUM

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The courses in the curriculum are organized by academic departments or disciplines. These nine departments are as follows: Business, Christian Ministries, Education, English and Communication Arts, Fine Arts, Health and Physical Education, History and Political Science, Natural Science, and Psychology. For administrative purposes these departments are divided into two major divisions: the Division of Arts and Sciences and the Division of Professional Studies. The Division of Arts and Sciences is composed of the Departments of Christian Ministries, English and Communication Arts, Fine Arts, History and Political Science, Natural Science, and Psychology. The Division of Professional Studies is composed of the Departments of Business, Education, and Health and Physical Education.

The Liberal Arts Degree Program is a multidisciplinary curriculum that crosses over into more than one department. This program provides a unique, rigorous, and flexible learning pathway for that segment of the student population with specific educational and career interests.

## Department of Business and Agribusiness

The Department of Business and Agribusiness offers a Bachelor of Science in Business with a choice of majors in Business Administration, Business Administration with an emphasis in Marketing, or Finance. The department also offers a Bachelor of Science in Agribusiness. In addition to the bachelor's degree, students may seek a minor in Business Administration. The Department of Business also offers instruction in data processing, economics, and accounting.

### ***Degrees Offered***

*Bachelor of Science in Business Administration*

*Bachelor of Science in Finance*

*Bachelor of Science in Marketing*

*Bachelor of Science in Agribusiness*

*Bachelor of Arts in Global Entrepreneurship*

### ***Faculty (Full-Time)***

***Heather Parson***, B.S., M.B.A

Assistant Professor of Business

Chair, Department of Business

[hparson@williamsbu.edu](mailto:hparson@williamsbu.edu)

***Melissa Davis***, B.S., Ph.D.

Associate Professor of Agribusiness

[mdavis@williamsbu.edu](mailto:mdavis@williamsbu.edu)

***Janna Himschoot***, B. A., M.B.A.

Assistant Professor of Business

[jhimschoot@williamsbu.edu](mailto:jhimschoot@williamsbu.edu)

## **BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION**

The Bachelor of Science in Business Administration is a broad-based curriculum that focuses on producing strong generalists in business. Upon completion of this degree,

- Students will be able to identify relevant business concepts and apply them to ethical decision making.
- Students will be able to perform in a capacity to efficiently manage human, financial, and capital resources.
- Students will be able to advance in business careers and entrepreneurial endeavors.

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### **General Education Requirements (44 hrs.)**

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#### **The Biblical World (6 hrs.)**

The Biblical Story ..... 3 hrs.  
The Christian Worldview ..... 3 hrs.

#### **The Cultural World (15 hrs.)**

English Composition I and II ..... 6 hrs.  
World Literature I or II ..... 3 hrs.  
Speech Communication ..... 3 hrs.  
Humanities elective (choose one)..... 3 hrs.  
(*Any appreciation course or philosophy*)

#### **The Social World (9 hrs.)**

American History & Politics ..... 3 hrs.  
(*U.S. History Before 1865 or Since 1865 or Am. Govt.*)  
The West & Global Cultures ..... 3 hrs.  
(*Western Civilization I or II or World Geography*)  
General Psychology ..... 3 hrs.

#### **The Natural World (14 hrs.)**

Health and Physical Education ..... 4 hrs.  
(*one hour must be physical activity*)  
Natural science and mathematics ..... 10 hrs.  
(*Must include at least one chemistry, biological science, or physical science course with a laboratory class, and one mathematics course MT1133 or higher, and excluding MT 3133, MT 4123, GS 3213, and GS 3233. Intermediate Algebra may be required if Math ACT score is less than 19. The mathematics requirement may be waived if Math ACT is 28 or higher.*)

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### **Interdisciplinary Liberal Arts Electives (3 hrs.)**

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Business Administration majors are required to take 3 elective hours outside of the business department.

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### **Foundations for All Business Majors (45 hrs.)**

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Principles of Accounting I ..... 3 hrs.  
Principles of Accounting II ..... 3 hrs.  
Business Statistics ..... 3 hrs.  
Principles of Marketing ..... 3 hrs.  
Organizational Behavior & Management ..... 3 hrs.  
Business Law ..... 3 hrs.  
Business Communication Skills ..... 3 hrs.  
Operations Management ..... 3 hrs.  
Business Ethics ..... 3 hrs.  
Business Policy ..... 3 hrs.  
Management Information Systems ..... 3 hrs.  
Microcomputer Applications I ..... 3 hrs.  
Principles of Macroeconomics ..... 3 hrs.  
Principles of Microeconomics ..... 3 hrs.  
Fundamentals of Financial Management ..... 3 hrs.

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### **Upper-Level Business Electives (9–12 hrs.)**

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Options for business electives include human resource management, real estate, advanced software applications, international business, investments, managerial accounting, taxation, promotion, small business management, consumer finance, money and banking, and special topics course related to current business events.

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### **General Electives (18–21 hrs.)**

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The remaining 18–21-hour requirement allows Business Administration majors to complete a minor in another area of study (though it is not required that a student selects a specific minor.)

**Total Required Hours: 120–122**

## BACHELOR OF SCIENCE IN FINANCE

The Bachelor of Science in Finance emphasizes the relationship between economics, accounting, and financial decision-making. Finance graduates enter careers in corporate finance, investments, banking, real estate, and insurance. The finance program also promotes the development of entrepreneurial skills. Upon completion of this degree,

- Students will be able to explain the relationship between economics, accounting, and financial decision-making.
- Students will be able to create and analyze comprehensive financial statements.
- Students will be able to relate financial theories and skills to their careers and personal lives to become better financial stewards.

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### General Education Requirements (44 hrs.)

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#### The Biblical World (6 hrs.)

The Biblical Story .....	3 hrs.
The Christian Worldview .....	3 hrs.

#### The Cultural World (15 hrs.)

English Composition I and II .....	6 hrs.
World Literature I or II .....	3 hrs.
Speech Communication .....	3 hrs.
Humanities elective (choose one).....	3 hrs.
<i>(Any appreciation course or philosophy)</i>	

#### The Social World (9 hrs.)

American History & Politics .....	3 hrs.
<i>(U.S. History Before 1865 or Since 1865 or Am. Govt.)</i>	
The West & Global Cultures .....	3 hrs.
<i>(Western Civilization I or II or World Geography)</i>	
General Psychology .....	3 hrs.

#### The Natural World (14 hrs.)

Health and Physical Education.....	4 hrs.
<i>(one hour must be physical activity)</i>	
Business Calculus .....	3 hrs.
Natural science and mathematics .....	7 hrs.
<i>(Must include at least one chemistry, biological science, or physical science course with a laboratory class. MT 1123 Intermediate Algebra may be required if Math ACT score is less than 19. The mathematics requirement may be waived if Math ACT is 28 or higher.)</i>	

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### Interdisciplinary Liberal Arts Electives(10-12 hrs.)

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Finance majors are required to take 10 elective hours in courses outside of the business department.

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### Foundations for All Business Majors(45 hrs.)

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Principles of Accounting I .....	3 hrs.
Principles of Accounting II.....	3 hrs.
Business Statistics.....	3 hrs.
Principles of Marketing .....	3 hrs.
Organizational Behavior & Management .....	3 hrs.
Business Law .....	3 hrs.
Business Communication Skills .....	3 hrs.
Operations Management.....	3 hrs.
Business Ethics .....	3 hrs.
Business Policy.....	3 hrs.
Management Information Systems .....	3 hrs.
Microcomputer Applications I.....	3 hrs.
Principles of Macroeconomics.....	3 hrs.
Principles of Microeconomics .....	3 hrs.
Fundamentals of Financial Management .....	3 hrs.

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### Finance Requirements(9 hrs.)

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Intermediate Accounting.....	3 hrs.
Money and Banking.....	3 hrs.
Principles of Investments.....	3 hrs.

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### Finance Electives(12 hrs.)

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Select twelve hours from the following list:

Consumer Finance .....	3 hrs.
Managerial Accounting.....	3 hrs.
Principles of Taxation.....	3 hrs.
Survey of International Business .....	3 hrs.
Small Business Management .....	3 hrs.
Principles of Real Estate .....	3 hrs.
Capital Management.....	3 hrs.
Working Capital Management.....	3 hrs.
Finance Internship .....	3 hrs.

**Total Required Hours: 120-122 hrs.**

## BACHELOR OF SCIENCE IN MARKETING

The Bachelor of Science in Marketing focuses on theories and practice skills that prepare students to become better marketing professionals in their careers and personal lives. Marketing majors enter careers in advertising, market research, media buying and planning, public relations, and marketing management. Upon completion of this degree,

- Students will be able to identify and interpret the inter-relationships between consumer behavior, marketing strategy, and tactical management.
- Students will be able to relate the appropriate marketing and management skills to the ever-changing market landscape.
- Students will be able to create successful and lasting marketing campaigns.

### General Education Requirements (44 hrs.)

#### The Biblical World (6 hrs.)

The Biblical Story	3 hrs.
The Christian Worldview	3 hrs.

#### The Cultural World (15 hrs.)

English Composition I and II	6 hrs.
World Literature I or II	3 hrs.
Speech Communication	3 hrs.
Humanities elective (choose one) ( <i>An appreciation course or philosophy</i> )	3 hrs.

#### The Social World (9 hrs.)

American History & Politics ( <i>U.S. History Before 1865 or Since 1865 or Am. Govt.</i> )	3 hrs.
The West & Global Cultures ( <i>Western Civilization I or II or World Geography</i> )	3 hrs.
General Psychology	3 hrs.

#### The Natural World (14 hrs.)

Health and Physical Education ( <i>one hour must be physical activity</i> )	4 hrs.
Natural science and mathematics ( <i>Must include at least one chemistry, biological science, or physical science course with a laboratory class, and one mathematics course MT1133 or higher, and excluding MT1123 Intermediate Algebra, MT 3133 Math for Teachers I, MT 4123 Math for Teachers II, GS 3213 Science for Teachers: K-6, and GS 3233 Science for Teachers: 4-8. MT 1123 Intermediate Algebra may be required if Math ACT score is less than 19. The mathematics requirement may be waived if Math ACT is 28 or higher.</i> )	10 hrs.

### Interdisciplinary Liberal Arts Electives(10–12 hrs.)

Marketing majors are required to take 12 elective hours in courses outside of the business department.

### Foundations for All Business Majors(45 hrs.)

Principles of Accounting I	3 hrs.
Principles of Accounting II	3 hrs.
Business Statistics	3 hrs.
Principles of Marketing	3 hrs.
Organizational Behavior & Management	3 hrs.
Business Law	3 hrs.
Business Communication Skills	3 hrs.
Operations Management	3 hrs.
Business Ethics	3 hrs.
Business Policy	3 hrs.
Management Information Systems	3 hrs.
Microcomputer Applications I	3 hrs.
Principles of Macroeconomics	3 hrs.
Principles of Microeconomics	3 hrs.
Fundamentals of Financial Management	3 hrs.

### Marketing Core(9 hrs.)

Integrated Marketing Communication	3 hrs.
Marketing Management	3 hrs.
Consumer Behavior	3 hrs.

### Business and Marketing Electives(12 hrs.)

Select twelve hours from the following list of upper-level business and marketing electives:

Small Business Management	3 hrs.
Marketing Internship	3 hrs.
Retail Management	3 hrs.
Supply Chain Management	3 hrs.
Digital Marketing	3 hrs.
Pricing Strategies	3 hrs.
Strategic Marketing	3 hrs.
Survey of International Business	3 hrs.

**Total Required Hours: 120–122 hrs.**

## **BACHELOR OF ARTS IN AGRIBUSINESS – MANAGEMENT TRACK**

The Bachelor of Science in Agribusiness Management Track develops skills in planning, organizing, and managing agribusinesses. Agribusiness graduates enter careers including, but not limited to, finance professionals, economists, market analysts, risk managers, and administration/governance. The focus of this track promotes professional skills required for advancement in agribusiness-related careers.

- Students will be able to critically analyze agricultural situations, identify problems, and develop management plans to contribute to the future of agriculture.
- Students will be able to create presentations and business plans that articulate and apply economic decision-making for the cost effectiveness and profitability of the agricultural workforce.
- Students will be able to demonstrate leadership from a Christian worldview perspective.

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### **General Education Requirements (45 hrs.)**

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#### **The Biblical World (6 hrs.)**

The Biblical Story..... 3 hrs.  
The Christian Worldview ..... 3 hrs.

#### **The Cultural World (15 hrs.)**

English Composition I and II..... 6 hrs.  
World Literature I or II..... 3 hrs.  
Speech Communications ..... 3 hrs.  
Humanities elective ..... 3 hrs.  
(*Any appreciation course or philosophy*)

#### **The Social World (9 hrs.)**

American History & Politics ..... 3 hrs.  
(*U.S. History Before or Since 1865, or American Govt*)  
The West & Global Cultures ..... 3 hrs.  
General Psychology ..... 3 hrs.

#### **The Natural World (14 hrs.)**

Health & Physical Education..... 4 hrs.  
(*must include one hour physical activity*)  
Natural Science and Mathematics ..... 10 hrs.  
(*must include one science course with lab and one math course MT 1133 or higher*)

**Total Hours: 120**

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### **Foundations for All Agribusiness (45 hrs.)**

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Principles of Accounting I ..... 3 hrs.  
Principles of Marketing *or* Agriculture Marketing .... 3 hrs.  
Microcomputer Applications I..... 3 hrs.  
Business Communication Skills ..... 3 hrs.  
Business Statistics ..... 3 hrs.  
Prin. of Microeconomics *or* Agri. Economics ..... 3 hrs.  
Plant Science w/Lab..... 4 hrs.  
Animal Science w/Lab..... 4 hrs.  
Soil Science w/Lab ..... 4 hrs.  
Pathogenic Agents ..... 3 hrs.  
Agriculture Law *or* Business Law ..... 3 hrs.  
Agricultural Finance ..... 3 hrs.  
Agriculture Internship ..... 3 hrs.  
Agribusiness Seminar ..... 3 hrs.

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### **Management Requirements (18 hrs.)**

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Interpersonal Relationships *or* Org. Mgmt. .... 3 hrs.  
Operations Management ..... 3 hrs.  
Principles of Taxation..... 3 hrs.  
Principles of Accounting II..... 3 hrs.  
Principles of Investments ..... 3 hrs.  
Small Business Management ..... 3 hrs.

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### **Agribusiness Electives (Choose any 12 hrs.)**

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Principles of Real Estate ..... 3 hrs.  
Digital Marketing..... 3 hrs.  
Survey of International Business ..... 3 hrs.  
Microbiology..... 4 hrs.  
Genetics..... 3 hrs.  
Entomology..... 4 hrs.  
Greenhouse Management w/Lab ..... 4 hrs.  
Integrated Marketing Communications ..... 3 hrs.

## BACHELOR OF ARTS IN GLOBAL ENTREPRENEURSHIP

The Bachelor of Arts in Global Entrepreneurship degree provides a biblical foundation for bi-vocational ministry by preparing students with marketplace skills to serve in a missions capacity. Upon completion of this degree, students will be able to:

- Promote a distinctively Christian moral vision by interpreting scripture, practicing theology, and demonstrating an understanding of the legal and ethical implications of decisions impacting business organizations.
- Apply biblical truths to address the problems or concerns of a culture to be able and find problems worth solving.
- Create presentations and business plans that articulate and apply financial, operational, organizational, and market knowledge to identify paths of value creation through company formation and social innovation.
- Demonstrate leadership practices that apply the ability to work effectively with others to mobilize people and resources.

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### General Education Requirements (44 hrs.)

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#### The Biblical World (6 hrs.)

The Biblical Story .....	3 hrs.
The Christian Worldview.....	3 hrs.

#### The Cultural World (15 hrs.)

English Composition I and II.....	6 hrs.
World Literature I or II .....	3 hrs.
Speech Communication .....	3 hrs.
Intro to Philosophy.....	3 hrs.

#### The Social World (9 hrs.)

American Government.....	3 hrs.
The West & Global Cultures.....	3 hrs.
<i>(Western Civilization I or II or World Geography)</i>	
Principles of Macroeconomics.....	3 hrs.

#### The Natural World (14 hrs.)

Health & Physical Education .....	4 hrs.
<i>(must include one hour physical activity)</i>	
College Algebra .....	3 hrs.
Natural Science and Mathematics.....	7 hrs.
<i>(Must include at least one chemistry, biological science, or physical science course with a laboratory class. MT 1123 Intermediate Algebra may be required if Math ACT score is less than 19. The mathematics requirement may be waived if Math ACT is 28 or higher.)</i>	

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### Language (6 hrs.)

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Elementary Spanish I and II.....	6 hrs.
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### Interdisciplinary Liberal Arts Electives (10 hrs.)

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Global Entrepreneurship majors are required to take 10 elective hours in courses outside the Business and Christian Ministries departments.

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### Business (36 hrs.)

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Principles of Accounting I.....	3 hrs.
Principles of Accounting II.....	3 hrs.
Marketing.....	3 hrs.
Business Communication .....	3 hrs.
Business Ethics.....	3 hrs.
Business Policy.....	3 hrs.
Management Information Systems .....	3 hrs.
Survey of International Business .....	3 hrs.
Principles of Microeconomics .....	3 hrs.
Small Business Management.....	3 hrs.
Consumer Finance .....	3 hrs.
Organizational Mgmt <i>or</i> Human Resource Mgmt.....	3 hrs.

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### Christian Ministries (24 hrs.)

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Intro to Christian Ministry.....	3 hrs.
Biblical Interpretation.....	3 hrs.
Evangelism .....	3 hrs.
The Disciple-Making Church .....	3 hrs.
Christian Doctrine.....	3 hrs.
Basic Christian Ethics.....	3 hrs.
Missiology .....	3 hrs.
Biblical Studies Electives .....	3 hrs.

**Total Required Hours: 120-122**

***Minor in Agriculture***

*AG 1114 Plant Science with Lab*

*AG 1124 Animal Science with Lab*

*AG 2114 Soil Science with Lab*

*AG 3123 Agricultural Law*

*AG 4113 Agriculture Internship*

***Minor in Business Administration***

Eighteen hours of any BA, CS, DP, EC, FN, MK prefix offering; six hours must be 3000 and/or 4000 level courses.

***Minor in Finance***

*BA 2243 Principles of Accounting I*

*BA 2253 Principles of Accounting II*

*EC 2273 Principles of Macroeconomics*

*FN 3293 Fundamentals of Financial Management*

*FN 4303 Principles of Investments OR EC 4113 Money and Banking*

*Three hours of any 3000 and/or 4000 level business offering*

***Minor in Marketing***

*BA 3213 Principles of Marketing*

*Fifteen hours of Marketing Electives.*

## Department of Christian Ministries

The Christian Ministries program is designed to meet the varied needs of churches and of those who serve them as pastors, educational directors, and student ministers. It is built around a core of solid courses in general education, Bible studies, theology, and practical ministries which address the knowledge and skills essential to an effective ministry in the church. The program is flexible enough to offer various possibilities for specialization, with degree plans that prepare students for further educational preparation at a seminary or in graduate school, or that equip a student for a variety of ministries in the local church.

Using the departmental outcomes of *Orthodoxy (right doctrine)*, *Orthopraxy (right practice)* and *Orthopathy (right passion)*, courses in this department are designed to introduce the student to the historical, cultural, and social world of the Bible, to equip the student with the necessary skills to understand the message of the Bible, to introduce the student to critical philosophical and theological issues, and to enable the student to engage in competent expressions of Christian Ministry.

All students, regardless of degree, are required to take courses in biblical studies for graduation (*see Baccalaureate Degree General Education Requirements*). Transfer students may present acceptable equivalent courses. Christian Ministries students must have at least 45 hours of upper-level credit within their approved degree plan. Before graduation, all Christian Ministries Degree recipients must complete the departmental exit interview. Full details will be given to the student during the student's final semester.

### ***Degrees Offered***

Bachelor of Arts in Christian Ministries: Biblical-Theological Studies  
Bachelor of Arts in Christian Ministries: Discipleship Ministries  
Bachelor of Arts in Christian Ministries: Great Commission Studies  
Bachelor of Arts in Christian Ministries: Sports Ministry  
Bachelor of Arts in Global Entrepreneurship  
Associate of Arts: Theology

### ***Faculty (Full-Time)***

**Robert Foster**, B.A., M.Div., Ph.D.;  
further study at Jerusalem University College  
Chair, Department of Christian Ministries  
Professor of Christian Ministries  
Thomas O. Jones Professor in Christian Ethics  
[rfoster@williamsbu.edu](mailto:rfoster@williamsbu.edu)

**R. Michael Fox**, B.A., M.Div., Ph.D.  
Associate Professor of Christian Ministries  
Thomas O. Jones Professor in Faith and Vocation  
[mfox@williamsbu.edu](mailto:mfox@williamsbu.edu)

**BACHELOR OF ARTS IN CHRISTIAN MINISTRIES  
(BIBLICAL & THEOLOGICAL STUDIES)**

The Bachelor of Arts in Christian Ministries: Biblical-Theological Studies seeks to prepare students for seminary and graduate studies through the study of the biblical text, basic theology, and basic ministry skills. Students will focus on acquiring an understanding of ministry and skills typically used by pastors or other ministry professions in related vocations. Other vocations which would draw from this degree include teaching pastors, church staff ministers, Christian schoolteachers, missionaries, early preparation for college instructors in biblical studies, ethicists, apologists and Christian writers. Whether the student is called to serve a local church or to teach in an academic field, this degree will establish a foundation of knowledge and skills to build a lifetime of ministry of study, teaching, and sharing God’s Word. Upon completion of this degree,

- Students will be able to communicate the basic message of the Bible in its historical, literary, and theological contexts (*Orthodoxy*).
- Students will be able to employ basic skills in biblical interpretation, teaching Christian doctrine, and church ministry (*Orthopraxy*)
- Students will be able to employ ongoing intellectual, emotional, physical, spiritual, and professional development as ministers of the gospel (*Orthopathy*).

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**General Education Requirements (44 hrs.)**

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**The Biblical World (6 hrs.)**

The Biblical Story ..... 3 hrs.  
The Christian Worldview..... 3 hrs.

**The Cultural World (15 hrs.)**

English Composition I and II ..... 6 hrs.  
World Literature I or II ..... 3 hrs.  
Philosophy..... 3 hrs.  
Humanities Elective (Choose one)..... 3 hrs.  
(*Any appreciation course or speech communication*)

**The Social World (9 hrs.)**

American History & Politics..... 3 hrs.  
(*U.S. History Before 1865 or Since 1865 or Amer. Govt*)  
The West & Global Cultures..... 3 hrs.  
(*Western Civilization I or II or World Geography*)  
Social Sciences elective (choose one)..... 3 hrs.  
(*Sociology, government, psychology, or economics*)

**The Natural World (14 hrs.)**

Health & Physical Education ..... 4 hrs.  
(*must include one hour physical activity*)  
Natural Science and Mathematics..... 10 hrs.  
(*Must include one science course with lab and one math course MT 1133 or higher. MT 1123 Intermediate Algebra may be required. The mathematics requirement may be waived if Math ACT is 28 or higher*)

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**Interdisciplinary Liberal Arts Electives (10 hrs.)**

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Christian Ministries majors are required to take 10 elective hours outside of the Christian Ministries department

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**Christian Ministries Core (30 hrs.)**

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Introduction to Christian Ministries..... 3 hrs.  
Christian Doctrine..... 3 hrs.  
Biblical Interpretation..... 3 hrs.  
Biblical Studies electives..... 9 hrs.  
Biblical Teaching or Preaching (choose one)..... 3 hrs.  
(*Principles of Christian Teaching or Sermon Prep & Delivery*)  
Evangelism ..... 3 hrs.  
Church Administration ..... 3 hrs.  
Supervised Ministry..... 3 hrs.

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**Biblical-Theological Studies Specialization (18 hrs.)**

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Biblical Languages ..... 6 hrs.  
Biblical or Theological Studies electives..... 6 hrs.  
Christian Ministries department electives ..... 6 hrs.

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**Minor (18 hrs.)**

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Students are required to have a minor.

**Total Required Hours: 120**

## BACHELOR OF ARTS IN CHRISTIAN MINISTRIES (DISCIPLESHIP STUDIES)

The Bachelor of Arts in Christian Ministries: Discipleship Studies focuses on helping students gain insight, knowledge, and skill in applying the Great Commission and Great Commandment through the discipleship ministries of the local church. Basic skills in church organization, preaching, and/or teaching will enable students to carry out disciple-making strategies across the entire human lifespan. Vocational choices which will be enriched by this specialization include children’s minister, youth minister, senior adult minister, family minister, discipleship pastor, pastor, minister of education, collegiate minister, small group pastor, church social media director, church administrator, executive pastor, Christian camp/recreation minister, and emerging generations pastor. Upon completion of this degree,

- Students will be able to communicate the message of the Bible in its historical, literary, and theological contexts (*Orthodoxy*).
- Students will be able to employ basic skills in Christian teaching in the various age-graded ministries of the local church (*Orthopraxy*).
- Students will be able to employ ongoing intellectual, emotional, physical, spiritual, and professional development as ministers of the gospel (*Orthopathy*).

---

### General Education Requirements (44 hrs.)

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#### The Biblical World (6 hrs.)

The Biblical Story .....	3 hrs.
The Christian Worldview.....	3 hrs.

#### The Cultural World (15 hrs.)

English Composition I and II .....	6 hrs.
World Literature I or II .....	3 hrs.
Philosophy.....	3 hrs.
Humanities Elective (Choose one).....	3 hrs.
<i>(Any appreciation course or speech communication)</i>	

#### The Social World (9 hrs.)

American History & Politics.....	3 hrs.
<i>(U.S. History Before 1865 or Since 1865 or Amer. Govt)</i>	
The West & Global Cultures.....	3 hrs.
<i>(Western Civilization I or II or World Geography)</i>	
Psychology .....	3 hrs.

#### The Natural World (14 hrs.)

Health & Physical Education .....	4 hrs.
<i>(must include one hour physical activity)</i>	
Natural Science and Mathematics.....	10 hrs.
<i>(Must include one science course with lab and one math course MT 1133 or higher. MT 1123 Intermediate Algebra may be required. The mathematics requirement may be waived if Math ACT is 28 or higher)</i>	

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### Interdisciplinary Liberal Arts Electives (10 hrs.)

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Christian Ministries majors are required to take 10 elective hours outside of the Christian Ministries department.

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### Christian Ministries Core (30 hrs.)

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Introduction to Christian Ministries.....	3 hrs.
Christian Doctrine.....	3 hrs.
Biblical Interpretation .....	3 hrs.
Biblical Studies electives .....	9 hrs.
Biblical Teaching or Preaching (choose one) .....	3 hrs.
<i>(Principles of Christian Teaching or Sermon Prep &amp; Delivery)</i>	
Evangelism .....	3 hrs.
Church Administration .....	3 hrs.
Supervised Ministry.....	3 hrs.

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### Discipleship Studies Specialization (18 hrs.)

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Disciple-Making Church .....	3 hrs.
Introduction to Children’s Ministry .....	3 hrs.
Introduction to Student Ministry.....	3 hrs.
Introduction to Adult & Family Ministry .....	3 hrs.
Biblical or Theological Studies elective .....	3 hrs.
Consumer Finance .....	3 hrs.

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### Minor (18 hrs.)

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Students are required to have a minor.

**Total Required Hours: 120**

## **BACHELOR OF ARTS IN CHRISTIAN MINISTRIES (GREAT COMMISSION STUDIES)**

The Bachelor of Arts in Christian Ministries: Great Commission Studies focuses on preparing students for vocational work in evangelism, missions, and church planting. This specialization combines basic church leadership skills with studies in Bible, theology, and ministry. To further prepare students for such vocational careers, the specialization requires an internship in missions or church planting. Upon completion of this degree,

- Students will be able to communicate the message of the Bible in its historical, literary, and theological contexts (*Orthodoxy*).
- Student will be able to apply vital skills needed in church planting, international missions, or parachurch ministries (*Orthopraxy*).
- Students will be able to employ ongoing intellectual, emotional, physical, spiritual, and professional development as ministers of the gospel (*Orthopathy*).

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### **General Education Requirements (44 hrs.)**

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#### **The Biblical World (6 hrs.)**

The Biblical Story .....	3 hrs.
The Christian Worldview.....	3 hrs.

#### **The Cultural World (15 hrs.)**

English Composition I and II .....	6 hrs.
World Literature I or II .....	3 hrs.
Philosophy.....	3 hrs.
Humanities Elective (Choose one).....	3 hrs.

(Any appreciation course or speech communication)

#### **The Social World (9 hrs.)**

American History & Politics.....	3 hrs.
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(U.S. History Before 1865 or Since 1865 or Amer. Govt)

The West & Global Cultures.....	3 hrs.
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(Western Civilization I or II or World Geography)

Social Sciences elective (choose one).....	3 hrs.
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(Sociology, government, psychology, or economics)

#### **The Natural World (14 hrs.)**

Health & Physical Education .....	4 hrs.
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(must include one hour physical activity)

Natural Science and Mathematics.....	10 hrs.
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(Must include one science course with lab and one math course MT 1133 or higher. MT 1123 Intermediate Algebra may be required. The mathematics requirement may be waived if Math ACT is 28 or higher)

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### **Interdisciplinary Liberal Arts Electives(10 hrs.)**

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Christian Ministries majors are required to take 10 elective hours outside of the Christian Ministries department.

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### **Christian Ministries Core (30 hrs.)**

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Introduction to Christian Ministries.....	3 hrs.
Christian Doctrine.....	3 hrs.
Biblical Interpretation.....	3 hrs.
Biblical Studies electives.....	9 hrs.
Biblical Teaching or Preaching (choose one) .....	3 hrs.

(Principles of Christian Teaching or Sermon Prep & Delivery)

Evangelism .....	3 hrs.
Church Administration .....	3 hrs.
Supervised Ministry.....	3 hrs.

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### **Great Commission Studies Specialization(18 hrs.)**

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Disciple-Making Church .....	3 hrs.
Missiology .....	3 hrs.
Great Commission Internship .....	3 hrs.
Christian Ministries Department electives.....	6 hrs.
Consumer Finance.....	3 hrs.

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### **Minor (18 hrs.)**

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Students are required to have a minor.

**Total Required Hours: 120**

## **BACHELOR OF ARTS IN CHRISTIAN MINISTRIES (SPORTS MINISTRY)**

The Bachelor of Arts in Christian Ministries: Sports Ministry is designed for students who feel called to areas of sports and recreational ministries, para-church organizations which work in the sports arena, or sports as a missions platform. Students in this program will study and develop skills in Christian leadership, sports leadership, athletics, coaching, evangelism, discipleship, and ministry. Upon completion of this degree,

- Students will be able to communicate the message of the Bible in its historical, literary, and theological contexts (*Orthodoxy*).
- Student will be able to apply basic ministry skills in the arena of sports ministry (*Orthopraxy*).
- Students will be able to employ ongoing intellectual, emotional, physical, spiritual, and professional development as ministers of the gospel (*Orthopathy*).

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### **General Education Requirements (44 hrs.)**

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#### **The Biblical World (6 hrs.)**

The Biblical Story ..... 3 hrs.  
The Christian Worldview..... 3 hrs.

#### **The Cultural World (15 hrs.)**

English Composition I and II ..... 6 hrs.  
World Literature I or II ..... 3 hrs.  
Philosophy..... 3 hrs.  
Humanities Elective (Choose one)..... 3 hrs.  
(*Any appreciation course or speech communication*)

#### **The Social World (9 hrs.)**

American History & Politics..... 3 hrs.  
(*U.S. History Before 1865 or Since 1865 or Amer. Govt*)  
The West & Global Cultures..... 3 hrs.  
(*Western Civilization I or II or World Geography*)  
Social Sciences elective (choose one)..... 3 hrs.  
(*Sociology, government, psychology, or economics*)

#### **The Natural World (14 hrs.)**

Health & Physical Education ..... 4 hrs.  
(*must include one hour physical activity*)  
Natural Science and Mathematics..... 10 hrs.  
(*Must include one science course with lab and one math course MT 1133 or higher. MT 1123 Intermediate Algebra may be required. The mathematics requirement may be waived if Math ACT is 28 or higher*)

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### **Interdisciplinary Liberal Arts Electives (10 hrs.)**

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Christian Ministries majors are required to take 10 elective hours outside of the Christian Ministries department.

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### **Christian Ministries Core (30 hrs.)**

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Introduction to Christian Ministries.....3 hrs.  
Christian Doctrine.....3 hrs.  
Biblical Interpretation.....3 hrs.  
Biblical Studies electives..... 9 hrs.  
Biblical Teaching or Preaching (choose one) ..... 3 hrs.  
(*Principles of Christian Teaching or Sermon Prep & Delivery*)  
Evangelism .....3 hrs.  
Church Administration .....3 hrs.  
Supervised Ministry.....3 hrs.

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### **Sports Ministry Specialization (12 hrs.)**

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Introduction to Children's Ministry.....3 hrs.  
Introduction to Student Ministry.....3 hrs.  
Introduction to Adult & Family Ministry .....3 hrs.  
Psychology elective .....3 hrs.  
(*choose from PY 3113, PY 3123, PY 3253, or PY 3233*)

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### **Physical Education (24 hrs.)**

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Concepts of Athletic Injuries .....2 hrs.  
Principles of Physical Education .....3 hrs.  
Motor Skills Development for Children .....3 hrs.  
Teaching and Practice Courses .....4 hrs.  
(*choose from PE 4112, PE 4122, PE 4132, PE 4142, and PE 4152*)  
Organization and Admin of Physical Education . . . . . 3 hrs.  
Methods I & II .....6 hrs.  
Elective on the Human Body or Movement.....3 hrs.  
(*choose from PE3113, PE 4213 or BS2214*)

**Total Required Hours: 120**

## BACHELOR OF ARTS IN GLOBAL ENTREPRENEURSHIP

The Bachelor of Arts in Global Entrepreneurship degree provides a biblical foundation for bi-vocational ministry by preparing students with marketplace skills to serve in a missions capacity. Upon completion of this degree, students will be able to:

- Promote a distinctively Christian moral vision by interpreting scripture, practicing theology, and demonstrating an understanding of the legal and ethical implications of decisions impacting business organizations.
- Apply biblical truths to address the problems or concerns of a culture to be able and find problems worth solving.
- Create presentations and business plans that articulate and apply financial, operational, organizational, and market knowledge to identify paths of value creation through company formation and social innovation.
- Demonstrate leadership practices that apply the ability to work effectively with others to mobilize people and resources.

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### General Education Requirements (44 hrs.)

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#### The Biblical World (6 hrs.)

The Biblical Story .....	3 hrs.
The Christian Worldview.....	3 hrs.

#### The Cultural World (15 hrs.)

English Composition I and II .....	6 hrs.
World Literature I or II .....	3 hrs.
Speech Communication .....	3 hrs.
Intro to Philosophy.....	3 hrs.

#### The Social World (9 hrs.)

American Government.....	3 hrs.
The West & Global Cultures.....	3 hrs.
<i>(Western Civilization I or II or World Geography)</i>	
Principles of Macroeconomics.....	3 hrs.

#### The Natural World (14 hrs.)

Health & Physical Education .....	4 hrs.
<i>(must include one hour physical activity)</i>	
College Algebra .....	3 hrs.
Natural Science and Mathematics.....	7 hrs.
<i>(Must include at least one chemistry, biological science, or physical science course with a laboratory class. MT 1123 Intermediate Algebra may be required if Math ACT score is less than 19. The mathematics requirement may be waived if Math ACT is 28 or higher.)</i>	

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### Language (6 hrs.)

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Elementary Spanish I and II.....	6 hrs.
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### Interdisciplinary Liberal Arts Electives (10 hrs.)

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Global Entrepreneurship majors are required to take 10 elective hours in courses outside the Business and Christian Ministries departments.

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### Business (36 hrs.)

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Principles of Accounting I.....	3 hrs.
Principles of Accounting II.....	3 hrs.
Marketing.....	3 hrs.
Business Communication .....	3 hrs.
Business Ethics .....	3 hrs.
Business Policy.....	3 hrs.
Management Information Systems .....	3 hrs.
Survey of International Business .....	3 hrs.
Principles of Microeconomics .....	3 hrs.
Small Business Management.....	3 hrs.
Consumer Finance .....	3 hrs.
Organizational Mgmt <i>or</i> Human Resource Mgmt.....	3 hrs.

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### Christian Ministries (24 hrs.)

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Intro to Christian Ministry .....	3 hrs.
Biblical Interpretation.....	3 hrs.
Evangelism .....	3 hrs.
The Disciple-Making Church .....	3 hrs.
Christian Doctrine.....	3 hrs.
Basic Christian Ethics.....	3 hrs.
Missiology .....	3 hrs.
Biblical Studies Electives .....	3 hrs.

**Total Required Hours: 120-122**

## ASSOCIATE OF ARTS: THEOLOGY

The Associate in Arts in Theology degree program, instituted in the fall of 1980, is designed for the needs of the more mature student who by reason of age and responsibilities needs a course of study more immediately relevant to the needs of the church field. The program consists of a total of 66 semester hours with a heavy concentration in religious studies ranging from a biblical and doctrinal content to practical and administrative concerns.

This program is not intended as a substitute for a bachelor's degree or seminary training but provides a viable option for certain students. Since this is a terminal degree and as such is not transferable, those who plan to enter a bachelor's degree program are advised to consider another program. The various courses in this program are open to all, but students should note that some of these courses may not readily apply to a baccalaureate degree.

### General Requirements (18 hrs.)

EN 1113-1123 English Composition I and II .....	6 hrs.
HT 1113 or 1123 Western Civilization.....	3 hrs.
HT 2233 or 2243 U.S. History.....	3 hrs.
PY 3233 Introduction to Counseling Psychology.....	3 hrs.
PY 3163 Family Systems and Dynamics.....	3 hrs.

### Religion Requirements - Group I (18 hrs.)

RL 1133 Christian Worldview.....	3 hrs.
RL 1143 Biblical Story.....	3 hrs.
RL 2113 Introduction to Christian Ministry.....	3 hrs.
RL 2143 Biblical Interpretation for Preaching and Teaching.....	3 hrs.
RL 3123 Christian Doctrine.....	3 hrs.
RL 3213 Ethics.....	3 hrs.

### Religion Requirements - Group II (24 Hours)

CE 2133 The Disciple-Making Church .....	3 hrs.
RL 2153 Evangelism.....	3 hrs.
RL 3113 Music and Worship.....	3 hrs.
RL 3243 Sermon Preparation and Delivery <i>or</i>	
RL 3163 Principles of Christian Teaching.....	3 hrs.
Old Testament Biblical Studies .....	6 hrs.
New Testament Biblical Studies.....	6 hrs.

General Electives.....	6 hrs.
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**Total 66 hours**

### *Minors in Christian Ministries*

Because God’s calling reaches beyond the scope of traditional church staff positions, some students may wish to pursue other academic majors yet have some Christian Ministries foundation in their curriculum. For these students, the Department of Christian Ministries offers a minor which can be tailored to fit the students’ needs.

#### **Minor in Christian Ministries**

RL 2113 Introduction to Christian Ministry .....	3 hrs.
RL 2143 Biblical Interpretation .....	3 hrs.
Biblical Studies (other than RL 1143) .....	3 hrs.
Christian Ministries Studies .....	9 hrs.

*(These 9 hours can be used to specialize in any one area of interest or explore a variety of disciplines in our department.)*

Total 18 hours

### *Christian Ministry Courses*

#### **Biblical Studies Courses**

- RL 1113 Bible History and Interpretation – Old Testament
- RL 1123 Bible History and Interpretation-New Testament
- RL 1143 The Biblical Story
- RL 3143 Old Testament Studies: The Writing Prophets
- RL 3253 New Testament Studies: Life of Christ
- RL 3263 New Testament Studies: The Pauline Epistles
- RL 3273 New Testament Studies: Selected Books
- RL 3283 Old Testament Studies: Selected Books
- RL 4113 Old Testament Studies: The Poetry of the Old Testament
- RL 4123 Old Testament Studies: Pentateuch
- RL 4143 Old Testament Studies: Wisdom Literature
- RL 4223 New Testament Studies: Johannine Literature
- RL 4253 Special Topics in Biblical Studies

#### **Ministry Courses**

- RL 2001-3 Summer Missions Practicum
- RL 2112 Theology and Philosophy of Worship
- RL 2113 Introduction to Christian Ministry
- RL 2123 Great Commission Internship
- RL 2143 Biblical Interpretation for Preaching and Teaching
- RL 2153 Evangelism
- RL 3243 Sermon Preparation and Delivery
- RL 3313 Missiology
- RL 3332 Introduction to Music Technology
- RL 3513 Introduction to Biblical Counseling
- RL 4003 Supervised Ministry

RL 4006 Supervised Hospital Ministry  
RL 4013 Pastoral Ministry  
RL 4353 Special Topics in Ministry

***Theology Courses***

RL 1133 The Christian Worldview  
RL 3123 Christian Doctrine  
RL 3133 Church History  
RL 3163 Baptist History  
RL 3213 Basic Christian Ethics  
RL 4133 Old Testament Theology  
RL 4453 Special Topics in Theology

***Christian Education Courses***

CE 1133 Principles of Church Recreation  
CE 2133 The Disciple-Making Church  
CE 3123 Introduction to Children's Ministry  
CE 3173 Introduction to Adult and Family Ministry  
CE 3153 Church Administration  
CE 3163 Principles of Christian Teaching  
CE 4113 Introduction to Student Ministry  
CE 4123 Advanced Student Ministry

***Special Studies Courses***

RL 4513 Special Studies in Religion

***Ancient Languages Courses***

LG 2213-2223 Elementary New Testament Greek  
LG 3213-3223 Intermediate New Testament Greek  
LG 3313-3323 Biblical Hebrew

***Philosophy Courses***

PH 2253 Introduction to Philosophy  
PH 3213 Basic Christian Ethics

## Department of Education

The mission of the Williams Teacher Education Program (WTEP) is to prepare professional educators who are intentional, reflective, and growing in their teaching practice. The WTEP has purposefully designed the education degree programs to develop a deep awareness and commitment to the three pillars of our mission. Our goal is for WTEP program completers to be skilled learning experience designers who are poised for long-term success in the field of education. The WTEP has developed an evidence-based system to ensure the quality of teacher preparation at WBU by choosing key assessments that are purposefully aligned to the InTASC Standards, ISTE Standards, CAEP Standards and the Arkansas TESS Rubric Descriptors and Teaching Standards.

### *Degrees Offered*

Bachelor of Science in Education: K–6 Elementary Education

Bachelor of Science in Middle Level Education (Math/Science or Literacy/Social Studies)

### *Faculty (Full-Time)*

**Charlotte Wheelless**, Ed.D, NBCT

La Delle Moody Chair, Department of Education

Professor of Education

[cwheelless@williamsbu.edu](mailto:cwheelless@williamsbu.edu)

**Jana Hoffpauir**, B.S., M.Ed.

Assistant Professor of Education

[jhoffpauir@williamsbu.edu](mailto:jhoffpauir@williamsbu.edu)

**Keena Crenshaw**, Ed.S.

Coordinator, Graduate Education Programs

Assistant Professor of Education

[kcrenshaw@williamsbu.edu](mailto:kcrenshaw@williamsbu.edu)

## BACHELOR OF SCIENCE IN EDUCATION (K-6 ELEMENTARY EDUCATION)

The Bachelor of Science in Education (K-6 Elementary Education) prepares professional educators to effectively instruct, assess, and manage students in K-6 classrooms. Through a rigorous foundation of content knowledge, teaching strategies, and clinical experiences, candidates are prepared to seek an Arkansas K-6 teaching license. Upon completion of this degree:

- Completers will demonstrate content knowledge in the areas of reading, mathematics, science, and social studies relevant to effective teaching in grades K-6.
- Completers will utilize effective pedagogical strategies to meet the needs of a diverse community of learners.
- Completers will model effective management of student behavior and classroom procedures to establish a positive culture for learning.

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### General Education Requirements (44 hrs.)

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#### The Biblical World (6 hrs.)

The Biblical Story .....	3 hrs.
The Christian Worldview.....	3 hrs.

#### The Cultural World (15 hrs.)

English Composition I .....	3 hrs.
English Composition II .....	3 hrs.
World Literature I or II .....	3 hrs.
Speech Communication .....	3 hrs.
Humanities electives (choose one).....	3 hrs.
<i>(Any appreciation course or philosophy )</i>	

#### The Social World (9 hrs.)

American History & Politics (choose one) .....	3 hrs.
<i>(U.S. History Before 1865 or Since 1865 or Am. Govt. )</i>	
The West & Global Cultures.....	3 hrs.
<i>(Western Civilization I or II )</i>	
General Psychology .....	3 hrs.

#### The Natural World (14 hrs.)

Health and Physical Education .....	4 hrs.
<i>(one hour must be physical activity )</i>	
Natural Science & Mathematics .....	10 hrs.
<i>(Must include two science courses: chemistry, biological science, or physical science course with one laboratory class, and one mathematics course MT1133 or higher , and excluding MT1123 Intermediate Algebra, MT 3133 Math for Teachers I, MT 4123 Math for Teachers II. MT 1123 Intermediate Algebra may be required if Math ACT score is less than 19.)</i>	

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### Pre-Professional Requirements (15 hrs.)

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Introduction to Teaching.....	3 hrs.
Introduction to the Exceptional Child .....	3 hrs.
Educational Technology .....	3 hrs.
Child Development and Learning Process .....	3 hrs.
Adolescent Development .....	3 hrs.

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### Specialization Requirements (31 hrs.\*)

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Emergent Literacy .....	3 hrs.
Social Studies: K-6 .....	3 hrs.
Reading Instruction: K -6 .....	3 hrs.
Field Experience I .....	2 hrs.
Field Experience II .....	2 hrs.
Language Arts & Literature: K-6 .....	3 hrs.
Science for Teachers: K-6 .....	3 hrs.
World Geography .....	3 hrs.
History of Arkansas .....	3 hrs.
Math for Teachers I .....	3 hrs.
Math for Teachers II .....	3 hrs.

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### Professional Requirements (12 hrs.\*\*)

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Study of the School (capstone course).....	3 hrs.
Measurement and Evaluation (capstone course) ..	3 hrs.
Integrated Methods & Classroom Management ..	3 hrs.
Reading in the Content Area.....	3 hrs.

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### Interdisciplinary Liberal Arts Electives (2-4 hrs.)

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K-6 Education majors are required to take 2-4 elective hours outside of the department.

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### Clinical Internship (15 hrs.)

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Clinical Internship I .....	6 hrs.
Clinical Internship II .....	6 hrs.
Internship Seminar.....	3 hrs.

### Total Required Hours: 120-122

\*At least 21 of these hours must be taken at WBU. Specialization courses to be transferred must be approved by the department chair.

**A grade of C or better is required of all specialization courses.**

\*\*For the admission requirements, retention procedures, dismissal procedures, and exit requirements of the Teacher Education Program, see Department of Education.

## **BACHELOR OF SCIENCE IN EDUCATION (4-8 MIDDLE LEVEL MATH & SCIENCE)**

The Bachelor of Science in Education (4-8 Middle Level Math & Science) prepares professional educators to effectively instruct, assess, and manage students in 4-8 classrooms. Through a rigorous foundation of math and science content knowledge, teaching strategies, and clinical experiences, candidates are prepared to seek an Arkansas middle school teaching license. Upon completion of this degree:

- Completers will demonstrate content knowledge in the areas of mathematics and science relevant to effective teaching in grades 4-8
- Completers will utilize effective pedagogical strategies to meet the needs of a diverse community of learners.
- Completers will model effective management of student behavior and classroom procedures to establish a positive culture for learning.

---

### **General Education Requirements (44 hrs.)**

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#### **The Biblical World (6 hrs.)**

The Biblical Story .....	3 hrs.
The Christian Worldview.....	3 hrs.

#### **The Cultural World (15 hrs.)**

English Composition I .....	3 hrs.
English Composition II .....	3 hrs.
World Literature I or II .....	3 hrs.
Speech Communication .....	3 hrs.
Humanities electives (choose one).....	3 hrs.

(Any appreciation course or philosophy )

#### **The Social World (9 hrs.)**

American History & Politics (choose one) .....	3 hrs.
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(U.S. History Before 1865 or Since 1865 or Am. Govt. )

The West & Global Cultures.....	3 hrs.
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(Western Civilization I or II )

General Psychology .....	3 hrs.
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#### **The Natural World (14 hrs.)**

Health and Physical Education .....	4 hrs.
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(one hour must be physical activity )

Natural science and mathematics.....	10 hrs.
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(Must include two science courses: biological science, or physical science with one laboratory class, and MT 1133 College Algebra. MT 1123 Intermediate Algebra may be required if Math ACT score is less than 19.)

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### **Pre-Professional Requirements (12 hrs.)**

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Introduction to Teaching.....	3 hrs.
Introduction to the Exceptional Child.....	3 hrs.
Educational Technology .....	3 hrs.
Adolescent Development .....	3 hrs.

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### **Specialization Requirements (33 hrs.\*)**

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Science for Teachers: 4-8 .....	3 hrs.
Language Arts & Literature: 4-8 .....	3 hrs.
Contemporary Math.....	3 hrs.
Math for Teachers II .....	3 hrs.
Foundations of Geometry .....	3 hrs.
General Chemistry I.....	3 hrs.
Environmental Science/Ecology.....	3 hrs.
Field Experience I.....	3 hrs.
Field Experience II .....	3 hrs.
Social Studies: 4-8 .....	3 hrs.
History of Arkansas .....	3 hrs.

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### **Professional Requirements (12 hrs.\*\* )**

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Study of the School (capstone course).....	3 hrs.
Measurement and Evaluation (capstone course) .....	3 hrs.
Integrated Methods & Classroom Management .....	3 hrs.
Reading in the Content Area.....	3 hrs.

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### **Interdisciplinary Liberal Arts Electives (4-6 hrs.)**

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Mid-Level Math/Science Education majors are required to take 4-6 elective hours outside of the department.

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### **Clinical Internship (15 hrs.)**

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Clinical Internship I.....	6 hrs.
Clinical Internship II.....	6 hrs.
Internship Seminar.....	3 hrs.

### **Total Required Hours: 120-122**

\*At least 21 of these hours must be taken at WBU. Specialization courses to be transferred must be approved by the department chair. **A grade of C or better is required of all specialization courses.**

\*\*For the admission requirements, retention procedures, dismissal procedures, and exit requirements of the Teacher Education Program, see Department of Education.

## **BACHELOR OF SCIENCE IN EDUCATION (4-8 MIDDLE LEVEL LITERACY & SOCIAL STUDIES)**

The Bachelor of Science in Education (4-8 Middle Level Literacy & Social Studies) prepares professional educators to effectively instruct, assess, and manage students in 4-8 classrooms. Through a rigorous foundation of literacy and social studies content knowledge, teaching strategies, and clinical experiences, candidates are prepared to seek an Arkansas middle school teaching license. Upon completion of this degree:

- Completers will demonstrate content knowledge in the areas of literacy and social studies relevant to effective teaching in grades 4-8
- Completers will utilize effective pedagogical strategies to meet the needs of a diverse community of learners.
- Completers will model effective management of student behavior and classroom procedures to establish a positive culture for learning.

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### **General Education Requirements (44 hrs.)**

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#### **The Biblical World (6 hrs.)**

The Biblical Story .....	3 hrs.
The Christian Worldview.....	3 hrs.

#### **The Cultural World (15 hrs.)**

English Composition I .....	3 hrs.
English Composition II.....	3 hrs.
World Literature I or II .....	3 hrs.
Speech Communication .....	3 hrs.
Humanities electives (choose one).....	3 hrs.
<i>(Any appreciation course or philosophy )</i>	

#### **The Social World (9 hrs.)**

U.S. History Before 1865.....	3 hrs.
World Geography.....	3 hrs.
General Psychology .....	3 hrs.

#### **The Natural World (14 hrs.)**

Health and Physical Education .....	4 hrs.
<i>(one hour must be physical activity )</i>	
Natural science and mathematics.....	10 hrs.
<i>(Must include two science courses: biological science, or physical science with <u>one</u> laboratory class, <u>and</u> MT 1133 College Algebra. MT 1123 Intermediate Algebra may be required if Math ACT score is less than 19.)</i>	

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### **Pre-Professional Requirements (12 hrs.)**

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Introduction to Teaching.....	3 hrs.
Introduction to the Exceptional Child.....	3 hrs.
Educational Technology .....	3 hrs.
Adolescent Development.....	3 hrs.

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### **Specialization Requirements (31 hrs.\*)**

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American Government .....	3 hrs.
Science for Teachers.....	3 hrs.
Social Studies: 4-8.....	3 hrs.
Math for Teacher II.....	3 hrs.
Language Arts & Literature: 4-8 .....	3 hrs.
U.S. History Since 1865 .....	3 hrs.
History of Arkansas .....	3 hrs.
Field Experience I.....	2 hrs.
Field Experience II .....	2 hrs.
Emergent Literacy .....	3 hrs.
Reading Instruction.....	3 hrs.

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### **Professional Requirements (12 hrs.\*\* )**

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Study of the School (capstone course).....	3 hrs.
Measurement and Evaluation (capstone course) .....	3 hrs.
Integrated Methods & Classroom Management .....	3 hrs.
Reading in the Content Area.....	3 hrs.

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### **Interdisciplinary Liberal Arts Electives (6-8 hrs.)**

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Mid-Level Literature/Social Studies Education majors are required to take 6-8 elective hours outside of the department.

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### **Clinical Internship (15 hrs.)**

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Clinical Internship I .....	6 hrs.
Clinical Internship II.....	6 hrs.
Internship Seminar.....	3 hrs.

### **Total Required Hours: 120-122**

\*At least 21 of these hours must be taken at WBU. Specialization courses to be transferred must be approved by the department chair. **A grade of C or better is required of all specialization courses.**

\*\*For the admission requirements, retention procedures, dismissal procedures, and exit requirements of the Teacher Education Program, see Department of Education.

The WTEP offers a Bachelor of Science in Education (BSE) that integrates all state-required professional development and prepares candidates to seek Arkansas teacher licensure from the Arkansas Department of Elementary and Secondary Education. Licensure areas offered in the WTEP are: Elementary Education K-6; Middle Level Education 4-8 (Math/Science or Literacy/SS); Physical Education K-12; Music K-12 (Vocal or Instrumental); Secondary Social Studies Education 7-12; and Secondary English Education 7-12.

### **Progression through the Williams Teacher Education Program (WTEP)**

All programs in the WTEP are substantive with a strong liberal arts foundation and provide support through academic advising by WBU faculty. Progression follows the transition points described below:

#### **Education Major**

- General ed. requirements in a broad range of disciplines with C or above required in specific courses.
- ED 2203 Introduction to Teaching course including critical topics in the field of education like TESS, field experience in partner schools, assessment of professional dispositions, and portfolio creation.

•

#### **Admission to the WTEP**

- Apply and interview for admission into one of the degree programs within the WTEP.
- Specific requirements for admission must be met to progress to teacher candidate.
- Professional Dispositions assessed by applicant and faculty.

#### **Teacher Candidate**

- Specialization courses and advanced courses expand content knowledge (C or above required in all).
- Specific course in Educational Technology (ED4333) that includes Google Certified Educator Level I training.
- Specific course in teaching learners with diverse learning needs (ED2253) that includes IEP and SPEDlaw.
- Field experiences in schools with diverse populations, face-to-face, and online delivery with opportunities to observe, teach, grow professional dispositions, and interact with professionals in the field of education.
- Build evidence of professional dispositions

#### **Pre-Clinical Intern**

- Admission to capstone courses ED 4133 and ED 4113 to develop and refine pedagogical skills, use of assessment for learning, TESS readiness, and reflect upon and continue to grow in professional dispositions.
- Pre-clinical internship field experience in the partner school classroom for the upcoming internship.
- Diverse learner project field experience conducted in a diverse partner school district.
- TESS and PLC Professional Development, Apple Teacher Certification
- Build evidence of professional dispositions

#### **Clinical Intern**

- Admission to ED 4603, ED 4526, and ED 4536 (clinical internship and seminar). Placement in two classrooms for approximately eight weeks each. Gradual release of responsibility to full teaching responsibility.

- Complete an Impact on Student Learning Research Project to provide evidence of value-added, create a professional portfolio, create a video of your teaching, and self-assess professional dispositions and TESS domains 2 and 3.
- Complete professional development required for Arkansas teacher licensure (ED 4603).
- Complete Science of Reading Awareness training (ED 4603).
- Faculty, Cooperating Teacher, and Intern evaluate the TESS Domains and Components.

### **WTEP Completer**

- Meeting all requirements and passing all AR required licensure exams will qualify candidates to apply for an Arkansas teaching license.
- The WTEP will continue to monitor professional growth and impact on student learning through the first three years of your career. You will be asked to share TESS evaluations with the WTEP.

### ***WTEP Gates***

Students beginning at WBU who desire to seek admission into the Williams Teacher Education Program (WTEP) must complete at least forty-five semester hours and earn a minimum grade of “C” in the following courses: English Composition I and II, Speech and Communication, College Algebra or Contemporary Math, and Introduction to Teaching.

**All students must take Introduction to Teaching at Williams.** Students beginning as freshmen at Williams are encouraged to take Introduction to Teaching during the second semester of their sophomore year. Transfer students with an AA degree or junior status must take Introduction to Teaching during their first semester at WBU. Transfer students without an AA degree will be counseled individually about when to take Introduction to Teaching. Regardless, all transfer students will ultimately be required to complete the same basic requirements and steps as outlined for entering freshmen. In addition, a mandatory FBI background check will be conducted on each student enrolled in ED 2203 Introduction to Teaching. Professional dispositions are monitored in Gate 1 by both the student and faculty as part of the ED 2203 course.

Students desiring to declare themselves as WTEP candidates must complete the appropriate Declaration Form and submit the form to the Department of Education/WTEP office.

### **GATE 1**

Official ***passing Praxis*** Core scores (Reading: 168, Math: 162, and Writing: 165) or ACT scores (Reading: 20, Math: 20, and Writing: 6 on the 2-12 scale) must be on file in the Education Office prior to proceeding with WTEP program candidacy and interview. Praxis Core and ACT scores may be combined from passing scores in each section: Reading, Math, and Writing. Highest test scores may be used from a combination of ACT exams using the highest score in each category.

*(SAT scores may be used as a substitution if certain criteria are met. See the Education Coordinator in the Education Office for more information.)*

A minimum score of 1650 on combined Math and Critical Reading, and Writing on the SAT and either:

- Math: 532.5, Critical Reading: 543.50, and Writing: 5.30 sections on the Scholastic Aptitude Test (SAT),  
OR

- for one or more of the Math, Critical Reading, or Writing sections with a score lower than the minimum, a passing score on the equivalent section of the Praxis Core or ACT will be accepted.

## **GATE 2**

Once the official Praxis Core or ACT scores have been filed in the WBU Education Office and all prerequisites for the admissions interview have been met, students may apply to be interviewed for admission into the WTEP. (These requirements are listed in the Introduction to Teaching Handbook and are available from the respective advisors and the Education Office.) Students may apply to be interviewed as early as the second semester of their sophomore year but are encouraged to apply no later than the first semester of their junior year. Screening application materials, including official Praxis Core or ACT scores, must be submitted on or before the application deadline. Interviews will take place once during both fall and spring semesters.

Candidate professional dispositions are assessed by both faculty and candidates at admission to monitor and support the development of professional dispositions that are standards-based and associated with effective teaching. Candidates who do not meet target levels in professional dispositions will develop a plan for improvement under faculty guidance.

*\*After being accepted into the Williams Teacher Education Program, a student must maintain a 2.5 cumulative GPA to remain in the WTEP. If a student's GPA falls below 2.5 at any time, the student will be suspended from the WTEP until he/she is able to raise the cumulative GPA to at least 2.5. During the aforementioned suspension, a student will not be allowed to proceed to the block courses or Clinical Internship. Also, students whose cumulative GPA falls below 2.5 will not meet graduation requirements.*

## **GATE 3**

Admission to the capstone courses, ED 4113 Study of the School and ED 4133 Measurement and Evaluation, will be allowed only after the student has been admitted into the Williams Teacher Education Program and has met all GPA and departmental requirements (*at least grade of "C" in any specialization course, pre-professional course, and professional course already completed*). The capstone courses must be completed in the semester immediately preceding the clinical internship semester. NOTE: Full acceptance into the WTEP with no outstanding conditions is required to begin the capstone courses.

## **GATE 4**

Teacher candidates must take the required Praxis II content test, and *submit official scores for the same*, and complete all departmental requirements, including general education requirements\*, specialization requirements, pre-professional requirements, and professional requirements with at least a grade of "C" prior to enrolling in Clinical Internship.

*\*The general education requirements that must be completed with a grade of "C" or high are English Composition I and II, Speech and Communication, and College Algebra or Contemporary Math.*

Candidate professional dispositions are assessed by both faculty and candidates during clinical internship to monitor and support the development of professional dispositions that are standards-based and associated with effective teaching. Candidates who do not meet target levels on professional dispositions will develop a plan for improvement under faculty guidance.

### **GATE 5**

Teacher candidates must take the Praxis II PLT, *and submit official scores for the same*, and fulfill WTEP Clinical Internship and Internship Seminar requirements to graduate and to be considered a WTEP Program Completer. K-6 Elementary candidates must also submit official scores for the Foundations of Reading Exam to be considered a WTEP Completer.

### **GATE 6**

Teacher candidates must take all Arkansas Department of Education required Praxis II tests, as well as ***pass the Praxis II content exam***, *and submit official scores for the same* to apply for licensure. Candidates applying for a K-6 license must meet the Arkansas cut score for the Foundations of Reading Exam and submit official scores to apply for licensure.

## ***WILLIAMS TEACHER EDUCATION PROGRAM ADMISSION REQUIREMENTS***

Students seeking admission into the Williams Teacher Education Program must fulfill the following criteria:

1. (a) Have completed 45 semester hours, 12 of which must have been completed at Williams Baptist University. Included in these 45 semester hours must be EN1113, EN1123, SP2183, and MT1133 or MT1153. If Math ACT score is less than 19, MT 1123 must be taken prior to enrolling in MT 1133. Minimum grade for each of these courses is a "C."  
(b) All program candidates complete ED 2203 Introduction to Teaching with a minimum letter grade of C.  
(c) MT 1131 College Algebra is required for all students taking College Algebra with a math ACT score lower than 21 who have not earned an A or B in Intermediate Algebra.
2. Have a grade point average (GPA) of 2.50 (4.00 scale) at time of admission request and maintain a 2.50 GPA to remain in the program.
3. Satisfy the minimum score requirement on Praxis Core, ACT or SAT tests. See the education coordinator in the Education department for a copy of the WTEP Admission Requirements. An official record of these scores must be in the Williams Baptist University Education Office at the time of admission request.
4. Demonstrate communication skills and professional dispositions by submitting a formal Education Philosophy, a Google Site portfolio, two letters of recommendation written by Education Department faculty, and completing an interview with the WTEP Admission Committee.

A candidate disposition self-assessment form with supporting evidence will be submitted by the student requesting admission. The candidate's self-assessment and supporting evidence will be reviewed by the faculty interview committee and feedback will be provided to the candidate.

After the criteria and procedures listed above have been met, the Williams Teacher Education Program Admissions Committee will inform each applicant in writing of admission into the

Teacher Education Program.

A WTEP appeals process exists for students who have not completed one or more of the admission requirements by the posted deadline. The appeals process allows students to submit a formal letter of appeal explaining the reason requirements have not been met and the expected date requirements will be met. The formal appeal will be reviewed by the Faculty Appeals Committee. If the appeal is granted, the student may interview for conditional acceptance into the WTEP. Information concerning the appeal process is available in the Department of Education/WTEP office. A student may initiate an appeal at any point in the program.

*The Williams Teacher Education Program Admission Committee schedules interview dates once each semester. Materials should be delivered to the WTEP Coordinator on or by the posted deadline. An interview date and time will be scheduled by the WTEP Coordinator. It is the responsibility of the applicant to confirm the interview date and time with the WTEP Coordinator.*

### **TEACHER EDUCATION RETENTION PROCEDURES**

Once a student has met the criteria for admission and has received written confirmation of WTEP acceptance, he or she will continue to advance toward the goals of the program and a degree if the following criteria are met:

1. Voluntary and continued enrollment and satisfactory participation in upper-level coursework at WBU that moves the student toward fulfilling the degree requirements of a Bachelor of Science in Education in his or her respective degree program.
2. Maintain a C or above in each required specialization and professional course. Furthermore, a 2.5 GPA must be maintained to advance to the capstone “block” courses and Clinical Internship. Adherence to WBU and WTEP policies for teacher candidates while engaged in field experiences.
3. Consultation with an education faculty advisor in the Teacher Education Program is necessary to assess status and progress toward program completion. One session each semester is required. Additional sessions may be scheduled as deemed necessary.

### **TEACHER DISMISSAL PROCEDURES**

Dismissal of a teacher candidate from the WTEP is a result of the Teacher Education Admission Committee’s recommendation. Steps preceding the recommendation include one or more conferences with the teacher candidate in question based on the following conditions:

1. A teacher candidate requests withdrawal from WTEP
2. An unfortunate condition of physical or emotional health or disease that would prevent a teacher candidate from the normal day-to-day process of completing coursework and participating in activities related to teaching. In this event the student would be advised to redirect his or her abilities to another field or be advised to postpone the acquisition of a degree in education until such condition no longer exists.
3. A teacher candidate demonstrates personal or professional behavior that unsatisfactorily represents these sequential professional development as expressed in the WTEP philosophy, goals, and objectives

4. Conduct that would not be consistent with WBU general college standards as described in the Williams Baptist University Academic Catalog and Student Handbook or a felony conviction.

### ***CLINICAL INTERNSHIP ADMISSION REQUIREMENTS***

Once a student has received written confirmation of full program acceptance from the WTEP Admission Committee, he or she will continue to advance toward Clinical Internship. The criteria are:

1. Maintain a C or above in each required specialization, pre-professional, and professional course as well as have a cumulative GPA of 2.50.
2. Twenty-one hours of specialization courses in the respective degree program should be completed at Williams Baptist University prior to Clinical Internship admission.
3. The Praxis II: Content Assessment(s) must be taken but not necessarily passed before the clinical internship experience. However, teacher candidates must pass the required Praxis II: Content Assessment(s) as a requirement for any type of Arkansas teaching license. Williams complies with the Arkansas minimum score requirements on licensure assessments. Students must request that an institutional copy of the official score report be sent directly to Williams Baptist University. Clinical Internship is not permitted until official Praxis II Content Knowledge scores are received in the Education Department/WTEP office. K-6 Elementary Education candidates must have official scores on file for the Foundations of Reading assessment prior to the beginning of the internship.
4. Teacher candidates must complete all general education, specialization, pre-professional and professional course requirements with the required GPA prior to the start of the Clinical Internship.

### ***WILLIAMS TEACHER EDUCATION PROGRAM EXIT REQUIREMENTS***

Teacher candidates who fulfill the following requirements will receive a Bachelor of Science in Education from Williams Baptist University:

1. Meet admission requirements and coursework requirements outlined in the Williams Baptist University Academic Catalog and Clinical Internship Handbook.
2. Fulfill each criterion of WTEP Admission Requirements, WTEP Retention Procedures, and WTEP Clinical Internship Admission Requirements.
3. Successfully complete all requirements in Clinical Internship (C or above) and ED 4603 Internship Seminar (credit), including the exit interview.
4. Official Praxis Content Knowledge scores must be received in the Education Office from ETS by the last day of finals in the capstone course semester.

*Official Praxis PLT scores must be received by the last day of finals in the clinical internship semester. Official Foundations of Reading Scores for Elementary Education K-6 candidates must be received in the Education Office from Pearson before progressing to the clinical internship.*

5. Complete and file the Intent to Graduate form with the WBU Registrar by the prescribed date in the current WBU catalog.

6. Satisfy all Williams Baptist University financial obligations.
7. Successfully pass the English Proficiency Examination as well as all other Williams Baptist University requirements as stated in the catalog.
8. **Elementary Ed K-6 majors only:** Official Foundations of Reading scores must be received in the Education Office BEFORE the beginning of the internship semester.
9. Complete Release of Official Records form in the Education Office.
10. Complete the online application process for a standard Arkansas license in the AELS system. The link and instructions are provided on the Williams Teacher Education Program website: [williamsbu.edu/wtep](http://williamsbu.edu/wtep)  
Arkansas licensure site is <https://aels.ade.arkansas.gov/main.htm>

(No application for Arkansas Teacher Licensure may be submitted prior to receipt of official Praxis II scores.) WTEP completers are defined as clinical interns who have completed all degree requirements and all WTEP requirements.

To be recommended for the standard Arkansas License, completers must **pass** the required Praxis II content test and take the required Praxis II PLT test. In addition, K-6 completers must **pass** the Foundations of Reading Assessment. Under certain circumstances, a provisional teaching license may be granted by DESE. Details concerning provisional licensure are available in the Education Department.

## Department of English and Communication Arts

The Department of English and Communication Arts offers courses which provide instruction in grammar, composition, critical thinking, speech, drama, journalism, language, and the analysis of literature. God chose to reveal Himself through words – “And the word became flesh and dwelt among us” (John 1:14). The Word, through whom all things were made, came to speak to us, and He spoke in parable and metaphors. Language and literature are how we make sense of the human experience; stories make sense of our lives.

The English major prepares students to live in and speak to our culture and establishes the foundation for a range of professions. Through coursework in English, students can position themselves for success in graduate programs in literature and language, fulfill English requirements for secondary teaching certification, develop writing skills, and acquire pre-professional training for areas such as law, editing, and education. In addition to the field of education, English majors thrive in professions that value strong communication skills, critical thinking, creativity, and cultural awareness.

### *Degrees Offered*

Bachelor of Arts in English

Bachelor of Science in Education in Secondary English

### *Faculty (Full-Time)*

**Chris Hair**, B.A., M.A., Ph.D.

Chair, Department of English

Chair, Division of Arts and Sciences

Professor of English [chair@williamsbu.edu](mailto:chair@williamsbu.edu)

**Trevor Babcock**, B. A., M.A., Ph.D.

Assistant Professor of English

[tbabcock@williamsbu.edu](mailto:tbabcock@williamsbu.edu)

**Melinda Williams**, A.A., B.F.A., M.A., M.S.

Assistant Professor of Speech, Drama, and Journalism

Coordinator of Liberal Arts Degree

[mwilliams@williamsbu.edu](mailto:mwilliams@williamsbu.edu)

## BACHELOR OF ARTS IN ENGLISH

The major in English prepares students to be effective communicators, critical thinkers, and proficient readers. Through instruction in writing and in a broad range of literature, the Bachelor of Arts in English equips students for success in graduate school, a variety of professions, and in life. English majors are in demand where strong communication, research, and analysis skills are desired, including teaching, journalism, editing, law, public relations, social media managing, human resources, and advertising. Upon completion of this degree,

- Students will be able to demonstrate familiarity with British, American, and world literary traditions.
- Students will be able to analyze and interpret literature proficiently.
- Students will be able to communicate effectively.

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### General Education Requirements (44 hrs.)

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#### The Biblical World (6 hrs.)

The Biblical Story ..... 3 hrs.  
The Christian Worldview ..... 3 hrs.

#### The Cultural World (15 hrs.)

English Composition I and II ..... 6 hrs.  
World Literature I ..... 3 hrs.  
Speech Communication ..... 3 hrs.  
Humanities elective ..... 3 hrs.  
(Any appreciation course or philosophy )

#### The Social World (9 hrs.)

American History & Politics ..... 3 hrs.  
(U.S. History Before 1865 or Since 1865 or Am. Govt.)  
The West & Global Cultures ..... 3 hrs.  
(Western Civilization I or II or World Geography )  
Social Sciences ..... 3 hrs.  
(Sociology, government, psychology, or economics)

#### The Natural World (14 hrs.)

Health and Physical Education ..... 4 hrs.  
(one hour must be physical activity )  
Natural Science and Mathematics ..... 10 hrs.  
(Must include at least one chemistry, biological science, or physical science course with a laboratory class, and one mathematics course MT1133 or higher, and excluding MT1123 Intermediate Algebra, MT 3133 Math for Teachers I, MT 4123 Math for Teachers II, GS 3213 Science for Teachers: K-6, and GS 3233 Science for Teachers: 48. MT 1123 Intermediate Algebra may be required if Math ACT score is less than 19. The mathematics requirement may be waived if Math ACT is 28 or higher.)

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### English & Literature Concentration (36 hrs.)

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World Literature II ..... 3 hrs.  
American Literature I ..... 3 hrs.  
American Literature II ..... 3 hrs.  
English Literature I ..... 3 hrs.  
English Literature II ..... 3 hrs.  
Systems of Grammar ..... 3 hrs.  
Advanced Composition ..... 3 hrs.  
Literary Theory and Analysis ..... 3 hrs.  
Studies in Shakespeare ..... 3 hrs.  
Cultural Engagement ..... 3 hrs.  
(Narnia & ME, Pop Culture & Worldview, or Southern Literature)  
English electives (upper-level electives) ..... 6 hrs.

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### Departmental Requirements (9 hrs.)

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Foreign language ..... 6 hrs.  
Microcomputer Applications I ..... 3 hrs.

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### Electives (15 hrs.)

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Interdisciplinary Liberal Arts Electives ..... 6 hrs.  
(English majors are required to take six hours of upper -level electives outside of the English department.)  
General Electives (any upper-level course) ..... 9 hrs.

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### Minor (18 hrs.)

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Students are required to have a minor outside of the English department.

**Total Required Hours: 122**

## **BACHELOR OF SCIENCE IN EDUCATION: SECONDARY ENGLISH**

The Bachelor of Science in Education in Secondary English provides a broad range of content classes in English and focused professional education courses to meet the English requirement for secondary teaching certification and to equip outstanding professional educators who are intentional, reflective, and continuously growing. Upon completion,

- Students will demonstrate content knowledge in the area of English education relevant to effective teaching in grades 7-12.
- Students will model effective pedagogical strategies to meet the needs of a diverse community of learners.
- Students will demonstrate effective management of student behavior and classroom procedures to establish a positive culture for learning.

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### **General Education Requirements (44 hrs.)**

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#### ***The Biblical World (6 hrs.)***

The Biblical Story .....	3 hrs.
The Christian Worldview .....	3 hrs.

#### ***The Cultural World (15 hrs.)***

English Composition I and II .....	6 hrs.
World Literature I .....	3 hrs.
Speech Communication .....	3 hrs.
Humanities elective .....	3 hrs.

*(Any appreciation course or philosophy )*

#### ***The Social World (9 hrs.)***

American History & Politics.....	3 hrs.
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*(U.S. History Before 1865 or Since 1865 or Am. Govt.)*

The West & Global Cultures .....	3 hrs.
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*(Western Civilization I or II or World Geography )*

Social Sciences.....	3 hrs.
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*(Sociology, government, psychology, or economics)*

#### ***The Natural World (14 hrs.)***

Health and Physical Education.....	4 hrs.
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*(one hour must be physical activity )*

Natural science and mathematics .....	10 hrs.
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*(Must include at least one chemistry, biological science, or physical science course with a lab class, and one mathematics course MT 1133 or higher (excludes MT 1123, MT 3133, MT 4123, GS 3213, GS 3233); MT 1123 may be required if ACT Math score is less than 19.)*

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### **Electives (7-9 hrs)**

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Interdisciplinary Liberal Arts Electives .....	4-6 hrs.
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*(Upper-level electives outside of English Department)*

General Electives (any upper-level course).....	3 hrs.
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\*At least 21 of these hours must be taken at WBU. Specialization courses to be transferred must be approved by the department chair. **A grade of C or better is required of all specialization courses.**

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### **Specialization Requirements\* (33 hrs.)**

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#### ***World Literature***

World Literature II.....	3 hrs.
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#### ***American Literature***

American Literature I.....	3 hrs.
American Literature II .....	3 hrs.

#### ***English Literature***

English Literature I .....	3 hrs.
English Literature II.....	3 hrs.
Studies in Shakespeare.....	3 hrs.

#### ***General English & Literature Studies***

Adolescent Literature.....	3 hrs.
Systems of Grammar.....	3 hrs.
Advanced Composition.....	3 hrs.
Upper-level English Elective .....	3 hrs.
Cultural Engagement .....	3 hrs.

*(Narnia & ME, Pop Culture & Worldview, or Southern Literature)*

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### **Professional Requirements\*\* (21 hrs.)**

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Introduction to Teaching.....	3 hrs.
Introduction to Exceptional Child.....	3 hrs.
Study of the School (capstone) .....	3 hrs.
Measurement & Evaluation (capstone).....	3 hrs.
Adolescent Development .....	3 hrs.
Integrated Methods & Classroom Mgmt.....	3 hrs.
Educational Technology .....	3 hrs.

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### **Clinical Internship (15 hrs.)**

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Clinical Internship I .....	6 hrs.
Clinical Internship II .....	6 hrs.
Internship Seminar .....	3 hrs.

### **Total Required Hrs.: 120-122**

\*\*For the admission requirements, retention procedures, dismissal procedures, and exit requirements of the Teacher Education Program, see Department of Education.

### *Minor in English*

Because communication, analysis, and interpretation are highly valued in all areas, an English minor can be a valuable supplement to any major. To earn a minor in English, students must complete 18 hours in English course work beyond the general education requirements (English Composition I and II and World Literature I or II). Required courses include the following: A second World Literature (I or II), American Literature I or II, English Literature I or II, Systems of Grammar or Advanced Composition and 6 hours of upper-level English electives.

EN 2213 World Literature I or EN 2223 World Literature II (3 hours)

EN 3333 English Literature I or EN 3343 English Literature II (3 hours)

EN 3353 American Literature I or EN 3363 American Literature II (3 hours)

EN 3633 Systems of Grammar or EN 3733 Advanced Composition (3 hours)

Upper-level English courses (6 hours)

### *Communication Arts*

The study of communications and the celebration of great orators and theater artists date back to ancient Greece; however, journalism got its start in Italy during the 1500's. Williams offers a minor in Communication Arts and a Communication Arts concentration block in Liberal Arts. Students completing this study will have a command of communication skills, including organization, language usage, audience analysis, and effective delivery, and will have studied theater history, plays, playwrights, and production techniques, as well as learning how to research and disseminate news to the public.

To earn a minor in Communication Arts, Williams' students must complete 18 hours from one of the following emphasis areas:

#### **Journalism Emphasis**

Eighteen hours of "JL" prefix, 6 hours must be upper level; may also take SP 4933, Special Studies in Communications."

#### **Speech and Theatre Emphasis**

Eighteen hours of "SP" prefix, 6 hours must be upper level; may also take SP 2153 Theater Appreciation, if not used in the General Education Humanities elective.

*Courses from the English Department may be counted toward the Communication Arts minor and Concentration block in liberal arts degree. These are dual numbered: Advanced Composition, Systems of Grammar, Creative Writing, Advanced Creative Writing, Modern Drama, and Studies in Shakespeare. (The use of the English classes cannot be counted as hours for both a major and minor.)*

## Department of Fine Arts

### *Degrees Offered*

Bachelor of Science in Education: Vocal Music K–12

Bachelor of Science in Education: Instrumental Music K–12

Bachelor of Arts in Music (Senior Project Track *or* Senior Recital Track)

Bachelor of Music in Worship

### **Faculty (Full-Time)**

***Trent Broussard***, B.M.E., M.M.E., D.Ed.Min., Ph.D.

Chair, Department of Fine Arts

Assistant Professor of Music

[tbroussard@williamsbu.edu](mailto:tbroussard@williamsbu.edu)

***Rod Plunkett***, B.M.E., M.M.E.

Assistant Professor of Music, Director of Bands

[rplunkett@williamsbu.edu](mailto:rplunkett@williamsbu.edu)

***Chris Thompson***, B.M., M.A., Ph.D.

Associate Professor of Music

[cthompson@williamsbu.edu](mailto:cthompson@williamsbu.edu)



*The Visual Arts*

The study of the visual arts at Williams is designed to enrich the artistic understanding of all students, to develop greater proficiency in art, to supply the art training required by various disciplines, and to prepare teachers of art. The art program has as its mission the preservation, transmission, and advancement of knowledge and practice in the visual arts.

Williams offers basic art classes that students can take as free electives or toward a minor or concentration. Liberal Arts majors can take any 18/21 hours in art-related courses to fulfill the requirement for the art concentration block. The following courses are required for the art minor.

*Minor in Art*

AR 1103 Design I .....	3 hours
AR 1123 Drawing I.....	3 hours
AR 1133 Drawing II .....	3 hours
AR 2223 Painting I .....	3 hours
AR 2233 Painting II.....	3 hours
AR 3333 Illustration I.....	3 hours
AR 4123 Art History I <i>or</i> AR 4223 Art History II .....	3 hours
	<b>Total 21 hours</b>



## *Music*

The study of music at Williams is essentially a three-fold program, including studies in the liberal arts, training in basic musicianship, and specialized courses pertaining to each degree. The liberal arts requirements include general education courses in the humanities, history, the social and natural sciences, Christian Ministries, and health and physical education. Basic musicianship studies include applied music (i.e., private music lessons), group ensembles, music literature and history, music education, conducting, and four semesters each of music theory and aural skills (ear training).

Williams offers three degrees in music: (1) Bachelor of Arts: Music; (2) Bachelor of Music in Worship; and (3) Bachelor of Science in Education (Choral Music K-12 or Instrumental Music K-12).

The Bachelor of Arts in Music is the degree for students who wish to combine music and another field--such as psychology, business, Christian Ministries, or English--as a minor. Students pursuing this degree will select either the Senior Project track or the Senior Recital track. The Senior Project or Senior Recital is a formal public presentation given prior to graduation.

The Bachelor of Music in Worship prepares a student to enter graduate school, seminary, or a church music vocation. Students pursuing this degree must complete a worship project.

The Bachelor of Science in Education includes coursework in education and culminates with student teaching the last semester. Both of the Education degrees prepare a student for a career in K-12 music education immediately following graduation. All Education majors are required to meet all of the requirements set forth by the Williams Teacher Education Program (WTEP). (See “Department of Education” in the current WBU Online Catalog).

<i>DEGREE AND TRACK OPTIONS</i>		
<i>(1) BA MUSIC</i>	<i>(2) BACHELOR OF MUSIC IN WORSHIP</i>	<i>(3) BS EDUCATION</i>
<i>Senior Project Track</i>	<i>Worship Project</i>	<i>Vocal Music K-12</i>
<i>Senior Recital Track</i>		<i>Instrumental Music K-12</i>

All prospective music majors must audition/interview with the music faculty in their principal applied area, (e.g., voice, piano, or other area). It is the responsibility of the student to contact the music department to arrange for an audition/interview.

At the completion of the four-semester music theory sequence, music majors must pass an upper-level music theory examination consisting of two parts: (1) a comprehensive written exam; and (2) a listening and score study exam. Before a music major may qualify for graduation, a student must also pass a piano proficiency exam (“piano barrier”) and must enroll in applied piano until the piano proficiency requirement is satisfied.

All students pursuing the degree Bachelor of Science in Education (Vocal Music K-12 or Instrumental Music K-12 must take a minimum of four semester hours of piano which may be declared as either a principal or secondary applied area.

All students who register for applied music (private lessons) must have the permission of the instructor. The instructor will accept music majors/minors first and non-music major/minors as instruction time is available. An applied music fee will be assessed each semester of applied study. (See the “Financial Information” section in the current WBU Online catalog.)

All students registered for applied music are required to take a jury examination at the end of each semester of study. Students will also be required, at the discretion of the instructor, to appear in at least one general recital performance each semester of applied study.

NOTE: Prior to graduation, all students pursuing the degrees Bachelor of Arts in Music and Bachelor of Music and Worship must present their Senior Project, Senior Recital, or Worship Project at a hearing before the music faculty at least two weeks prior to the scheduled presentation. Students must receive full approval from the music faculty by presenting their entire Senior Project, performing their entire Senior Recital, or presenting their entire worship project. The nature and score of the student’s Senior Project are to be determined in consultation with the student’s advisor and must receive approval from the Music Department Chair. The faculty reserves the right to cancel or delay any Senior Project or Senior Recital that does not meet the standards of excellence set by the Music Department.

### *Minor in Music*

The Department of Music offers a minor in music which requires 19-20 hours distributed as follows:

#### Required Courses:

MU 1010 Recital (4 semesters).....	0 hours
MU 1011 Fundamentals of Music .....	1 hour
MU 1111 Aural Skills I.....	1 hour
MU 1113 Creative/Analytical Concepts I.....	3 hours
MU 1123 Creative/Analytical Concepts II .....	3 hours
MU 1 ___1 Ensemble .....	3 hours
MU 1 ___1 Applied Principal.....	4 hours
<i>(at least one semester must be "Applied Piano" or "Class Piano")</i>	
<i>(Applied Principal hours may be divided among multiple instruments)</i>	
MU 2312 Intro to Conducting.....	2 hours

#### Choose one of the following:

MU 2112 Theology and Philosophy of Worship.....	2 hours
MU 2213 Creative/Analytical Concepts III .....	3 hours
MU 3213 Music History I.....	3 hours
<i>(Prerequisite: MU 2143 or consent of instructor)</i>	
MU 3223 Music History II.....	3 hours
<i>(Prerequisite: MU 2143 or consent of instructor)</i>	
MU 3322 Choral Conducting.....	2 hours
MU 3332 Intro to Music Technology .....	2 hours
MU 3622 Instrumental Conducting .....	2 hours
MU 4832 Development of Christian Hymnody.....	2 hours
MU 3133 Worship Planning and Design.....	3 hours

**Total 19-20 hours**

## **BACHELOR OF ARTS IN MUSIC (Senior Project Track)**

The Bachelor of Arts in Music (Senior Project Track) is designed for students who want to major in music while receiving a broad, liberal arts education. It requires a minor in another area in the liberal arts and is ideal for students who want to be trained across multiple subject areas. This degree culminates in a senior project. Upon completion of this degree,

- Students will be able to perform and analyze music in its historical and sacred context.
- Students will have competency in fundamental music knowledge.
- Students will be able to apply their knowledge of music history and music theory through music analysis, music research, and/or performance.

<b>General Education Requirements (44 hrs.)</b>	<b>Specialization Requirements* (47-48 hrs.)</b>
<p><b>Biblical World (6 hrs.)</b>                      The Biblical Story ..... 3 hrs.                      The Christian Worldview ..... 3 hrs.</p> <p><b>The Cultural World (15 hrs.)</b>                      English Composition I &amp; II ..... 6 hrs.                      World Literature I or II ..... 3 hrs.                      Music Appreciation ..... 3 hrs.                      Humanities elective (choose one) ..... 3 hrs.  <i>(Art or Theater Appreciation, Philosophy, or Speech)</i></p> <p><b>The Social World (9 hrs.)</b>                      American History &amp; Politics ..... 3 hrs.  <i>(US History Before or Since 1865, American Govt)</i>                      The West &amp; Global Cultures ..... 3 hrs.  <i>(Western Civ I or II or World Geography)</i>                      General Psychology ..... 3 hrs.</p> <p><b>The Natural World (14 hrs.)</b>                      Health &amp; Physical Education ..... 4 hrs.                      (one hour must be physical activity)                      Natural Science and Mathematics ..... 10 hrs.                      (Must include at least one science with lab course and one math course MT 1133 or higher; (excludes MT1123, MT 3133, MT 4123, GS 3213, GS 3233); Intermediate Algebra may be required if ACT Math score is less than 19; the mathematics requirement may be waived if ACT Math score is 28 or higher)</p>	<p>Class Piano ..... 1 hr.                      Applied Principal ..... 4 hrs.                      Music Seminar I, II, and III ..... 3 hrs.                      Senior Project ..... 1 hr.                      Applied Secondary ..... 3-4 hrs.                      Fundamentals of Music ..... 1 hr.                      Aural Skills I ..... 1 hr.                      Creative &amp; Analytic Concepts I ..... 3 hrs.                      Aural Skills II ..... 1 hr.                      Creative &amp; Analytic Concepts II ..... 3 hrs.                      Aural Skills III ..... 1 hr.                      Creative &amp; Analytic Concepts III ..... 3 hrs.                      Aural Skills IV ..... 1 hr.                      Creative &amp; Analytic Concepts IV ..... 3 hrs.                      Music History I ..... 3 hrs.                      Music History II ..... 3 hrs.                      Introduction to Conducting ..... 2 hrs.                      Choral <i>or</i> Instrumental Conducting ..... 2 hrs.                      Ensemble ..... 6 hrs.                      Class Recital (8 semesters) ..... 0 hrs.                      Intro to Music Tech ..... 2 hrs.</p>
<b>Modern Foreign Language (6 hrs.)</b>	<b>Minor (18 hrs.)</b>
Foreign Language ..... 6 hrs.	Students are required to select a minor outside of the music department
<b>Interdisciplinary Liberal Arts Electives (4-5 hrs.)</b>	<b>*All specialization courses must have a grade of "C" or higher.</b>
Music majors are required to take 4-5 elective hours outside of the department.	<b>Total Required Hours: 120</b>

## **BACHELOR OF ARTS IN MUSIC (Senior Recital Track)**

The Bachelor of Arts in Music (Senior Recital Track) is designed for students who want to major in music while receiving a broad, liberal arts education. It requires a minor in another area in the liberal arts and is ideal for students who want to be trained across multiple subject areas. This degree culminates in a senior recital. Upon completion of this degree,

- Students will be able to perform and analyze music in its historical and sacred context.
- Students will have competency in fundamental music knowledge.
- Students will be able to apply their knowledge of music history and music theory through music analysis, music research, and/or performance.

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### **General Education Requirements (44 hrs.)**

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#### **Biblical World (6 hrs.)**

The Biblical Story ..... 3 hrs.  
 The Christian Worldview..... 3 hrs.

#### **The Cultural World (15 hrs.)**

English Composition I & II..... 6 hrs.  
 World Literature I or II ..... 3 hrs.  
 Music Appreciation..... 3 hrs.  
 Humanities elective (choose one) ..... 3 hrs.  
*(Art or Theater Appreciation, Philosophy, or Speech)*

#### **The Social World (9 hrs.)**

American History & Politics..... 3 hrs.  
*(US History Before or Since 1865, American Govt)*  
 The West & Global Cultures..... 3 hrs.  
*(Western Civ I or II or World Geography)*  
 General Psychology ..... 3 hrs.

#### **The Natural World (14 hrs.)**

Health & Physical Education ..... 4 hrs.  
*(one hour must be physical activity)*  
 Natural Science and Mathematics..... 10 hrs.  
*(Must include at least one science with lab course and one math course MT 1133 or higher; (excludes MT1123, MT 3133, MT 4123, GS 3213, GS 3233); Intermediate Algebra may be required if ACT Math score is less than 19; the mathematics requirement may be waived if ACT Math score is 28 or higher)*

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### **Interdisciplinary Liberal Arts Electives (4 hrs.)**

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Music majors are required to take 4 elective hours outside of the department.

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### **Specialization Requirements\* (49 hrs.)**

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Class Piano..... 1 hr.  
 Applied Principal .....8 hrs.  
 Senior Recital..... 1 hr.  
 Applied Secondary.....4 hrs.  
 Fundamentals of Music..... 1 hr.  
 Aural Skills I..... 1 hr.  
 Creative & Analytic Concepts I.....3 hrs.  
 Aural Skills II..... 1 hr.  
 Creative & Analytic Concepts II.....3 hrs.  
 Aural Skills III ..... 1 hr.  
 Creative & Analytic Concepts III .....3 hrs.  
 Aural Skills IV ..... 1 hr.  
 Creative & Analytic Concepts IV .....3 hrs.  
 Music History I .....3 hrs.  
 Music History II.....3 hrs.  
 Introduction to Conducting.....2 hrs.  
 Choral *or* Instrumental Conducting .....2 hrs.  
 Ensemble.....6 hrs.  
 Class Recital (8 semesters) .....0 hrs.  
 Intro to Music Tech.....2 hrs.

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### **Modern Foreign Language (6 hrs.)**

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Foreign Language ..... 6 hrs.

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### **Minor (18 hrs.)**

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Students are required to select a minor outside of the music department.

\*All specialization courses must have a grade of “C” or higher.

**Total Required Hours: 121**

## BACHELOR OF MUSIC IN WORSHIP

The Bachelor of Music in Worship degree prepares leaders to serve the church through Music Ministry. Students are equipped with the musical, technical, and theological skills necessary to plan and lead worship in any ministry setting. Upon completion of this degree, students will be able to

- Demonstrate proficiency in planning worship for the corporate gathering of the church.
- Articulate in oral and written form and understanding of historical and theological concerns in worship.
- Develop a personal philosophy of worship.
- Exhibit fluency in two areas of applied performance.
- Demonstrate comprehension and mastery of music history, theory, and conducting.

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### General Education Requirements (44 hrs.)

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#### Biblical World (6 hrs.)

The Biblical Story .....	3 hrs.
The Christian Worldview.....	3 hrs.

#### The Cultural World (15 hrs.)

English Composition I & II.....	6 hrs.
World Literature I or II .....	3 hrs.
Music Appreciation.....	3 hrs.
Speech Communication .....	3 hrs.

#### The Social World (9 hrs.)

American History & Politics.....	3 hrs.
<i>(US History Before or Since 1865, American Govt)</i>	
The West & Global Cultures.....	3 hrs.
<i>(Western Civ I or II or World Geography)</i>	
Social Sciences.....	3 hrs.
<i>(Sociology, government, psychology, or economics)</i>	

#### The Natural World (14 hrs.)

Health & Physical Education .....	4 hrs.
<i>(one hour must be physical activity)</i>	
Natural Science and Mathematics.....	10 hrs.
<i>(Must include at least one science with lab course and one math course MT 1133 or higher; (MT 3133, MT 4123, GS 3213, GS 3233); Intermediate Algebra may be required if ACT Math score is less than 19; the mathematics requirement may be waived if ACT Math score is 28 or higher)</i>	

\*All specialization courses must have a grade of “C” or higher.

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### Specialization Requirements\* (48 hrs.)

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Class Piano.....	1 hr.
Applied Principal .....	6 hrs.
Applied Secondary.....	4 hrs.
Ensemble.....	6 hrs.
Worship Seminar 1, 2, & 3 .....	3 hrs.
Worship Project .....	1 hr.
Fundamentals of Music.....	1 hr.
Aural Skills I, II, III, and IV .....	4 hrs.
Creative & Analytic Concepts I, II, III, and IV .....	12 hrs.
Music History I and II.....	6 hrs.
Intro to Conducting.....	2 hrs.
Choral <i>or</i> Instrumental Conducting .....	2 hrs.
Class Recital (8 semesters) .....	0 hrs.

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### Professional Requirements (28 hrs.)

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#### Worship (16 hrs.)

Development of Christian Hymnody .....	2 hrs.
Worship Planning and Design .....	3 hrs.
Theology and Philosophy of Worship .....	2 hrs.
Worship Rehearsal/Band Techniques .....	2 hrs.
Worship Arranging and Song Writing.....	2 hrs.
Intro to Music Technology.....	2 hrs.
Worship Internship .....	3 hrs.

#### Christian Ministry Electives (12 hrs.)

*Choose from the following:*

Baptist History .....	3 hrs.
Biblical Interpretation .....	3 hrs.
Christian Doctrine.....	3 hrs.
Basic Christian Ethics.....	3 hrs.
Pastoral Ministry.....	3 hrs.
The Pauline Epistles.....	3 hrs.
Life of Christ.....	3 hrs.

**Total Required Hours: 120**

## BACHELOR OF SCIENCE IN EDUCATION (Vocal Music K-12)

The Bachelor of Science in Education (Vocal Music K-12) prepares students for a career in K-12 music education immediately following graduation, with an emphasis on vocal music. Upon completion of this degree:

- Students will demonstrate content knowledge in the area of vocal music relevant to effective teaching in grades K-12
- Students will model effective pedagogical strategies to meet the needs of a diverse community of learners.
- Students will demonstrate effective management of student behavior and classroom procedures to establish a positive culture for learning.

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### General Education Requirements (44 hrs.)

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#### Biblical World (6 hrs.)

The Biblical Story .....	3 hrs.
The Christian Worldview .....	3 hrs.

#### The Cultural World (15 hrs.)

English Composition I & II .....	6 hrs.
World Literature I or II .....	3 hrs.
Speech and Communication .....	3 hrs.
Music Appreciation .....	3 hrs.

#### The Social World (9 hrs.)

American Government .....	3 hrs.
The West & Global Cultures .....	3 hrs.
<i>(Western Civ I or II or World Geography)</i>	
General Psychology .....	3 hrs.

#### The Natural World (14 hrs.)

Health & Physical Education .....	4 hrs.
<i>(one hour must be physical activity)</i>	
Natural Science and Mathematics .....	10 hrs.
<i>(Must include at least one science with lab course and one math course MT 1133 or higher; (excludes MT1123, MT 3133, MT 4123, GS 3213, GS 3233); Intermediate Algebra may be required if ACT Math score is less than 19; the mathematics requirement may be waived if ACT Math score is 28 or higher)</i>	

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### Pre-Professional Requirements (12 hrs.)

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Introduction to Teaching .....	3 hrs.
Introduction to the Exceptional Child .....	3 hrs.
Educational Technology .....	3 hrs.
Adolescent Development .....	3 hrs.

\*At least 21 of these hours must be taken at WBU. Specialization courses to be transferred must be approved by the department chair. A **grade of C or better is required of all specialization courses.**

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### Specialization Requirements\* (42 hrs.)

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Class Piano .....	1 hr.
Applied Principal .....	4 hrs.
Applied Secondary .....	3-4 hrs.
Fundamentals of Music .....	1 hr.
Aural Skills I .....	1 hr.
Creative & Analytic Concepts I .....	3 hrs.
Aural Skills II .....	1 hr.
Creative & Analytic Concepts II .....	3 hrs.
Aural Skills III .....	1 hr.
Creative & Analytic Concepts III .....	3 hrs.
Aural Skills IV .....	1 hr.
Creative & Analytic Concepts IV .....	3 hrs.
Music History I .....	3 hrs.
Music History II .....	3 hrs.
Introduction to Conducting .....	2 hrs.
Choral Conducting .....	2 hrs.
Ensemble .....	4 hrs.
Class Recital (7 semesters) .....	0 hrs.
Intro to Music Tech .....	2 hrs.

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### Professional Requirements (15 hrs.)

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Methods and Resources I .....	3 hrs.
Methods and Resources II .....	3 hrs.
Integrated Methods & Classroom Mgmt .....	3 hrs.
Study of the School (capstone) .....	3 hrs.
Measurement and Evaluation (capstone) .....	3 hrs.

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### Clinical Internship (15 hrs.)

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Clinical Internship I .....	6 hrs.
Clinical Internship II .....	6 hrs.
Internship Seminar .....	3 hrs.

**Total Required Hours: 128**

\*\*For the admission requirements, retention procedures, dismissal procedures, and exit requirements of the Teacher Education Program, see Department of Education.

## BACHELOR OF SCIENCE IN EDUCATION (Instrumental Music K-12)

The Bachelor of Science in Education (Instrumental Music K-12) prepares students for a career in K-12 music education immediately following graduation, with an emphasis on instrumental music. Upon completion of this degree:

- Students will demonstrate content knowledge in the area of instrumental music relevant to effective teaching in grades K-12
- Students will model effective pedagogical strategies to meet the needs of a diverse community of learners.
- Students will demonstrate effective management of student behavior and classroom procedures to establish a positive culture for learning

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### General Education Requirements (44 hrs)

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#### Biblical World (6 hrs.)

*The Biblical Story* ..... 3 hrs.

*The Christian Worldview* ..... 3 hrs.

#### The Cultural World (15 hrs.)

*English Composition I & II* ..... 6 hrs.

*World Literature I or II* ..... 3 hrs.

*Speech and Communication* ..... 3 hrs.

*Music Appreciation* ..... 3 hrs.

#### The Social World (9 hrs.)

*American Government* ..... 3 hrs.

*The West & Global Cultures* ..... 3 hrs.

(Western Civ I or II or World Geography)

*General Psychology* ..... 3 hrs.

#### The Natural World (14 hrs.)

*Health & Physical Education* ..... 4 hrs.

(one hour must be physical activity)

*Natural Science and Mathematics* ..... 10 hrs.

(Must include at least one science with lab course and one math course MT 1133 or higher; (excludes MT1123, MT 3133, MT 4123, GS 3213, GS 3233); Intermediate Algebra may be required if ACT Math score is less than 19; the mathematics requirement may be waived if ACT Math score is 28 or higher)

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### Pre-Professional Requirements (12 hrs.)

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*Introduction to Teaching* ..... 3 hrs.

*Introduction to the Exceptional Child* ..... 3 hrs.

*Educational Technology* ..... 3 hrs.

*Adolescent Development* ..... 3 hrs.

\*At least 21 of these hours must be taken at WBU. Specialization courses to be transferred must be approved by the department chair. A **grade of C or better is required of all specialization courses.**

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### Specialization Requirements\* (42 hrs.)

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Applied Principal .....2 hrs.

Applied Secondary .....2 hrs.

Fundamentals of Music ..... 1 hr.

Aural Skills I ..... 1 hr.

Creative & Analytic Concepts I .....3 hrs.

Aural Skills II ..... 1 hr.

Creative & Analytic Concepts II .....3 hrs.

Aural Skills III ..... 1 hr.

Creative & Analytic Concepts III .....3 hrs.

Aural Skills IV ..... 1 hr.

Creative & Analytic Concepts IV .....3 hrs.

Music History I .....3 hrs.

Music History II .....3 hrs.

Introduction to Conducting .....2 hrs.

Instrumental Conducting .....2 hrs.

Ensemble .....4 hrs.

Class Recital (7 semesters) .....0 hrs.

Applied Brass Techniques/Methods ..... 1 hr.

Applied Percussion Techniques/Methods ..... 1 hr.

Applied Woodwind Techniques/Methods ..... 1 hr.

Band Rehearsal Techniques/Methods .....2 hrs.

Intro to Music Tech .....2 hrs.

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### Professional Requirements (15 hrs.)

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Methods and Resources I .....3 hrs.

Methods and Resources II .....3 hrs.

Integrated Methods & Classroom Mgmt .....3 hrs.

Study of the School (capstone) .....3 hrs.

Measurement and Evaluation (capstone) .....3 hrs.

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### Clinical Internship (15 hrs.)

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*Clinical Internship I* ..... 6 hrs.

*Clinical Internship II* ..... 6 hrs.

*Internship Seminar* ..... 3 hrs.

**Total Required Hours: 128**

\*\*For the admission requirements, retention procedures, dismissal procedures, and exit requirements of the Teacher Education Program, see Department of Education.

## Department of Health and Physical Education

The Department of Health and Physical Education offers instruction designed to assist students in their personal discovery of the relevance, diversity, and importance of the role of health and physical education, as well as sports-related careers. The knowledge, appreciation, and skill students obtain through the study of health and physical education will benefit not only the health and physical education major but also the student in general. A course of study for a coaching endorsement is embedded within the degrees offered.

### *Degrees Offered*

Bachelor of Science in Health & Physical Education K– 12

Bachelor of Arts in Sports Management

### *Faculty (Full-Time) and Coaching Staff*

***Caleb Garner***, B.S., M.S.

Chair, Department of Health & Physical Education  
Assistant Professor, Sports Management  
Faculty Athletic Director  
[cgarner@williamsbu.edu](mailto:cgarner@williamsbu.edu)

***Mitch Mathis***, B.S.E., M.S.

Athletic Director  
[mmathis@williamsbu.edu](mailto:mmathis@williamsbu.edu)

***Stephen Abanathy***, B.A., M.A.

Head Coach, Baseball  
Instructor of Health & Physical Education  
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***Josh Austin***, B.S., M.S.

Head Coach, Men's Basketball  
Instructor of Health & Physical Education  
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***Daniel Carney***, M.B.A.

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***Erik Cooley***, B.S.

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***Lucas Custodio***, B.S.

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***Taylor Hoskins***, B.S.E., M.A.T., M.S.E.,  
Ed.S

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***Justin Dee***, B.S., M.S.

Head Coach, Women's Volleyball  
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***Jennifer Mathis***, B.S.E., M.S.E.

Head Coach, Cross Country  
Director of Library Services  
[jmathis@williamsbu.edu](mailto:jmathis@williamsbu.edu)

***John Mayberry***, B.S., M.S.

Head Coach, Women's Basketball  
Instructor of Health & Physical Education  
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***Jessica Nutt***, B.S.

Head Coach, Softball  
Instructor of Health & Physical Education  
[jnutt@williamsbu.edu](mailto:jnutt@williamsbu.edu)

***Jacob Webb***,

Head Coach, Golf  
Instructor of Health & Physical Education  
[jwebb@williamsbu.edu](mailto:jwebb@williamsbu.edu)

## **BACHELOR OF SCIENCE IN HEALTH & PHYSICAL EDUCATION K-12**

The Bachelor of Science in Health and Physical Education K– 12 is a degree in education that will lead to teacher certification in Health and Physical Education K-12 and a coaching endorsement.

- Completers will demonstrate content knowledge in the area of health and physical education relevant to effective teaching in grades K– 12.
- Completers will utilize effective pedagogical strategies to meet the needs of a diverse community of learners.
- Completers will model effective management of student behavior and classroom procedures to establish a positive culture for learning.

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### **General Education Requirements (44 hrs.)**

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#### **Biblical World (6 hrs.)**

The Biblical Story .....3 hrs.  
 The Christian Worldview.....3 hrs.

#### **The Cultural World (15 hrs.)**

English Composition I & II.....6 hrs.  
 World Literature I or II .....3 hrs.  
 Speech and Communication.....3 hrs.  
 Humanities Elective .....3 hrs.  
*(any appreciation course or philosophy)*

#### **The Social World (9 hrs.)**

American History & Politics.....3 hrs.  
*(US History Before or Since or American Govt)*  
 The West & Global Cultures.....3 hrs.  
*(Western Civ I or II or World Geography)*  
 General Psychology .....3 hrs.

#### **The Natural World (14 hrs.)**

Health & Physical Education .....4 hrs.  
*(one hour must be physical activity)*  
 Natural Science and Mathematics.....10 hrs.  
*(Must include at least one science with lab course and one math course MT 1133 or higher; (excludes MT 3133, MT 4123, GS 3213, GS 3233); Intermediate Algebra may be required if ACT Math score is less than 19; the math requirement may be waived if ACT Math score is 28 or higher)*

\*At least 21 of these hours must be taken at WBU. Specialization courses to be transferred must be approved by the department chair. **A grade of C or better is required of all specialization courses.**

\*\* 4 hrs of coaching theory must be completed for coaching endorsement

\*\*\*See Department of Education for all WTEP policies and procedures

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### **Specialization Requirements\* (43 hrs.)**

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Activity Courses (x4) ..... 4 hrs.  
 Concepts of Athletic Injuries..... 2 hrs.  
 Principles of Physical Education..... 3 hrs.  
 Kinesiology ..... 3 hrs.  
 Anatomy & Physiology I..... 4 hrs.  
 Exercise Physiology ..... 3 hrs.  
 Rhythmical Activities for Elem. Grades ..... 2 hrs.  
 Theory and Practice of Coaching \*\* ..... 4 hrs.  
 School Health Education K-12..... 3 hrs.  
 Motor Development ..... 3 hrs.  
 Adaptive Physical Education..... 3 hrs.  
 Health & Physical Education Methods I..... 3 hrs.  
 Health & Physical Education Methods II..... 3 hrs.  
 Organization & Administration of P.E..... 3 hrs.

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### **Professional Requirements\*\*\* (18 hrs.)**

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Introduction to Teaching ..... 3 hrs.  
 Educational Technology..... 3 hrs.  
 Integrated Methods & Classroom Dev. .... 3 hrs.  
 Adolescent Development ..... 3 hrs.  
 Study of the School (capstone)..... 3 hrs.  
 Measurement and Evaluation (capstone) ..... 3 hrs.

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### **Clinical Internship (15 hrs.)**

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Clinical Internship I..... 6 hrs.  
 Clinical Internship II ..... 6 hrs.  
 Internship Seminar ..... 3 hrs.

**Total hours: 120**

## BACHELOR OF ARTS IN SPORTS MANAGEMENT

The Bachelor of Science in Sports Management offers instruction to students seeking a career in recreation or sports related fields. Upon completion of this degree, graduates are prepared for study on the graduate level in Health and Physical Education, the Master of Arts in Teaching, or for employment in a variety of professions.

- Completers will demonstrate knowledge, skills, and dispositions specific to a career in the sports industry.
- Completers will develop the critical thinking and problem-solving skills needed for a sports-related industry.
- Completers will understand the impact that character has on sports-related career options.
- Completers will develop effective communication skills in sports-related careers.

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### General Education Requirements (44 hrs.)

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#### Biblical World (6hrs.)

The Biblical Story ..... 3 hrs.  
 The Christian Worldview ..... 3 hrs.

#### The Cultural World (15 hrs.)

English Composition I & II ..... 6 hrs.  
 World Literature I or II ..... 3 hrs.  
 Speech and Communication ..... 3 hrs.  
 Humanities Elective ..... 3 hrs.  
*(any appreciation course or philosophy)*

#### The Social World (9 hrs.)

American History & Politics ..... 3 hrs.  
*(US History Before or Since or American Govt)*  
 The West & Global Cultures ..... 3 hrs.  
*(Western Civ I or II or World Geography)*  
 General Psychology ..... 3 hrs.

#### The Natural World (14 hrs.)

Health & Physical Education ..... 4 hrs.  
*(one hour must be physical activity)*  
 Natural Science and Mathematics ..... 10 hrs.  
*(Must include at least one science with lab course and one math course MT 1133 or higher; (excludes MT 3133, MT 4123, GS 3213, GS 3233); Intermediate Algebra may be required if ACT Math score is less than 19; the math requirement may be waived if ACT Math score is 28 or higher)*

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### Interdisciplinary Liberal Arts Electives (6 hrs.)

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Sports Management majors are required to take eight (6) elective hours outside the department of Health and Physical Education/Sports Management

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### Specialization Requirements (44 hrs.)

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Activity Courses (x3) ..... 3 hrs.  
 Concepts of Athletic Injuries ..... 2 hrs.  
 Intro to PE and Sports Management ..... 3 hrs.  
 Kinesiology ..... 3 hrs.  
 Anatomy & Physiology I ..... 4 hrs.  
 Exercise Physiology ..... 3 hrs.  
 Theory and Practice of Coaching ..... 6 hrs.  
 Motor Development ..... 3 hrs.  
 Adaptive & Diverse Sports Programs ..... 3 hrs.  
 Sport Communication Skills ..... 3 hrs.  
 Legal & Ethical Issues ..... 3 hrs.  
 Organization & Administration of P.E. .... 3 hrs.  
 Event & Facilities Management ..... 3 hrs.  
 Special Topics ..... 2 hrs.

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### Internship (10 hrs.)

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Sports Management Internship I ..... 4 hrs.  
 Sports Management Internship II ..... 4 hrs.  
 Sports Management Seminar I ..... 1 hr.  
 Sports Management Seminar II ..... 1 hr.

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### Minor (18 hrs.)

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Sports Management majors are required to minor in one of the following areas: Business Administration, Business Finance, or Business Marketing.

**Total Hours: 122**

## Department of History and Political Science

There is little understanding of the present without a mature knowledge of the past. At Williams, studying history, social studies, and political science involves students in the intensive development of their critical thinking and communication skills and an informed sense of citizenship from Christian liberal arts perspectives that will benefit them in every potential career and in their lives generally. History social studies and political science graduates frequently excel in a variety of careers and professions, including journalism, teaching, business, law, law enforcement, politics, public policy, museums, and public history.

### ***Degree Offered***

Bachelor of Arts in History

Bachelor of Science in Education: Secondary Social Studies

Bachelor of Arts in Political Science: Pre-Law Track

Bachelor of Science in Political Science: Criminal Justice Track

### ***Faculty (Full-Time)***

**Rodney Harris, B.A., M.A., Ph.D.**

*Chair, Department of History and Political Science*

*Assistant Professor of History*

[rharris@williamsbu.edu](mailto:rharris@williamsbu.edu)

**Colton Babbitt, B.A., M.A., Ph.D.**

*Assistant Professor of History and Political Science*

[cbabbitt@williamsbu.edu](mailto:cbabbitt@williamsbu.edu)

## BACHELOR OF ARTS IN HISTORY

The study and practice of history broadens the student's intellectual and cultural horizons with a reasoned approach to social, political, and cultural developments in American and World history. The Bachelor of Arts in History provides students with excellent preparation for graduate and law schools and a variety of professions and careers, including employment in journalism, business and marketing, politics and public policy, libraries, museums and public history organizations, and mission and social work. Upon completion of this degree,

- Completers will be able to identify major political, economic, social, and cultural developments in American and World History
- Completers will be able to apply historical thinking and contextualization to analyze, evaluate, and communicate about primary and secondary sources.
- Completers will demonstrate competency in historical research and writing methods.

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### General Education Requirements (44 hrs.)

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#### Biblical World (6hrs.)

The Biblical Story ..... 3 hrs.  
The Christian Worldview ..... 3 hrs.

#### The Cultural World (15 hrs.)

English Composition I & II ..... 6 hrs.  
World Literature I or II ..... 3 hrs.  
Humanities Elective (choose two) ..... 3 hrs.  
(any appreciation course, philosophy, or speech)

#### The Social World (9 hrs.)

American Government ..... 3 hrs.  
Western Civilization I ..... 3 hrs.  
Social Sciences Elective (choose one) ..... 3 hrs.  
(sociology, psychology, or economics)

#### The Natural World (14 hrs.)

Health & Physical Education ..... 4 hrs.  
(one hour must be physical activity)  
Natural Science and Mathematics ..... 10 hrs.  
(Must include at least one science with lab course and one math course MT 1133 or higher; (excludes MT 3133, MT 4123, GS 3213, GS 3233); Intermediate Algebra may be required if ACT Math score is less than 19; the mathematics requirement may be waived if ACT Math score is 28 or higher)

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### Interdisciplinary Liberal Arts Electives (10 hrs.)

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Majors in History are required to take 10 elective hours in courses related to the biblical world, the cultural world, the social world, and/or the natural world.

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### Free Electives (12 hrs.)

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Free Electives ..... 12 hrs.

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### Specialization Requirements (36 hrs.)

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Western Civilization II ..... 3 hrs.  
U.S. History Before 1865 ..... 3 hrs.  
U.S. History Since 1865 ..... 3 hrs.  
Historical Research and Philosophy ..... 3 hrs.  
History Electives ..... 24 hrs.

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### Minor (18 hrs.)

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History majors are required to have a minor.

**Total Required Hours: 120**

## **BACHELOR OF SCIENCE IN EDUCATION IN SECONDARY SOCIAL STUDIES**

The B.S.E. in Secondary Social Studies degree prepares students with a wide range of content-specific courses in American and World history, American politics, world geography, and social sciences for teaching Social Studies in grades 7-12. Social Studies majors also complete courses in the methods and practices of pedagogy and classroom management, which include classroom field experiences and teaching internships. WBU's Secondary Social Studies program is approved by the Council for the Accreditation of Educator Preparation (CAEP). Upon completion of this degree,

- Completers will demonstrate content knowledge in the area of social studies education relevant to effective teaching in grades 7-12.
- Completers will utilize effective pedagogical strategies to meet the needs of a diverse community of learners.
- Completers will model effective management of student behavior and classroom procedures to establish a positive culture for learning.

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### **General Education Requirements (44 hrs.)**

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#### **Biblical World (6hrs.)**

The Biblical Story ..... 3 hrs.  
The Christian Worldview ..... 3 hrs.

#### **The Cultural World (15 hrs.)**

English Composition I & II ..... 6 hrs.  
World Literature I or II ..... 3 hrs.  
Humanities Elective (choose two) ..... 3 hrs.  
(any appreciation course, philosophy, or speech)

#### **The Social World (9 hrs.)**

American Government ..... 3 hrs.  
World Geography and Cultures ..... 3 hrs.  
General Psychology ..... 3 hrs.

#### **The Natural World (14 hrs.)**

Health & Physical Education ..... 4 hrs.  
(one hour must be physical activity)  
Natural Science and Mathematics ..... 10 hrs.  
(Must include at least one science with lab course and one math course MT 1133 or higher; (excludes MT 3133, MT 4123, GS 3213, GS 3233); Intermediate Algebra may be required if ACT Math score is less than 19; the mathematics requirement may be waived if ACT Math score is 28 or higher)

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### **Pre-Professional Requirements (9 hrs.)**

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Introduction to Teaching ..... 3 hrs.  
Introduction to the Exceptional Child ..... 3 hrs.  
Education Technology ..... 3 hrs.

\*At least 21 of these hours must be taken at WBU. Specialization courses to be transferred must be approved by the department chair. A grade of C or better is required of all specialization courses.

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### **Interdisciplinary Liberal Arts Electives (4hrs.)**

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BSE Secondary Social Studies majors are required to take at least 4 elective hours outside of the history department.

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### **Specialization Requirements\* (39 hrs.)**

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Arkansas History ..... 3 hrs.  
US History Before and US History After ..... 6 hrs.  
Western Civilization I and II ..... 6 hrs.  
Historical Research and Philosophy ..... 3 hrs.  
Macroeconomics or Microeconomics ..... 3 hrs.  
US History Electives ..... 9 hrs.  
World History Electives ..... 9 hrs.

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### **Professional Requirements\*\* (9 hrs.)**

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Study of the School (capstone) ..... 3 hrs.  
Measurement and Evaluation (capstone) ..... 3 hrs.  
Integrated Methods/Classroom Mgmt ..... 3 hrs.

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### **Clinical Internship (15 hrs.)**

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Clinical Internship I ..... 6 hrs.  
Clinical Internship II ..... 6 hrs.  
Internship Seminar ..... 3 hrs.

**Total Required Hours: 120**

\*\*For the admission requirements, retention procedures, dismissal procedures, and exit requirements of the Teacher Education Program, see Department of Education

## **BACHELOR OF ARTS IN POLITICAL SCIENCE: PRE-LAW TRACK**

The Bachelor of Arts in Political Science lays the foundation for a broad range of career options related to Political Science, government, law enforcement, and legal professions. The pre-law emphasis is designed to prepare aspiring lawyers for law school. This major will include a cross-disciplinary combination of humanities and social science classes designed to prepare students for the rigor of law school. The degree will focus on making students proficient in six areas: analytic/problem solving, critical analysis, writing skills, oral communication, research skills, and organizational skills. Upon completion of this degree,

- Students will be able to demonstrate foundational knowledge of American history, government, and political theory.
- Students will be able to demonstrate proficiency in problem-solving, critical analysis, research, and communication.
- Students will apply ethical decision-making strategies to various legal issues through a Christ-centered worldview.

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### **General Education Requirements (44 hrs.)**

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#### **The Biblical World (6 hrs.)**

The Biblical Story .....	3 hrs.
The Christian Worldview .....	3 hrs.

#### **The Cultural World (15 hrs.)**

English Composition I & II .....	6 hrs.
World Literature I or II .....	3 hrs.
Speech Communication .....	3 hrs.
Philosophy <b>or</b> Critical Reasoning .....	3 hrs.

#### **The Social World (9 hrs.)**

U.S. History Before 1865 .....	3 hrs.
The West & Global Cultures .....	3 hrs.
<i>(Western Civilization I or II World Geography)</i>	
General Psychology .....	3 hrs.

#### **The Natural World (14 hrs.)**

Health & Physical Education .....	4 hrs.
<i>(one hour must be physical activity)</i>	
Natural Science and Mathematics .....	10 hrs.
<i>(Must include at least one science course with lab and one math and one math course MT 1133 or higher, excluding MT 3133, MT 4123, GS 3233. MT 1123 Intermediate Algebra may be required. The math requirement may be waived if Math ACT is 28 or higher.)</i>	

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### **Liberal Arts Free Electives (16 hrs.)**

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Students are required to take 16 hrs of electives outside of the history department.

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### **Political Science Core (30 hrs.)**

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U.S. History Since 1865 .....	3 hrs.
American Government .....	3 hrs.
Western Political Thought .....	3 hrs.
Christian Ethics .....	3 hrs.
Religious Liberty .....	3 hrs.
Fundamentals of Communication .....	3 hrs.
Advanced Composition .....	3 hrs.
Sociology .....	3 hrs.
Political Science Electives .....	6 hrs.

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### **Pre-Law Concentration (12 hrs.)**

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Intro to U.S. Criminal Justice System .....	3 hrs.
Criminal Procedure .....	3 hrs.
Business Law .....	3 hrs.
Juvenile Law .....	3 hrs.

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### **Political Science Upper-Level Electives (18 hrs.)**

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Students must take any 18 hours of upper-level political science electives (3000 or 4000 level).

**Total Required Hours: 120**

## **BACHELOR OF SCIENCE IN POLITICAL SCIENCE: CRIMINAL JUSTICE EMPHASIS**

The bachelor of Science in Political Science lays the foundation for a broad range of career options related to Political Science, government, Law enforcement, and legal professions. This degree also helps prepare students for postgraduate study in law or criminology. The Criminal Justice emphasis offers an in-depth study of the institutions which form the United States Justice System, the process by which laws are enforced, and the sanctions applied when laws are broken.

Upon completion of this degree,

- Students will be able to demonstrate foundational knowledge of American history, government, and political theory.
- Students will be able to demonstrate an understanding of the criminal justice system in the United States.
- Students will apply ethical-decision making strategies to various legal issues through a Christ-centered worldview.

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### **General Education Requirements (44 hrs.)**

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#### **The Biblical World (6 hrs.)**

The Biblical Story .....	3 hrs.
The Christian Worldview .....	3 hrs.

#### **The Cultural World (15 hrs.)**

English Composition I and II .....	6 hrs.
World Literature I or II .....	3 hrs.
Humanities electives (choose two) .....	6 hrs.

*(Speech, Philosophy, or any appreciation course)*

#### **The Social World (9 hrs.)**

U.S. History Before 1865 .....	3 hrs.
The West & Global Cultures .....	3 hrs.

*(Western Civilization I or II World Geography)*

General Psychology .....	3 hrs.
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#### **The Natural World (14 hrs.)**

Health & Physical Education .....	4 hrs.
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*(one hour must be physical activity)*

Natural Science and Mathematics .....	10 hrs.
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*(Must include at least one science course with lab and one math and one math course MT 1133 or higher, excluding MT 3133, MT 4123, GS 3233. MT 1123 Intermediate Algebra may be required. The math requirement may be waived if Math ACT is 28 or higher.)*

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### **Liberal Arts Electives (22 hrs.)**

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Students are required to take 22 hrs. of electives outside of the history department.

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### **Political Science Core (30 hrs.)**

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U.S. History Since 1865 .....	3 hrs.
American Government .....	3 hrs.
Western Political Thought .....	3 hrs.
Christian Ethics .....	3 hrs.
Religious Liberty .....	3 hrs.
Fundamentals of Communication .....	3 hrs.
Advanced Composition .....	3 hrs.
Sociology .....	3 hrs.
Political Science Electives .....	6 hrs.

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### **Criminal Justice Concentration (24 hrs.)**

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Intro to U.S. Criminal Justice System .....	3 hrs.
Criminal Justice Ethics .....	3 hrs.
U.S. Correctional Systems .....	3 hrs.
Intro to Forensic Science .....	3 hrs.
Criminal Procedure .....	3 hrs.
Community Corrections .....	3 hrs.
Juvenile Law .....	3 hrs.
Management & Response to Crisis .....	3 hrs.

**Total Required Hours: 120**

*Minor in Political Science*

Political Science is the study of political systems, ideas, policy and public service. The study of political science at Williams Baptist University engages students to think critically from a Christian liberal arts perspective about the responsibilities of citizenship and the roles of governments through coursework in American, Western, and global politics. The Political Science curriculum helps prepare students for a broad range of professions and careers, including public service, journalism, business, teaching, and legal work. Political Science courses also benefit students interested in Pre-Law. The minor requires 18 hours in Political Science (PL) courses.

**Minor in Political Science**

PL 2263 American Government (if not taken as gen ed course) .....	3 hrs
PL 3263 Western Political Thought.....	3 hrs
Political Science (PL) Electives.....	12 hrs

**Total 18 hours**

**Minor in Criminal Justice**

18 hrs. of Criminal Justice (CJ) courses

## Liberal Arts Degree Program

The liberal arts degree program is predicated upon the realization that many students of the 21<sup>st</sup> century come to college with specialized professional goals that can best be met through a multidisciplinary curriculum. This program provides a unique, rigorous, and flexible learning pathway for that segment of the student population with specific educational and career interests. The Bachelor of Arts in Liberal Arts and the Bachelor of Science in Liberal Arts degree programs allow these students to complete a curriculum which equips them to be successful in an array of professional settings and provides an essential academic undergraduate foundation for those seeking to pursue a graduate-level degree for career advancement. The distinguishing requirement between the BA and BS is 6 hours of language for the BA and 6 hours of advanced Math/Science for the BS degree.

### **Degrees Offered**

Bachelor of Arts in Liberal Arts

Bachelor of Science in Liberal Arts

### *Faculty (Full-Time)*

***Melinda Williams***, A.A., B.F.A., M.A., M.S.

Coordinator of Liberal Arts Program

Assistant Professor of Speech, Drama, and Journalism

[mwilliams@williamsbu.edu](mailto:mwilliams@williamsbu.edu)

## BACHELOR OF ARTS IN LIBERAL ARTS

The Liberal Arts program provides a unique, rigorous, and flexible learning pathway for that segment of the student population with specific educational and career interests. The Bachelor of Arts in Liberal Arts degree program allows students to complete a curriculum which equips them to be successful in an array of professional settings and provides an essential academic undergraduate foundation for those seeking to pursue a graduate-level degree for career advancement. The Bachelor of Arts in Liberal Arts has a narrower focus on language and communication skills. Upon completion of this degree,

- Students will be able to communicate effectively across the curriculum
- Students will be able to apply the skills necessary to demonstrate a basic proficiency in the understanding and use of a foreign language
- Students will be competent in at least one particular body of knowledge

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### General Education Requirements (44 hrs.)

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#### Biblical World (6hrs.)

The Biblical Story .....3 hrs.  
The Christian Worldview .....3 hrs.

#### The Cultural World (15 hrs.)

English Composition I & II .....6 hrs.  
World Literature I or II.....3 hrs.  
Speech Communication.....3 hrs.  
Humanities Elective (choose one).....3 hrs.  
(any appreciation course or philosophy)

#### The Social World (9 hrs.)

American History & Politics .....3 hrs.  
(US History Before or Since 1865 or American Govt)  
The West & Global Cultures.....3 hrs.  
(Western Civ I or II or World Geography)  
Social Sciences.....3 hrs.  
(Sociology, government, psychology, or economics)

#### The Natural World (14 hrs.)

Health & Physical Education .....4 hrs.  
(one hour must be physical activity)  
Natural Science and Mathematics .....10 hrs.  
(Must include at least one science with lab course and one math course MT 1133 or higher; (excludes MT 3133, MT 4123, GS 3213, GS 3233); Intermediate Algebra may be required if ACT Math score is less than 19; the mathematics requirement may be waived if ACT Math score is 28 or higher)

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### Bachelor of Arts Requirements (9 hrs.)

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Foreign Language.....6 hrs.  
Microcomputer Applications I .....3 hrs.

**Total Required Hours: 120**

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### Core Concentration (36 – 40 hrs.)

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*Students must choose two (2) of the following blocks:*

Agriculture ..... 18 hrs.  
Art ..... 18 hrs.  
Business Administration ..... 18 hrs.  
Business (Human Relations) ..... 18 hrs.  
Christian Education ..... 18 hrs.  
Christian Ministries ..... 18 hrs.  
Communication Arts (Journalism) ..... 18 hrs.  
Communication Arts (Speech & Theatre)..... 18 hrs.  
Criminal Justice..... 18 hrs.  
History ..... 18 hrs.  
Literature ..... 18 hrs.  
Music ..... 21 hrs.  
Natural Sciences (Biology) ..... 18 hrs.  
Natural Sciences (Gen Science & Math)..... 18 hrs.  
Natural Sciences (Mathematics)..... 18 hrs.  
Physical Education\* ..... 19 hrs.  
Political Science ..... 18 hrs.  
Psychology ..... 18 hrs.  
Social Studies ..... 18 hrs.  
Social Work..... 18 hrs.  
Sports Management\* ..... 18 hrs.

Courses taken in one concentration block may not count for requirements in another block. Various combinations of concentration blocks are available with the specific courses indicated in the general education and concentration blocks to meet the undergraduate requirements for particular graduate-level degree programs.

**\*Sports Management and Physical Education concentration blocks may not be taken together.**

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### Free Electives (27-31 hrs.)

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At least 9 elective hours must be upper-level courses number 3000 or above. Also, at least 9 hours must be outside the two emphasis areas.

## BACHELOR OF SCIENCE IN LIBERAL ARTS

The Liberal Arts program provides a unique, rigorous, and flexible learning pathway for that segment of the student population with specific educational and career interests. The Bachelor of Science in Liberal Arts degree program allows students to complete a curriculum which equips them to be successful in an array of professional settings and provides an essential academic undergraduate foundation for those seeking to pursue a graduate-level degree for career advancement. The Bachelor of Science in Liberal Arts has a narrower focus mathematics and science. Upon completion of this degree,

- Students will be able to communicate effectively across the curriculum
- Students will be able to apply critical thinking skills, as well as problem-solving evidence-based reasoning.
- Students will be competent in at least one particular body of knowledge

---

### General Education Requirements (44 hrs)

---

#### Biblical World (6hrs.)

The Biblical Story ..... 3 hrs.  
 The Christian Worldview..... 3 hrs.

#### The Cultural World (15 hrs.)

English Composition I & II..... 6 hrs.  
 World Literature I or II ..... 3 hrs.  
 Speech Communication ..... 3 hrs.  
 Humanities Elective (choose one)..... 3 hrs.  
*(any appreciation course or philosophy)*

#### The Social World (9 hrs.)

American History & Politics..... 3 hrs.  
*(US History Before or Since 1865 or American Govt)*  
 The West & Global Cultures..... 3 hrs.  
*(Western Civ I or II or World Geography)*  
 Social Sciences..... 3 hrs.  
*(Sociology, government, psychology, or economics)*

#### The Natural World (14 hrs.)

Health & Physical Education ..... 4 hrs.  
*(one hour must be physical activity)*  
 Natural Science and Mathematics..... 10 hrs.  
*(Must include at least one science with lab course and one math course MT 1133 or higher; (excludes MT 3133, MT 4123, GS 3213, GS 3233); Intermediate Algebra may be required if ACT Math score is less than 19; the math requirement may be waived if ACT Math score is 28 or higher)*

---

### Bachelor of Science Requirements (9 hrs.)

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Advanced Math/Science ..... 6 hrs.  
 Microcomputer Applications I..... 3 hrs.

**Total Required Hours: 120**

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### Core Concentration (36 – 40 hrs.)

---

*Students must choose two (2) of the following blocks:*

Agriculture.....	18 hrs.
Art.....	18 hrs.
Business Administration.....	18 hrs.
Business (Human Relations) .....	18 hrs.
Christian Education .....	18 hrs.
Christian Ministries .....	18 hrs.
Communication Arts (Journalism) .....	18 hrs.
Communication Arts (Speech & Theatre) .....	18 hrs.
Criminal Justice .....	18 hrs.
History .....	18 hrs.
Literature .....	18 hrs.
Music .....	21 hrs.
Natural Sciences (Biology).....	18 hrs.
Natural Sciences (Gen Science & Math).....	18 hrs.
Natural Sciences (Mathematics).....	18 hrs.
Physical Education* .....	19 hrs.
Political Science .....	18 hrs.
Psychology.....	18 hrs.
Social Studies .....	18 hrs.
Social Work .....	18 hrs.
Sports Management* .....	18 hrs.

Courses taken in one concentration block may not count for requirements in another block. Various combinations of concentration blocks are available with the specific courses indicated in the general education and concentration blocks to meet the undergraduate requirements for particular graduate-level degree programs.

**\*Sports Management and Physical Education concentration blocks may not be taken together.**

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### Free Electives (27-31 hrs.)

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At least 9 electives hours must be upper-level courses number 3000 or above. Also, at least 9 hours must be outside the two emphasis areas.

## LIBERAL ARTS CONCENTRATION BLOCKS

Students earning either of these degrees must complete at least two concentration blocks from those listed below. At least 9 elective hours must be in courses numbered 3000 or above, and at least 9 hours must be outside the two concentration blocks. General Education courses or hours may not count toward any concentration requirements. Courses taken in one concentration block may not count for requirements in another block. Various combinations of concentration blocks are available with the specific courses indicated in the general education and concentration blocks to meet the undergraduate requirements for particular graduate-level degree programs.

### **AGRICULTURE: 18 Hours Minimum**

AG 1114 Plant Science with Lab  
AG 1124 Animal Science with Lab  
AG 2114 Soil Science with Lab  
AG 3123 Agricultural Law  
AG 4113 Agriculture Internship

### **ART: 18 Hours Minimum**

AR 1103 Design I  
AR 1123 Drawing I  
AR 1133 Drawing II  
AR 2223 Painting I  
AR 2233 Painting II  
AR 3333 Illustration I

### **BUSINESS ADMINISTRATION: 18 Hours Minimum**

Eighteen hours of any BA, CS, DP, EC, FN, MK prefix offering  
Six hours must be 3000 and/or 4000 level.

### **BUSINESS HUMAN RELATIONS: 18 Hours Minimum**

EC 2283 Principles of Microeconomics  
BA 3223 Organizational Behavior and Management  
BA 3233 Human Resource Management  
BA 3323 Business Communication Skills  
Choose 6 hours from:  
BA 3213 Principles of Marketing  
BA 3283 Business Law  
BA 4333 Business Ethics  
CS 2113 Management Information Systems

### **BUSINESS FINANCE: 18 Hours Minimum**

BA 2243 Principles of Accounting I  
BA 2253 Principles of Accounting II  
EC 2273 Principles of Macroeconomics  
FN 3293 Fundamentals of Financial Management  
FN 4303 Principles of Investments **OR**  
EC 4113 Money and Banking  
Three hours of any 3000 and/or 4000 level business offering

**BUSINESS MARKETING: 18 Hours Minimum**

BA 3213 Principles of Marketing  
Fifteen hours of Marketing Electives

**CHILD & FAMILY STUDIES: 18 Hours Minimum**

FS 2253 Introduction to Sociology  
FS 3163 Foundations & Principles of Family Systems  
12 hours of any other FS or SW courses

**CHRISTIAN EDUCATION: 18 Hours Minimum**

CE 2133 The Disciple-Making Church  
RL 2113 Introduction to Christian Ministry  
RL 2143 Biblical Interpretation  
Any Christian Education course offering

**CHRISTIAN MINISTRIES: 18 Hours Minimum**

RL 2113 Introduction to Christian Ministry  
RL 2143 Biblical Interpretation  
Any Biblical, Theological, Ministry, or Christian Education course offering at the 3000 and/or 4000 level

**COMMUNICATION ARTS - Journalism Emphasis: 18 Hours Minimum**

Eighteen hours of "JL" prefix, six hours must be upper level. May also take SP 4933, SpecialStudies in Communication.

**COMMUNICATION ARTS – Speech & Theatre Emphasis: 18 Hours Minimum**

Eighteen hours of "SP" prefix, six hours must be upper level. May also take SP 2153, TheaterAppreciation if not used in the General Education Humanities elective.

**CRIMINAL JUSTICE: 18 Hours Minimum**

Eighteen hours of "CJ" prefix courses

**HISTORY: 18 Hours Minimum**

Students may select any History offerings except HT 4133

**LITERATURE: 18 Hours Minimum**

Students may select any six English offerings at the 3000 and/or 4000 level

**MUSIC: 19 Hours Minimum**

MU 1010 Recital (4 semesters)  
MU 1011 Fundamentals of Music  
MU 1111 Aural Skills I  
MU 1113 Creative/Analytical Concepts I  
MU 1123 Creative/Analytical Concepts II  
MU 1\_\_1 Ensemble  
MU 1\_\_1 Applied Principal  
*(at least one semester must be "Applied Piano" or "Class Piano")*  
*(Applied Principal hours may be divided among multiple instruments)*  
MU 2312 Intro to Conducting

Choose one of the following:

MU 2112 Theology and Philosophy of Worship

MU 2213 Creative/Analytical Concepts III

MU 3213 Music History I

MU 3223 Music History II

MU 3322 Choral Conducting

MU 3332 Intro to Music Technology

MU 3622 Instrumental Conducting

MU 4832 Development of Christian Hymnody

MU 3133 Worship Planning and Design

### **NATURAL SCIENCES – Biology Emphasis: 18 Hours Minimum**

Students must take 18 hours of biology classes (BS prefix) with at least 6 upper level elective hours.

Students must take BS 1114 Biological Science *or* BS 1214 Principles of Biology I for the general education science lab requirement or in addition to the concentration block requirements.

Students who take Principles of Biology I must also take BS 1224 Principles of Biology II towards their concentration block requirements. BS 2113, BS 3913, GS 3213, and GS 3233 may not be used toward the concentration block credits.

### **NATURAL SCIENCES – General Math and Science Emphasis: 18 Hours Minimum**

Students must take 18 hours of biology (BS prefix), general science (GS prefix), physical science (CH or PS prefix), or math (MT prefix) classes with at least 6 upper level elective hours. Students choosing this concentration block must submit a degree plan approved by the liberal arts advisor upon choosing the block. Due to the flexibility in the block, all degree plan changes must be approved in advance for courses to count towards the block.

Students must take BS 1114 Biological Science *or* BS 1214 Principles of Biology I for the general education science lab requirement or in addition to the concentration block requirements.

Students who take Principles of Biology I must also take BS 1224 Principles of Biology II towards their concentration block requirements. BS 2113, BS 3913, GS 3213, and GS 3233 may not be used toward the concentration block credits.

### **NATURAL SCIENCES – Mathematics Emphasis: 18 Hours Minimum**

Students may select any Math courses except MT 1123, MT 3133, and MT 4123 and must include six upper level hours.

### **NATURAL SCIENCES – Physical Science Emphasis: 20 Hours Minimum**

Students must take 16 hours of physical science classes (CH prefix or PS prefix) with four additional upper level science elective hours (BS, CH, GS, or PS prefix). GS 3223 and GS 3233 may not be used towards the concentration block credits. Students must take PS 1114 for the general education science with lab requirement or in addition to the concentration block requirements.

**PHYSICAL EDUCATION/COACHING ENDORSEMENT: 19 Hours Minimum**

PE 2232 Concepts of Athletic Injuries  
PE 2233 Principles of Education  
PE 4223 Organization and Administration of Physical Education  
PE 4243 Health and Physical Education Methods I  
PE 4353 Health and Physical Education Methods II  
PE 3113 Exercise Physiology **OR**  
PE 4213 Kinesiology **OR**  
BS 2214 Anatomy & Physiology I  
PE 4112, 4122, 4132, 4142, *or* 4152 Theory and Practice of Coaching

**POLITICAL SCIENCE: 18 Hours Minimum**

PL 2263 American Government (if not already taken as a gen ed course)  
PL 3263 Western Political Thought  
Any upper level (3000/4000) political science courses

**PSYCHOLOGY: 18 Hours Minimum**

Any Psychology and/or Family Studies courses; General Psychology can only be used to meet the requirement if not taken as a general education requirement.

**SOCIAL SCIENCES: 18 Hours Minimum**

EC 3373 Macroeconomics  
GE 3253 World Geography and Culture  
PL 2263 American Government  
SC 2253 Intro to Sociology **or** PY 1113 General Psychology  
3 hours upper-level U.S. History elective  
3 hours upper-level World History elective

**SOCIAL WORK: 18 Hours Minimum**

Any Social Work and/or Family Studies courses  
Intro to Social Work can only be used to meet the requirement if not taken as a general education requirement.

**SPORTS MANAGEMENT: 18 Hours Minimum**

SM 2233 Intro to Physical Education and Sports Management  
SM 3113 Events and facilities Management  
SM 3123 Sport Communications Skills  
SM 3133 Legal and Ethical Issues  
Six (6) hours of Business Administration courses

## Department of Natural Science

The Department of Natural Sciences seeks to provide students with an understanding of various scientific disciplines. All intelligent and responsible individuals need a basic knowledge of the physical and natural world. The department emphasizes the value of using the scientific method appropriately to increase understanding and critical thinking skills. Additionally, the department seeks to give students an appreciation of the natural world in the context of current environmental issues.

The Department of Natural Sciences offers a major in biology, a major in health sciences, a minor in biology, and a minor in mathematics. The major in biology prepares the student for a career in science, pre-professional programs including pre-med, pre-dental, pre-pharmacy and pre-physical therapy.

The major in health sciences prepares the student for some health-related careers and for pre-professional programs. It is important to note that many health careers require specific licensing or certification that may be required as well, and which is often obtained during pre-professional study after the undergraduate degree.

A minor in biology requires 18 hours of biology above the General Education requirement including six hours of upper-level biology credit. The courses BS 2113, BS 3913, GS 3213, or GS 3233 may not be used to satisfy these requirements.

A minor in mathematics requires 18 hours of mathematics above the General Education requirement including 6 hours of upper-level mathematics credits. It may not include MT 1123, MT 3133 or MT 4123.

### **Degrees Offered**

Bachelor of Science in Biology

Bachelor of Science in Health Studies: Gerontology Emphasis

### Faculty (Full-Time) and Staff

**Ann V. Paterson**, B.S., M.S., Ph.D.  
Chair, Department of Natural Science  
Nell I. Mondy Professor  
[apaterson@williamsbu.edu](mailto:apaterson@williamsbu.edu)

**David Davis**, A.A., B.S.E., M.S.E., further  
Preprofessional and Health Professions Advisor  
[ddavis@williamsbu.edu](mailto:ddavis@williamsbu.edu)

**Belina Dulaney**, B.S., M.S.  
Assistant Professor of Natural Science - Math  
[bdulaney@williamsbu.edu](mailto:bdulaney@williamsbu.edu)

**Melissa Hobbs**, B.S., M.S., Ph.D.  
Associate Professor of Biology  
[mhobbs@williamsbu.edu](mailto:mhobbs@williamsbu.edu)

**Steve McMann**, B.S., M.S., Ph.D.  
Associate Professor of Biology  
[smcmann@williamsbu.edu](mailto:smcmann@williamsbu.edu)

**Chris Polachic**, B.S., M.S., Ph.D.  
Associate Professor of Natural Science – Physics  
[cpolachic@williamsbu.edu](mailto:cpolachic@williamsbu.edu)

## BACHELOR OF SCIENCE IN BIOLOGY

The biology degree program at Williams Baptist University provides a strong background for students interested in pursuing careers in biology and in health professions. This degree is designed to give students a broad background in biology with personalized help in focusing studies toward career goals. Upon completion of this degree, students will be able to

- Demonstrate deep understanding of scientific knowledge sufficient to succeed in professional programs (such as medical school), pursue graduate study in biology, or work in a biological field.
- Demonstrate their knowledge and critical thinking skills by using their scientific knowledge to analyze complex scientific data related to research results and to solve complex scientific problems.
- Interpret models of complex biological data and identify flaws and limitations.
- Create their own experiments to address or investigate issues raised by existing research.

### General Education Requirements (45 hrs.)

#### Biblical World (6hrs.)

The Biblical Story .....	3 hrs.
The Christian Worldview.....	3 hrs.

#### The Cultural World (15 hrs.)

English Composition I & II.....	6 hrs.
World Literature I or II .....	3 hrs.
Humanities Elective (choose two) .....	6 hrs.
<i>(any appreciation course, philosophy, or speech)</i>	

#### The Social World (9 hrs.)

American History & Politics.....	3 hrs.
<i>(US History Before or Since 1865 or American Govt)</i>	
The West & Global Cultures.....	3 hrs.
<i>(Western Civ I or II or World Geography)</i>	
Social Sciences.....	3 hrs.
<i>(Sociology, government, psychology, or economics)</i>	

#### The Natural World (15 hrs.)

Health & Physical Education .....	4 hrs.
<i>(one hour must be physical activity)</i>	
Mathematics.....	3 hrs.
<i>(College Algebra or higher, excluding Contemporary Math)</i>	
General Chemistry I.....	4 hrs.
Prin of Biology I .....	4 hrs.
<i>(Biological Science may be taken with permission of Natural Science Dept. Chair)</i>	

### Interdisciplinary Liberal Arts Electives (19 hrs.)

Biology majors are required to take at least 19 elective hours outside of the department except if approved by the department chair to fulfill the requirements for graduate programs, professional programs, or specific career paths.

### Natural Sciences Core (38 hrs.)

Botany or Zoology* .....	4 hrs.
Principles of Biology II* (or second organismal class).....	4 hrs.
Genetics.....	3 hrs.
Organic Chemistry I.....	4 hrs.
Organic Chemistry II .....	4 hrs.
Current Controversies .....	2 hrs.
Biology Seminar .....	2 hrs.
General Chemistry II.....	4 hrs.
General Physics I or Physics I.....	4 hrs.
General Physics II or Physics II.....	4 hrs.
Trigonometry (or more advanced math) .....	3 hrs.

Both Botany and Zoology (organismal classes) are required for students who did not take Principle of Biology I and II. Principles of Biology II is not required for students who took Biological Science/Lab.

### Biology Electives

#### (18 hrs. with 15 upper level hrs. from the following options)

Anatomy & Physiology I .....	4 hrs.
Microbiology.....	4 hrs.
Science and Faith.....	3 hrs.
Entomology.....	4 hrs.
Biochemistry .....	4 hrs.
Cell Biology .....	4 hrs.
Comparative Anatomy .....	4 hrs.
Advanced Anatomy and Physiology.....	4 hrs.
Environmental Science & Ecology .....	4 hrs.
Ecology .....	4 hrs.
Pharmacology .....	3 hrs.
Neuroscience.....	4 hrs.
Internship .....	1-2 hrs.
Special Problems.....	1-2 hrs.
Special Topics.....	2 hrs.

**Total Required Hours: 120**

## **BACHELOR OF SCIENCE IN HEALTH STUDIES: GERONTOLOGY EMPHASIS**

The Department of Natural Sciences offers a major in health studies with an emphasis in gerontology that is suitable for students interested in a wide range of health-related careers or in a pre-professional course of study. It is important to note that many health careers require specific licensing or certification that may be required as well, and which is often obtained during pre-professional study after the undergraduate degree. Upon completion of this degree, students will be able to

- Demonstrate deep understanding of scientific knowledge sufficient to succeed in professional programs (such as medical school), pursue graduate study in biology, or work in a biological field.
- Demonstrate their knowledge and critical thinking skills by using their scientific knowledge to analyze complex scientific data related to research results and to solve complex scientific problems.
- Interpret models of complex biological data and identify flaws and limitations.
- Create their own experiments to address or investigate issues raised by existing research.

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### **General Education Requirements (45 hrs.)**

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#### **Biblical World (6hrs.)**

The Biblical Story ..... 3 hrs.  
The Christian Worldview ..... 3 hrs.

#### **The Cultural World (15 hrs.)**

English Composition I & II ..... 6 hrs.  
World Literature I or II ..... 3 hrs.  
Humanities Elective (choose two) ..... 6 hrs.  
(any appreciation course, philosophy, or speech)

#### **The Social World (9 hrs.)**

American History & Politics ..... 3 hrs.  
(US History Before or Since 1865 or American Govt)  
The West & Global Cultures ..... 3 hrs.  
(Western Civ I or II or World Geography)  
Social Sciences ..... 3 hrs.  
(Sociology, government, psychology, or economics)

#### **The Natural World (15 hrs.)**

Health & Physical Education ..... 4 hrs.  
(one hour must be physical activity)  
Mathematics ..... 3 hrs.  
(College Algebra or higher, excluding Contemporary Math)  
Bio Science/Lab or Prin of Biology I ..... 4 hrs.  
General Chemistry I ..... 4 hrs.

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### **Business Core Requirement (12 hrs.)**

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Consumer Finance ..... 3 hrs.  
Microeconomics ..... 3 hrs.  
Upper-level Business Electives ..... 6 hrs.

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### **Christian Ministry Core Requirement (15 hrs.)**

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Intro to Christian Ministry ..... 3 hrs.  
Biblical Interpretation ..... 3 hrs.  
Christian Ethics ..... 3 hrs.  
Upper-level Ministry Electives ..... 6 hrs.

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### **Health & PE Core Requirement (14 hrs.)**

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Concepts of Athletic Injuries ..... 3 hrs.  
Exercise Physiology ..... 3 hrs.  
Motor Skills for Dev. Child ..... 3 hrs.  
Adaptive Physical Ed. .... 3 hrs.  
Kinesiology ..... 3 hrs.

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### **Natural Sciences Core Requirement (15-16 hrs.)**

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Intro to Health/Science Careers ..... 3 hrs.  
Health Studies Seminar ..... 2 hrs.  
Internship ..... 3 hrs.  
Natural Science Electives ..... 9-10 hrs.  
(Electives must include BS 2113, HS 2013, or HS 1003)

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### **Psychology Core Requirement (9 hrs.)**

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Abnormal Psychology ..... 3 hrs.  
Adult Development & Aging ..... 3 hrs.  
Abuse ..... 3 hrs.  
(Other courses may be substituted with permission)

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### **General Electives (9-10 hrs.)**

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Upper-Level Electives ..... 9-10 hrs.

**Total Required Hours: 120**

## Department of Psychology and Child & Family Studies

The Bachelor of Science in Psychology is concerned with the scientific study of human behavior, thought, and emotions. Psychology students investigate these areas within the context of various fields of psychology, from a Christ-centered worldview. The ultimate goal of the study of psychology at Williams is the empathetic understanding of human behavior applied in servant leadership to others.

The Bachelor of Science in Child & Family Studies is concerned with the scientific study of human behavior and relationships from a systemic approach. Child & Family Studies students will develop knowledge of human development, therapeutic models, and research within the helping profession. Students will explore the integration of Christianity on the helping profession.

### **Degrees Offered**

Bachelor of Science in Psychology

Bachelor of Science in Child & Family Studies

### *Faculty (Full-Time)*

***Dennis Vowell*** B.S., M.S., Psy.D.

Chair, Department of Psychology and Child & Family Studies

Associate Professor of Psychology and Child & Family Studies

Licensed Psychologist

[dvowell@williamsbu.edu](mailto:dvowell@williamsbu.edu)

## BACHELOR OF SCIENCE IN PSYCHOLOGY

The Bachelor of Science in Psychology is concerned with the scientific study of human behavior, thought, and emotions. Psychology students investigate these areas within the context of various fields of psychology, from a Christ centered worldview. The ultimate goal of the study of psychology at Williams is the empathetic understanding of human behavior applied in servant leadership to others. This degree is designed for those psychology students preparing for graduate school and for careers in such areas as clinical, counseling, general-experimental, social work, or business. Upon completion of this degree,

- Students will be able to explain psychological concepts from a foundation of a scientific understanding and a Christian worldview.
- Students will be able to Apply psychological concepts to the self (we are made in God’s image), to the community, the larger society, and world (demonstrating God’s commandment to love one another).
- Students will be able to create quantitative scientific research.

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### General Education Requirements (44 hrs.)

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#### Biblical World (6hrs.)

The Biblical Story .....3 hrs.  
 The Christian Worldview .....3 hrs.

#### The Cultural World (15 hrs.)

English Composition I & II .....6 hrs.  
 World Literature I or II.....3 hrs.  
 Humanities Elective (choose two).....6 hrs.  
*(any appreciation course, philosophy, or speech)*

#### The Social World (9 hrs.)

American History & Politics .....3 hrs.  
*(US History Before or Since 1865 or American Govt)*  
 The West & Global Cultures .....3 hrs.  
*(Western Civ I or II or World Geography)*  
 Social Sciences.....3 hrs.  
*(Sociology or American Government)*

#### The Natural World (14 hrs.)

Health & Physical Education .....4 hrs.  
*(one hour must be physical activity)*  
 Natural Science and Mathematics .....10 hrs.  
*(Must include at least one science with lab course and one math course MT 1133 or higher; (excludes MT 3133, MT 4123, GS 3213, GS 3233); Intermediate Algebra may be required if ACT Math score is less than 19; the math requirement may be waived if ACT Math score is 28 or higher)*

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### Electives (16 hrs.)

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Interdisciplinary Liberal Arts Electives .....9 hrs.  
*(at least 9 hrs. of upper-level electives outside of psychology, family studies, or social work)*  
 General Electives .....7 hrs.

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### Concentration Requirements (42 hrs.)

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General Psychology..... 3 hrs.  
 Child Development ..... 3 hrs.  
 Adolescent Development ..... 3 hrs.  
 Abnormal Psychology ..... 3 hrs.  
 History and Systems..... 3 hrs.  
 Personality Theory ..... 3 hrs.  
 Synthesis of Psychology..... 3 hrs.  
 Statistics ..... 4 hrs.  
 Theories of Learning ..... 3 hrs.  
 Applied Experimental ..... 1 hr.  
 Experimental Psychology..... 3 hrs.  
 Neuroscience ..... 4 hrs.  
 Social Psychology ..... 3 hrs.  
 Psychology or Family Studies elective ..... 3 hrs.

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### Minor (18 hrs.)

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Minor ..... 18 hrs.

**Total Required Hours: 120**

## BACHELOR OF SCIENCE IN CHILD & FAMILY STUDIES

The Bachelor of Science in Child & Family Studies is concerned with the scientific study of human behavior and relationships from a systemic approach. Child & Family Studies students will develop knowledge of human development, therapeutic models, and research within the helping professions. Students will explore the integration of Christianity on the helping profession. This degree is designed for students preparing for graduate school and for careers in the helping profession, including social work, marriage and family therapy, counseling, community development, and missions. Upon completion of this degree,

- Students will show the ability to use systems theory and the sociological perspective for enhancing insight into social relationships of both a personal and professional nature.
- Students will demonstrate intellectual competence in behavioral theories, therapeutic models, research and helping skills within the fields of Counseling, Marriage and Family Therapy, and Social Work.
- Students will demonstrate a practical understanding of the integration of Faith and the helping profession.

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### General Education Requirements (45 hrs.)

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#### Biblical World (6hrs.)

The Biblical Story ..... 3 hrs.  
 The Christian Worldview ..... 3 hrs.

#### The Cultural World (15 hrs.)

English Composition I & II ..... 6 hrs.  
 World Literature I or II ..... 3 hrs.  
 Humanities Elective (choose two) ..... 6 hrs.  
*(any appreciation course, philosophy, or speech)*

#### The Social World (9 hrs.)

American History & Politics ..... 3 hrs.  
*(US History Before or Since 1865 or American Govt)*  
 The West & Global Cultures ..... 3 hrs.  
*(Western Civ I or II or World Geography)*  
 General Psychology ..... 3 hrs.

#### The Natural World (15 hrs.)

Health & Physical Education ..... 4 hrs.  
*(one hour must be physical activity)*  
 One Science w/Lab ..... 4 hrs.  
 College Algebra **or** Contemporary Math ..... 3 hrs.  
*(Intermediate Algebra may be required if ACT Math score is less than 19)*  
 Statistics ..... 4 hrs.  
*(Successful completion of College Algebra required before enrolling in this course)*

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### Electives (20 hrs.)

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Child & Family Studies and Social Services majors are required to take 20 hrs. of courses outside the FS prefix.

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### Specialization Requirements (55 hrs.)

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Intro to Sociology ..... 3 hrs.  
 Principles for Counseling Intervention ..... 3 hrs.  
 Integration of Faith & the Healing Profession ..... 3 hrs.  
 Social Work & the Strength Based Approach ..... 3 hrs.  
 Marriage & Family Life ..... 3 hrs.  
 Foundations & Principles of Family Systems ..... 3 hrs.  
 Group Dynamic ..... 3 hrs.  
 Family Life Education ..... 3 hrs.  
 Experimental Psychology ..... 3 hrs.  
 Applied Psychology ..... 1 hr.  
 Abnormal Psychology ..... 3 hrs.  
 Adolescent Psychology ..... 3 hrs.  
 Child Development ..... 3 hrs.  
 Substance Abuse ..... 3 hrs.  
 Abuse ..... 3 hrs.  
 Consumer Finance ..... 3 hrs.  
 Intro to Adult and Family Ministry ..... 3 hrs.  
 Biblical Counseling ..... 3 hrs.  
 Human Sexuality ..... 3 hrs.

**Total Required Hours: 120**

*Minor in Psychology or Child & Family Studies*

18 hours of Psychology and/or Family Studies classes

General Psychology and/or Intro to Sociology can only be used to meet the requirement if not taken as a general education requirement

*Minor in Social Work*

18 hours of Social and/or Family Studies courses

## COURSE DESCRIPTIONS

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Listings are in alphabetical order by department abbreviation. Classes listed as (On Demand) will be offered on an as needed basis.

Department of Business and Agribusiness Prefixes.....	AG, BA, CS, DP, EC, FN, MK
Department of Christian Ministries Prefixes.....	CE, LG, PH, RL
Department of Education Prefixes .....	ED
Department of English and Communication Arts Prefixes.....	EN, JL, LG, SP
Department of Fine Arts Prefixes.....	AR, MU
Department of Health and PE and Sports Management Prefixes.....	PE, SM
Department of History and Political Science Prefixes.....	CJ, GE, HT, PL
Department of Natural Science Prefixes .....	BS, CH, GS, HS, MT, PS
Department of Psychology and Child& Family Studies .....	FS, PY, SW
University Courses Prefixes.....	UN

### AGRIBUSINESS (AG)

#### **AG 1114 Animal Science** **3 credits**

Introduction to modern livestock production with an emphasis on anatomy and physiology, nutrition, reproduction, genetics, health, and technology. The course includes three hours of lecture and three hours of lab. Spring

#### **AG 1124 Plant Science** **3 credits**

Introduction to principles and practices of plant production with an emphasis on plant growth, reproduction, adaptation, nutrient and water management, and relationship to the environment. The course includes three hours of lecture and three hours of lab. Fall

#### **AG 2113 Pathogenic Agents** **3 credits**

Study of pathogen interactions with plants and animals. Examine microbial structure, physiology, genetics, and mechanisms by which bacterial, viral, fungal, and other pathogens cause disease. Spring

#### **AG 2114 Soil Science** **3 credits**

Introduction to the chemical, physical, and biological nature of soils. Examine how soils function in terms of plant growth, nutrient supply, global carbon cycle, ecological habitat, and water purification. The course includes three hours of lecture and three hours of lab. Fall

#### **AG 2123 Agricultural Economics** **3 credits**

Study of economic principles with emphasis on application to the solution of farm, agribusiness, and agricultural industry problems in relationship to other sectors of the United States economy and foreign countries. Spring

#### **AG 2133 Greenhouse Management** **3 credits**

Introduction to greenhouses and related equipment used to manipulate the environment in the production of greenhouse crops. Topics include construction, heating, cooling, soils and fertility, lighting, crop scheduling, and disease and insect control. Fall, even years

**AG 3113 Agricultural Finance** **3 credits**  
Study of agricultural finance to provide background in specific financial conditions on farms and in agribusiness. Topics include financial statement preparation and analysis, debt and equity, investment analysis, time value of money, interest rates, and credit markets and suppliers. Fall

**AG 3123 Agricultural Law** **3 credits**  
Study of concepts in agricultural and agribusiness law. Both federal law and state law will be used to address topics such as contracts, torts, property, taxation, trade, organic certification, genetically engineered crops, and food safety. Spring, odd years

**AG 3133 Agricultural Marketing** **3 credits**  
Study of marketing functions in the movement of agricultural commodities and products from producer to consumer. Topics include marketing strategies, marketing research, segmentation and targeting, and marketing plans. Spring, even years

**AG 4113 Agriculture Internship** **3 credits**  
This course provides students with the chance to gain work experience in various agriculture-related jobs. Fall

**AG 4123 Agriculture Seminar** **3 credits**  
Capstone course which integrates the various areas of agriculture and business. Students develop presentation skills including critical thinking essential in professional careers. Spring

## ART (AR)

### **AR 1103 Design I**

A course designed to provide fundamentals in drawing techniques and media. Two-dimensional problems and color theory will be used to show the interrelationship of art elements and design principles. Emphasis will be on accurate representation as it relates to form and perspective. Principles of line, form, shape, texture, and value using markers, acrylic paints, ink, feathers, cloth, wire, twigs, records, etc. will aid in developing the student's observation skills and expressive nature. Fall

### **AR1123 Drawing I** **3 credits**

A course designed to provide fundamentals in drawing techniques and media. Emphasis will be on accurate representation as it relates to form and perspective. Principles of line, form, shape, texture, and value are used to develop the student's observation skills and expressive nature. Fall

### **AR1133 Drawing II** **3 credits**

A course designed to further the development of fundamentals in drawing techniques and media. Emphasis will be on accurate representation as it relates to form and perspective, creativity of subject matters and more emphasis on media choices. Principles of line, form, shape, texture, and value are used to develop the student's observation skills and expressive nature. Prerequisite AR1123 or permission by instructor. Fall

### **AR2143 Art Appreciation** **3 credits**

Art Appreciation is an introductory course in the field of art, in which art history, its players, and its impact on society are presented. The student, regardless of major, background or experience,

will gain the artistic knowledge of artwork from galleries, museums, movies, literary material, advertisements, logos, architecture, pottery, clothing, etc. Fall, Spring

**AR2223 Painting I** **3 credits**  
A preliminary painting class in which students will be introduced to the techniques and tools of creating pieces of artwork from real and imaginary subject matter. The media are either oils or acrylics. Students are shown the basic skills of mixing paints and interpreting the color wheel, using correct brushes, creating three dimensional textures, and producing interesting compositions. The student is free to explore personal interest and subject matter. Spring

**AR2233 Painting II** **3 credits**  
A continuation of Painting I class in which students will develop their skills regarding advanced painting techniques. Emphasis on experimentation with more non-traditional media, such as wood, metal, paper, as well as oils and acrylics. Prerequisite: AR2223 Painting I or permission by instructor. Spring

**AR3333 Illustration I** **3 credits**  
Fundamentals in visual storytelling using traditional and digital media with emphasis on visual communication and personal style. Students will be allowed to create a wide range of imagery and caricatures. Spring

**AR 4213 Art History I** **3 credits**  
A study of the great originative styles and developments in Western art from the Paleolithic period through the Baroque era in Europe. Students will gain hands-on experience with techniques and styles of art from the various time periods. Fall

**AR 4223 Art History II** **3 credits**  
A study of the history of art from Rococo-era Europe through the European and American modernist and post-modernist movements of the 20<sup>th</sup> century. Students will gain hands-on experience with techniques and styles of art from the various time periods.

## **BUSINESS ADMINISTRATION (BA)**

**BA 2153 Business Calculus** **3 credits**  
Survey of basic concepts of analytic geometry and calculus, including limits, derivatives, exponential and logarithmic functions, integral, and multivariable calculus. Prerequisites: MT 1133. On Demand

**BA 2243 Principles of Accounting I** **3 credits**  
Introduction to Accounting theory and practice in the analysis of business transactions and recording of business data in sole proprietorships. Fall.

**BA 2253 Principles of Accounting II** **3 credits**  
Continuation of BA 2243 emphasizing the partnership and corporate forms of the business entity. Prerequisite: BA 2243. Spring.

**BA 2313 Business Statistics** **3 credits**  
Introduces quantitative interpretation of data for business purposes. Includes descriptive statistics, probability theory, hypothesis testing, and linear regression. Prerequisite: MT 1133 or higher. Spring.

- BA 3123 Consumer Finance** **3 credits**  
 A study of economic factors influencing consumer welfare such as banking, debt management, taxation, insurance, investments, and retirement plans. Spring.
- BA 3213 Principles of Marketing** **3 credits**  
 A study of the system of activities that constitute marketing: Product or service development, pricing, promotion and distribution. Emphasis is placed on the principles, policies, and strategies utilized to satisfy the needs and wants of customers. Cross-listed with JL 3213; Spring.
- BA 3223 Organizational Behavior and Management** **3 credits**  
 Introduction to the managerial process. Topics focused on include the philosophy of management, planning, decision making, organization structure, group behavior, leadership, motivation, control, business ethics, and current management issues. Fall.
- BA 3233 Human Resource Management** **3 credits**  
 Study of recruitment, selection, employment, training and evaluation of human resources. Emphasizes the human aspect of organizations, personnel efficiency and productivity, individual and group labor relations. Prerequisite: BA 3223 or permission of professor. Spring, odd years.
- BA 3253 Special Topics** **3 credits**  
 This course will focus on a current and/or specific industry, event, or piece of legislation related to business. Ondemand
- BA 3283 Business Law** **3 credits**  
 Introduction to the fundamental principles of law as it applies to business. Topics include court systems, litigation, and alternative dispute resolution; constitutional and administrative law; tort law and, product liability; contract law and, agency law; business organizations; and government regulation of businesses including antitrust law, employment law, and securities regulation. Spring.
- BA 3323 Business Communication Skills** **3 credits**  
 Emphasize proper usage of the English language in the context of business. Preparation of business presentations, memos, letters, short reports, and resumes in a clear, concise, and correct manner. Cross-listed with JL 3323; Prerequisites: EN 1123, BA 2243, SP 2183. Fall.
- BA 3423 Operations Management** **3 credits**  
 Study of "input-output" transformation process in public and private organizations. Planning and controlling the operational elements of this transformation process including work standards, scheduling, materials management and quality control. Prerequisite: BA 2313. Fall.
- BA 3513 Managerial Accounting** **3 credits**  
 Surveys cost accounting principles and methods used for planning, budgeting, and control. Introduces the use of accounting information for management decision making. Prerequisite: BA 2253. Fall, odd years
- BA 3523 Intermediate Accounting** **3 credits**  
 An intensive review of the accounting process and financial statements. Topics covered include cash flow evaluations, time value concepts, working capital analysis, inventory valuation, and operational assets. Prerequisite: BA 2253. Fall, even years.
- BA 4123 Principles of Taxation** **3 credits**

Introduction to federal income taxation and its theory and role in a modern industrialized society. Emphasis on business and investment income and deductions, property transactions, and other topics related to personal income taxation. Prerequisite: BA 2243. On demand.

**BA 4333 Business Ethics**

**3 credits**

Develops decision-making criteria for Christian ethical concerns and their application to the major issues of ethical conduct in business. Fall.

**BA 4343 Survey of International Business**

**3 credits**

An overview of international business practices that encompasses the functional areas of management, marketing, and finance. Economic theory and history of international trade will also be discussed. Prerequisite: EC 2273 or permission from professor. On demand.

**BA 4353 Small Business Management**

**3 credits**

A study of the organization and operation of a small business with emphasis on entrepreneurial qualifications, capital requirements, promotional strategies and sources of assistance. Prerequisite: BA 2253. Fall, odd years.

**BA 4513 Individual Study**

**3 credits**

Study in specific area of student interest. Progress is closely supervised by a faculty member.

**BA 4613 Business Internship**

**3 credits**

Provides practical job experience in an industry or other business establishment of special vocational interest to the student. Students will be assigned to work with a regional employer and supervised by an experienced professional to gain real world training. Prerequisites: Junior or senior standing and permission from department chair. Fall, Spring, Summer.

**BA 4913 Business Policy**

**3 credits**

Capstone course which integrates the various areas of business administration. Examines organizational mission, objectives, and policies. Teaching methodology includes case studies and strategic management studies. Prerequisites: Completion of ninety (90) hours of course work including BA 3213, 3223, 3283, 3293, 4333. Spring.

**BIOLOGY (BS)**

**BS 1114 Biological Science**

**4 credits**

A course for general education that provides an overview of the biological sciences. The course provides background knowledge in the scientific method, cell biology, genetics, taxonomy/systematics, organismal biology, and environmental issues. The lab provides hands on exposure to the scientific method and basic laboratory techniques. The lab compliments lecture to reinforce concepts such as experimental design, interpretation of scientific studies, critical thinking, molecular genetics, organismal biology, and environmental issues. Three hours of lecture and two hours of lab per week. Fall, Spring.

**BS 1121 Introduction to Science and Health Careers**

**1 credit**

A course for students interested in learning more about careers in science and health professions, including a discussion of career options and information about what is required for different careers. This course is recommended for any student considering a career in these areas. The course will include lectures and discussion led by faculty and by visiting speakers. One hour of lecture per week. Fall.

- BS 1134 Botany** **4 credits**  
A study of the form, structure, function, and reproduction of plants. Three hours of lecture and two hours of laboratory per week. Prerequisites: BS 1111 and BS 1113, or BS 1114, or BS 1214. Fall, odd years.
- BS 1154 General Zoology** **4 credits**  
Fundamentals of the invertebrate and vertebrate organisms. Three hours of lecture hours and two hours of laboratory per week. Prerequisites: BS 1214, BS 1114, or the combination of BS 1113 and BS 1111. Spring, odd years.
- BS 1214 Principles of Biology I** **4 credits**  
A course for biology majors that provides an overview of biology in conjunction with Principles of Biology II. The course provides a background knowledge for the study of cell, invertebrates, vertebrates, plants, human anatomy, and environment. This course provides basic biological knowledge, including an understanding of: 1) the scientific method, 2) the diversity of life on earth, 3) plant and animal structure and function, and 4) ecological issues. This course includes three hours of lab. Fall
- BS 1224 Principles of Biology II** **4 credits**  
A course for biology majors that provides an overview of biology in conjunction with Principles of Biology I. The course provides a background knowledge for the study of the cell, molecular biology, genetics, and biotechnology. This course provides basic biological knowledge, including an understanding of: 1) cell biology, 2) molecular biology, 3) Mendelian genetics, 4) molecular genetics, 5) population genetics, and 6) biotechnology. The course includes three hours of lecture and three hours of lab. Prerequisite: BS 1214, BS 1114, or the combination of BS 1113 and BS 1111. Spring, odd years.
- BS 2001-4 Introductory Special Problems in Biology** **1-4 credits**  
This course provides an introduction to research skills in biology. May be repeated for 1-4 credit hours. A maximum of 2 credits may be used towards the requirements for a biology major. Prerequisite: Permission of the advisor and of the department chair. On demand.
- BS 2113 Medical Terminology** **3 credits**  
Provides the student with increased familiarity with medical terms (including suffixes, roots, prefixes) and with review of anatomical structures. May not be used to fulfill the natural sciences general education requirement, toward credits for the biology concentration block of the liberal arts degree, to fulfill biology elective credit requirements or toward credits for a biology minor. Prerequisite: BS 1111 and BS 1113, BS 1114, or BS 1214. Spring; on demand.
- BS 2214 Anatomy and Physiology I** **4 credits**  
The structure and function of the different systems of the human body. This course is the first half of a two semester anatomy and physiology sequence. Three hours of lecture and two hours of laboratory per week. Prerequisites: BS 1111 and BS 1113, BS 1114, or BS 1214. Spring.
- BS 2314 Microbiology** **4 credits**  
The study of the taxonomy, morphology, and physiology of micro-organisms, their relation to medicine, industry, agriculture, and basic lab technique. Three hours of lecture and two hours of laboratory per week. Prerequisites: BS 1111 and BS 1113, BS 1114, or BS 1214 and BS 1224. Spring, even years.
- BS 2413 Genetics** **3 credits**  
The study of genetic material, the gene as a unit of recombination, mutation, function and

regulation. Three hours of lecture per week. Prerequisite: BS 1111 and BS 1113, BS 1114, or BS 1214 and BS 1224. BS 1224 is highly recommended. Fall.

**BS 3133 Science and Faith**

**3 credits**

A survey of the historical interaction between science and Christian faith, including important concepts in metaphysics, Biblical interpretation and philosophy of science from an Evangelical perspective. RL 1133 Christian Worldview and completion of any 4-hour course in BS, CH or PS. Fall.

**BS 3134 Entomology**

**4 credits**

The study of the biology of insects. A study of the morphology, physiology, phylogeny, ontogeny, behavior, ecology and population biology of insects. Emphasis will also be placed on the importance of interaction with humans, from the potent roles of some insects in agriculture, to insects as vectors of disease. Three hours of lecture and two hours of laboratory per week. Prerequisites: BS 1111 and BS 1113, BS 1114, or BS 1214. Fall, even years.

**BS 3213 Biochemistry**

**3 credits**

An introduction to the organic structure of living systems. Concepts dealing with proteins, enzymes, metabolism and biosynthesis. Three hours of lecture per week. Prerequisites: Introductory biology (BS 1111 and BS 1113, BS 1114, or BS 1214 and BS 1224) and chemistry through CH 3164 (which may be taken concurrently). Cross-listed as CH 3213. Spring, even years.

**BS 3214 Biochemistry**

**4 credits**

An introduction to the organic structure of living systems. Concepts dealing with proteins, enzymes, metabolism and biosynthesis. Three hours of lecture and three hours of laboratory per week. Prerequisites: Introductory biology (BS 1111 and BS 1113, BS 1114, or BS 1214 and BS 1224) and chemistry through CH 3164 (which may be taken concurrently). Cross-listed as CH 3214. On demand.

**BS 3513 Economic Botany**

**3 credits**

The study of the uses humans make of plants. Prerequisites: BS 1111 and BS 1113, BS 1114, or BS 1214, or permission of the instructor. On demand.

**BS 3514 Cell Biology**

**4 credits**

The detailed study of the structure and function of the cell. This course covers cell biochemistry, genetics, molecular biology, and cytology. Four hours of lecture per week. Prerequisites: Introductory biology (BS 1111 and BS 1113, BS 1114, or BS 1214 and BS 1224) and BS 2413. Spring, odd years; Fall and May terms online on demand.

**BS 3614 Comparative Anatomy**

**4 credits**

The study of the similarities of anatomy and phylogenetic relationships. Three hours of lecture and two hours of laboratory per week. Prerequisites: BS 1111 and BS 1113, BS 1114, or BS 1214 and BS 1224. Fall, odd years.

**BS 3714 Advanced Anatomy and Physiology**

**4 credits**

A continued exploration of topics that were introduced in Anatomy and Physiology I (BS 2214). In this course, we explore the structure and function of human organ systems. Particular emphasis will be placed on how processes at lower levels of biological organization promote the function of these organ systems, as well as how these organ systems work together to promote

the function of the entire human body. The material in this course will build upon, rather than overlap with, material in Anatomy and Physiology. An additional weekly laboratory will emphasize the anatomy of human organ systems. This is a second part of a two semester anatomy and physiology sequence and covers traditional topics intended to fulfill anatomy and physiology I and II requirements. However, the coverage is at an advanced level for upper level credit and therefore lower level anatomy and physiology II classes are not equivalent. Prerequisites: Either BS 1111 and BS 1113, BS 1114, or BS 1214; also requires BS 2214 in addition to the introductory biology requirement. Fall, odd years.

**BS 3814 Ecology**

**4 credits**

This course presents an introduction to how living things interact with each other and with their surroundings. We explore biological phenomena at higher levels of organization, including organismal, population, community, and ecosystem ecology. Three hours of lecture and 3 hours of laboratory per week. Prerequisites: BS 1111 and BS 1113, BS 1114, or BS 1214. Spring, even years.

**BS 3913 Science Exam Preparation**

**3 credits**

This course provides assistance for students preparing to take standardized exams such as the MCAT, PCAT, GRE, and others. Students will complete practice tests, analyze their results, review critical subject material, and learn test-taking skills. Practice exams will be chosen individually to match the needs of specific students. This course is pass/fail only. Credits from this course **do not** count as upper level biology electives or towards other degree requirements. May or Summer, on demand.

**BS 4213 Pharmacology**

**3 credits**

The study of drugs, their mechanisms of action at the system, cellular, and molecular levels and effects on human behavior. Three hours of lecture per week. Prerequisites: BS 1111 and BS 1113, BS 1114, or BS 1214. Cross-listed as PY 4213. Winter online, on demand.

**BS 4214 Embryology and Developmental Biology**

**4 credits**

The study of the basic principles of the development of all levels of organization of organisms. Three hours of lecture and two hours of laboratory per week. May also be taken as a three-credit course without the lab. Prerequisites: BS 1111 and BS 1113, BS 1114, or BS 1214. On demand.

**BS 4234 Histology**

**4 credits**

This course provides an introduction to the terminology, function, and theory of histology. In addition to studying concepts and basic techniques, students will begin to gain familiarity with the function of histology. Students will also learn to identify important tissues and structure on slides. Three hours of lecture and three hours of lab per week. Prerequisites: BS 1111 and BS 1113, BS 1114, or BS 1214 and 8 additional hours of biology. Spring and Summer terms online on demand.

**BS 4244 Neuroscience**

**4 credits**

An introduction to the biological foundations of behavior and the relationship between biology and psychology. Prerequisite: PY 1113. Cross-listed as PY 4244. Fall.

**BS 4312 Current Controversies in Science and Christian Faith**

**4 credits**

A discussion-based survey of current, controversial issues drawn from recent academic literature, relevant to Christians trained in the sciences. Students will engage with weekly topics through short lectures, weekly readings, multimedia, and class presentation. Discussion and written reflection will require flexible and critical thinking, ethical and theological analysis, and a willingness to encounter abstract or technical scientific and philosophical ideas. Prerequisite:

BS 2413 Genetics or Permission of Instructor. Spring.

**BS 4511-4 Natural Sciences Internship**

**1-4 credits**

This course is designed to allow students to gain experience in their chosen professional field. Students interested in an internship must speak with the instructor at least one semester in advance to discuss arrangements. Prerequisites depend upon the field of interest to the student. While the instructor will attempt to assist students in finding placement, students are ultimately responsible for finding a site at which to work.

Students are expected to spend approximately 25 hours at the internship site per credit hour earned, although the details of course requirements must be worked out individually for each specific situation. Students may take 1-3 credits in a semester. A maximum of 2 credits may be used towards the requirements for a biology major. Fall, Spring, May Term, Summer.

**BS 4812 Biology Seminar**

**2 credits**

Reports, readings, and discussions on materials relevant to the biological sciences. Must be a biology major or minor with 24 hours of coursework in major area or permission of the instructor and department chair. This course should be taken as close as possible to graduation as it is a senior capstone course. A maximum of 2 credits may be used towards the requirements for a biology major. Spring.

**BS 4831-4 Special Problems in Biology**

**1-4 credits**

Individual work under faculty supervision, designed to serve as an introduction to research and supplement regular organized courses in biology. Prerequisite: 24 hours of biology courses, submission of proposal of study, and prior permission of the advisor and of the department chair; Experimental Psychology (PY 3134) and Statistics (PY 3334) or 4 credits of Introductory Special Problems. A maximum of 2 credits may be used towards the requirements for a biology major. On demand.

**BS 4932 Special Topics in Biology**

**2 credits**

Reports, readings, and discussions on materials relevant to the biological sciences focused on a particular topic. Must be a biology major or minor with 24 hours of coursework in the major area or permission of the instructor and department chair. A maximum of 2 credits may be used towards the requirements for a biology major. Fall.

**CHRISTIAN EDUCATION (CE)**

**CE 1133 Principles of Church Recreation**

**3 credits**

An introduction to the interpretation, objectives, history, and philosophy of recreation in the church and its relationship and contribution to the total church ministry. An investigation of leisure and a survey of the various areas of church recreation are included. On demand; Summer.

**CE 2133 The Disciple-Making Church**

**3 credits**

An introduction to the church's mission to make disciples. Includes the study of the purposes, practices, methodologies, principles, and evaluation procedures a local church may use in achieving the Great Commission. Fall, even years.

**CE 31123 Introduction to Children's Ministry**

**3 credits**

A study of the development of the church's ministry to children, birth through sixth grades. This study includes the spiritual development of children in light of their overall development, the child's world (home, family, school, and media), and the organizations through which a church

will conduct children's ministry. Fall, even years.

**CE 3173 Introduction to Adult and Family Ministry** **3 credits**

This course is an introduction to adult and family ministry in the local church. The focus includes understanding the development, spiritual formation, evangelism, discipleship, and training of adults for kingdom service. How to design and evaluate effective ministry programs for adults is discussed in light of supporting families. Spring, odd years.

**CE 3153 Church Administration** **3 credits**

A study of administration procedures and principles in the local church. Consideration is given to such matters as duties and relationships of church offices, committees and staff members, constitutions and by-laws, and budgeting. Spring, even years.

**CE 3163 Principles of Christian Teaching** **3 credits**

A study of the practice of Christian teaching in the local church: how to write a lesson plan, how to prepare for a teaching session, how to teach a lesson, how to evaluate the learning outcomes. The course will focus on teaching to the cognitive, affective, and psycho-motor domains, learning styles, learning environment, and the role of the Holy Spirit in Christian teaching. Fall, odd years.

**CE 4113 Introduction to Student Ministry** **3 credits**

An introductory study in the historical development of student ministry with a critical emphasis in the formation of a Biblical theology and philosophy of ministry to adolescents. Attention will be given to the related study of contemporary postmodern culture, understanding the unique needs of adolescents, and the application of basic programming models of ministry to youth in grades 6-12. Spring, even years.

**CE 4123 Advanced Student Ministry** **3 credits**

This course is an advanced study in the Biblical theology and philosophy of student ministry. Special attention will be given to educational methods of spiritual formation in adolescents and management principles of student ministry. In addition, the course will focus on the critical ministry strategies of leadership development, ministry praxis, and related special issues in youth ministry. Prerequisite: RE 4113. On demand.

**CHEMISTRY (CH)**

**CH 1154 General Chemistry I** **4 credits**

Atomic and nuclear structure, periodic law, chemical bonding, gaseous state of matter and thermodynamics. Three hours of lecture and three hours of laboratory per week. Prerequisite: MT 1133. Fall.

**CH 1164 General Chemistry II** **4 credits**

Studies of the liquid and solid states of matter, carbon and its compounds, and biochemistry. Three hours of lecture and three hours of laboratory per week. Prerequisite: CH 1154. Spring.

**CH 2001-4 Introductory Special Problems in Chemistry** **1-4 credits**

This course provides an introduction to research skills in chemistry. May be repeated for 1-4 credit hours. A maximum of 2 credits may be used towards the requirements for a biology major. Prerequisite: Permission of the advisor and of the department chair. On demand.

**CH 2234 Introductory Organic Chemistry** **4 credits**

Designed to meet the needs of students of agriculture, home economics, nursing, biological science, or other areas of study where a vigorous treatment of organic chemistry is not required. Three hours of lecture and three hours of laboratory per week. Prerequisite: CH 1154. On demand.

**CH 3144 Intro to Organic & Biochemistry** **4 credits**

Organic and biochemistry topics related to physiology and the health-related sciences. A required course for several allied-health degrees, this course is an introduction to the structural formulas and reactions of organic molecules followed by chemistry of biological substances, including their metabolism. Lecture (3 hours) and laboratory (1 hour) instruction per week. Prerequisite: Grade of C or better in CH 1154. (Note: some programs may require B or better for transfer into their program)

**CH 3154 Organic Chemistry I** **4 credits**

The study of the compounds of carbon, emphasizing the relationship between structure and reactivity. Introduction to reaction mechanisms, stereochemistry and spectroscopy. Three hours of lecture and three hours of laboratory per week. Prerequisite: CH 1164. Fall.

**CH 3164 Organic Chemistry II** **4 credits**

The study of fundamental groups with an emphasis on the reaction mechanisms, determination of molecular structure and synthesis of organic compounds. Three hours of lecture and three hours of laboratory per week. Prerequisite: CH 3154 (Organic Chemistry I). Spring.

**CH 3213 Biochemistry** **3 credits**

An introduction to the organic structure of living systems. Concepts dealing with proteins, enzymes, metabolism and biosynthesis. Three hours of lecture per week. Prerequisites: Introductory biology (BS 1111 and BS 1113, BS 1114, or BS 1214 and BS 1224) and chemistry through CH 3164 (which may be taken concurrently). Cross-listed as BS 3214. On demand.

**CH 3214 Biochemistry** **4 credits**

An introduction to the organic structure of living systems. Concepts dealing with proteins, enzymes, metabolism and biosynthesis. Three hours of lecture and three hours of laboratory per week. Prerequisites: Introductory biology (BS 1111 and BS 1113, BS 1114, or BS 1214 and BS 1224) and chemistry through CH 3164 (which may be taken concurrently). Cross-listed as BS 3214. Spring, odd years.

**CH 4001-4 Special Problems in Chemistry** **1-4 credits**

Individual work under faculty supervision, designed to serve as an introduction to research and supplement regular organized courses in chemistry. Prerequisite: Submission of proposal of study, and prior permission of the advisor and of the department chair; Experimental Psychology (PY 3134) and Statistics (PY 3334) or 4 credits of Introductory Special Problems. May be repeated for 1-4 credit hours. A maximum of 2 credits may be used towards the requirements for a biology major. On demand.

**CRIMINAL JUSTICE (CJ)**

**CJ 2003 Intro to US Criminal Justice System** **3 credits**

This course focuses on the formal crime control process in the United States. Students will examine the agencies and processes involved in administering justice: the police, the prosecutor, the courts, and correctional systems.

**CJ 2103 Criminal Justice Ethics****3 credits**

Students will identify and explore ethics and values in the criminal justice system, paying special attention to issues of social inequality. Discusses remedial strategies and behavior relating to unethical behavior from an individual and group perspective.

**CJ 2303 Introduction to Forensic Science****3 credits**

This course gives an overview of general principles of forensic science, techniques, equipment, and methodologies as used in crime laboratories. Focus on fingerprint and firearm identification, trace evidence (hair, fiber, paint, glass) blood, DNA evidence, forensic documentation examination, crime scene kits, and forensic microscopy.

**CJ 2403 Criminal Procedure I****3 credits**

In this course Constitutional aspects of criminal procedures, including investigations, arrests, search and seizures, pre-trial processes, trial rights, sentencing, and appeals. Part I focuses primarily on the rights protected by the Fourth Amendment.

**CJ 3003 Criminal Procedure II****3 credits**

In this course Constitutional aspects of criminal procedures, including investigations, arrests, search and seizures, pre-trial processes, trial rights, sentencing, and appeals will be examined and discussed. Part II focuses primarily on the rights protected by the Sixth Amendment. Prerequisite: CJ 2003 Principles of Criminal Justice, CJ 2103 Ethics in Criminal Justice, & CJ 2403 Criminal Procedure I. NOTE: CJ 2403 may be taken as a Co-Requisite.

**CJ 3103 Police Administration****3 credits**

This course takes an organizational management and systems approach to the study of police administration. Emphasizes the administration of various police function, organizational structures, resources management, operational techniques, professional ethics, and leadership principles and their implications for generalized and specialized units. Prerequisite: CJ 2003 Principles of Criminal Justice & CJ 2103 Ethics in Criminal Justice

**CJ 3203 Community Corrections****3 credits**

This course focuses on probation, parole, and other intermediate sanctions and community treatment options. Each is examined from both punishment and treatment model perspectives. Prerequisite: CJ 2003 Principles of Criminal Justice & CJ 2103 Ethics in Criminal Justice.

**CJ 3303 Terrorism and Counterterrorism****3 credits**

This course examines the indigenous and external sources of terrorism, and declared and implied objectives or strategies operations, tactics, and the countermeasures that are created. This course will take an even closer look at prioritizing terrorism while trying to focus on other U.S. problems and foreign policy objectives. Prerequisite: CJ 2003 Principles of Criminal Justice & CJ 2103 Ethics in Criminal Justice

**CJ 3403 Criminological Theory****3 credits**

This course focuses on the various theories of crime and delinquency causation, the philosophical assumptions on which the theories rest, the policy implications of the theories, their weaknesses, and the current research on each perspective. In addition to exploring the theories, students examine the philosophical assumptions on which all

theories are based while exploring the policy implications of the various theoretical perspectives, the weaknesses of each theory, and the research designed to test theories. Prerequisite: CJ 2003 Principles of Criminal Justice & CJ 2103 Ethics in Criminal Justice

**CJ 4003 Comparative Justice**

**3 credits**

The class will examine issues related to crime throughout the world. The student will identify, analyze, and compare the criminal justice systems in the U.S. with those of other countries. The course will explain the basic worldwide philosophies of law and justice, the arrangements for crime prevention and law enforcement, and the methods of selecting judges and juries around the world. Prerequisite: CJ 2003 Principles of Criminal Justice & CJ 2103 Ethics in Criminal Justice

**CJ 4103 Juvenile Law**

**3 credits**

Theoretical foundations of delinquency causation. Historical tracing of the American juvenile justice system, including the juvenile court and its jurisdiction, police interaction with juveniles, and treatment and correctional strategies for young offenders; along with examination of prevention and treatment approaches will all be covered in this course. Prerequisite: CJ 2003 Principles of Criminal Justice & CJ 2103 Ethics in Criminal Justice

**CJ 4203: Management & Response to Crisis**

**3 credits**

The course develops managerial skills in crisis avoidance, management, and recovery. Students learn how to respond to situations creating danger to organizations, their employees, and the public. Prerequisite: CJ 2003 Principles of Criminal Justice & CJ 2103 Ethics in Criminal Justice

**CJ 4303 Community Policing**

**3 credits**

This class explores how community policing is both a philosophy and an organizational strategy that allows police and community residents to work closely together in new ways to solve the problems of crime, fear of crime, physical and social disorders, and neighborhood decay. Prerequisite: CJ 2003 Principles of Criminal Justice & CJ 2103 Ethics in Criminal Justice

**CJ 4403 Diversity in Criminal Justice**

**3 credits**

This course examines the interrelationship of race, class, and gender with the criminal justice system in law enforcement and the correctional system. Prerequisite: CJ 2003 Principles of Criminal Justice & CJ 2103 Ethics in Criminal Justice

**COMPUTER SCIENCE (CS)**

**CS 2113 Management Information Systems**

**3 credits**

Study of the indispensable role of information systems in business operations, management decision-making and the strategic success of organizations. Goal is to help students become managerial end-users who can propose and participate developing information system solutions to business problems. Spring.

**DATA PROCESSING (DP)**

**DP 1013 Word Processing**

**3 credits**

This course will begin with the fundamentals of mastering the computer keyboard by touch and will end with the production of documents using current word processing software.

Topics covered will include memos, papers, letters, flyers, etc. On Demand

**DP 2253 Microcomputer Applications I**

**3 credits**

This course reinforces the application of computers to home and business functions; applications include Windows operating system, intermediate-level word processing, spreadsheet and database usage, electronic presentations and the Internet. Fall, Spring.

**DP 3113 Microcomputer Applications II**

**3 credits**

A computer applications course providing the tools necessary for manipulating, sharing, and presenting data to support business decision making and entrepreneurship. Topical coverage includes multiple applications linking, presentation graphics, data analysis, beginning web page design, and interoffice communications. Prerequisite: DP 2253. On demand.

**DP 3123 Special Problems in Data Processing**

**3 credits**

Individual problems in data processing arranged in consultation with the instructor. On demand.

**ECONOMICS (EC)**

**EC 2273 Principles of Macroeconomics**

**3 credits**

An introduction to the analysis of the aggregate economy. Emphasizes inflation, unemployment, economic fluctuations, and international trade and finance. The fiscal role of the government and the Federal Reserve System is examined from the perspective of their combined effects on the economy. Fall.

**EC 2283 Principles in Microeconomics**

**3 credits**

An introduction to microeconomic theory. Emphasizes supply and demand relationships, market structure, product and factor pricing, distribution and public finance. Develops the interrelatedness of business and economics. Spring.

**EC 4113 Money and Banking**

**3 credits**

Surveys monetary policy in theory and practice. Discusses the history of the financial intermediary. Emphasizes the role of the Federal Reserve System in controlling the money supply. Prerequisite: EC 2273, EC 2283. Spring, even years.

**EDUCATION (ED)**

**ED 2203 Introduction to Teaching**

**3 credits**

Introduction to Teaching is intended for students with an expressed interest in education. The course is specifically designed to inform prospective teachers of school purpose, function, and the work of school personnel. Basic aspects of school governance, law, current theories, and strategies in learning, and administration will be addressed. Three pillars of effective teaching will be emphasized: Intention, Reflection, and Growth. An FBI Background Check and Child Maltreatment Check is required as part of ED 2203 at the student's expense. Field Experiences in partnership school districts is a course requirement and is designed to give prospective teachers opportunities to observe and participate in a variety of school settings. Candidates will begin the process of collecting evidence to support their effectiveness in the categories of the WTEP Candidate Dispositions Assessment. A course fee of \$40 is established in ED 2203 for liability insurance and WTEP nametag. Fall and Spring.

**ED 2253 Introduction to Exceptional Child****3 credits**

A survey course that addresses the characteristics and educational needs of children who do not experience success in the classroom unless their identified needs are met. Teacher candidates will be prepared in such a manner that they will have the knowledge, skills, and incentives to appropriately identify specific behaviors, select materials and strategies, and enhance the quality of life of identified students with exceptional needs. Teacher candidates will also learn the required processes of referring, identifying, and placing a student in special education in the public school setting. They will be prepared to participate in the required special education conferences with parents and other appropriate school staff, in order to complete the process following state and federal guidelines. Field Experience in a special needs classroom is a course requirement. Fall

**ED 3012 Field Experience I****2 credits**

This course is designed to provide teacher candidates with field experiences in the lower grade band of their degree area. Students will meet on-site at WBU for one hour per week and complete field placements for two hours per week in area school districts. Students will observe successful teaching practices implemented by cooperating teachers, special subject teachers, or other specialists. The content focus of this course will be focused on building a classroom environment that supports the whole child. Social and emotional aspects of learning, along with cooperative learning strategies will be studied in depth. The class includes demonstration and discussion of content and reflective review of field based observations and experiences. Through completion of activities and assignments in this course, students will refine their practice as teachers who are intentional, reflective, and growing. Prerequisite: ED 2203 Introduction to Teaching. Fall

**ED 3042 Field Experience II****2 credits**

This course is designed to provide teacher candidates with field experiences in the upper grade band of their degree area. Students will meet on-site at WBU for one hour per week and complete field placements for two hours per week in area school districts. Students will observe successful teaching practices implemented by cooperating teachers, special subject teachers, or other specialists. The content focus of this course will be on building a classroom environment that integrates total participation techniques to enhance student engagement. The class includes demonstration and discussion of content and reflective review of field-based observations and experiences. Through completion of activities and assignments in this course, students will refine their practice as teachers who are intentional, reflective, and growing. Prerequisite: ED 2203 Introduction to Teaching. Spring

**ED 3053 Emergent Literacy****3 credits**

Emergent Literacy focuses on how to teach the skills required for proficient reading and writing. Candidates will experience and learn effective concepts, theories, methods, including materials, strategies, and organization, to meet the needs of all learners. Focus will be placed on foundational knowledge in the areas of phonological awareness, phonemic awareness, phonics, and assessment. Candidates will experience and learn the teacher's role in providing explicit explanation, modeling, guided practice, and independent practice opportunities. A case study will be conducted so that candidates can apply the knowledge gained in class to a classroom setting. An Arkansas DESE-approved Science of Reading proficiency pathway is embedded into this course. A course fee of \$425 for ED 3053 is established for LETRS Units 1-4 text and online platform access to meet proficiency pathway requirements. Fall

**ED 3133 Social Studies: K-6****3 credits**

This course will prepare teacher candidates to teach social studies concepts based upon the Arkansas Curriculum Standards. The emphasis of this course will be on planning and implementing social studies standards effectively. Teacher candidates will create presentations and lessons reflecting upon the Arkansas Social Studies Standards and Disciplinary Literacy Standards. This course will provide opportunities for teacher candidates to observe local educators teaching social studies throughout a variety of content areas. The content of this course will include the importance of developing relationships with students that will lead to relevant and rigorous instruction that is based in inquiry and informed action. It will also help candidates recognize and plan for learning differences, develop authentic methods of assessment, and methods to integrate social studies in other content areas. Fall

**ED 3163 Social Studies: 4-8****3 credits**

This course will prepare teacher candidates to teach social studies concepts based upon the Arkansas Curriculum Standards. The emphasis of this course will be on planning and implementing social studies standards effectively. Teacher candidates will create presentations and lessons reflecting upon the Arkansas Social Studies Standards and Disciplinary Literacy Standards. This course will provide opportunities for teacher candidates to observe local educators teaching social studies throughout a variety of content areas. The content of this course will include the importance of developing relationships with students that will lead to relevant and rigorous instruction that is based in inquiry and informed action. It will also help candidates recognize and plan for learning differences, develop authentic methods of assessment, and methods to integrate social studies in other content areas. Fall

**ED 3233 Reading Instruction: K-6\*****3 credits**

Reading Instruction: K-6 builds on the foundational knowledge from Emergent Literacy. This course focuses on how to teach the skills required for proficient reading. Candidates will experience and learn effective concepts, theories, methods, including materials, strategies, and organization to meet the needs of all learners. Focus will be placed on foundational knowledge in the areas of structural analysis, vocabulary, comprehension, fluency, and assessment. Candidates will learn the teacher's role in providing explicit explanation, modeling, guided practice, and independent practice opportunities. Class time will be spent discussing learning gained and bringing the theories and information presented in the reading to life by modeling of activities for the classroom. At the end of this course, candidates will demonstrate proficiency in knowledge and practices of scientific reading instruction. A case study will be conducted so that candidates can apply the knowledge gained in class to a classroom setting. An Arkansas DESE approved Science of Reading proficiency pathway is embedded into this course. A course fee of \$425 for ED 3053 is established for LETRS Units 5-8 test and online platform access to meet proficiency pathway requirements. Spring

**ED 3333 Language Arts and Literature: K-6****3 credits**

This course focuses on how to foster a love for language and literature in the elementary and mid-level classroom. The course exposes candidates to practices that will develop proficient reading and writing. Candidates will experience and learn effective concepts, theories, methods, including materials, strategies, and organization to meet the needs of all learners. Focus will be placed on building stamina, independent reading, oral language, comprehension, fluency, grammar, writing, and assessment. Candidates will learn the

teacher's role in providing explicit explanation, modeling, guided practice, and independent practice opportunities. At the end of this course, candidates will demonstrate knowledge and practices of effective reading, language, and writing instruction. Spring

**ED 3343 Language Arts and Literature: 4-8**

**3 credits**

This course focuses on how to foster a love for language and literature in the elementary and mid-level classroom. The course exposes candidates to practices that will develop proficient reading and writing. Candidates will experience and learn effective concepts, theories, methods, including materials, strategies, and organization to meet the needs of all learners. Focus will be placed on building stamina, independent reading, oral language, comprehension, fluency, grammar, writing, and assessment. Candidates will learn the teacher's role in providing explicit explanation, modeling, guided practice, and independent practice opportunities. At the end of this course, candidates will demonstrate knowledge and practices of effective reading, language, and writing instruction. Spring

**ED 4113 Study of the School**

**3 credits**

A capstone course completed during the pre-clinical transition point the semester immediately before the internship semester. The course is designed to challenge the assumptions of current educational practice, build knowledge of professional resources for continued growth as an educator, build a plan for resilience in the field of education, and prepare candidates to function in a PLC at Work school environment. Course requirements include the Diverse Learner Project clinical experience, four days of pre-clinical field experiences, three hours of school board field experience, FERPA training, and Apple Teacher Certification. Fall and Spring.

**ED 4133 Measurement and Evaluation in the School**

**3 credits**

A capstone course completed during the pre-clinical transition point the semester immediately before the internship semester. The course is designed to prepare teacher candidates to analyze, select, and design authentic assessments for the K-12 classroom. Teacher candidates will develop both formative and summative assessments aligned with standards-based learning objectives and use assessment data to determine next steps in classroom instruction. Teacher candidates will develop an understanding of the backward design model and apply it to create effective, standards-aligned assessments that will provide data to drive instruction in the classroom. Connecting the use of data to inform instruction to the Professional Learning Communities (PLC) at Work process and the critical nature of data in cohort schools is a focus of the course. Course requirements include four days of pre-clinical field experiences and a backward design project. Fall and Spring.

**ED 4173 Reading in the Content Area**

**3 credits**

A course in which an investigation is made of diagnostic and prescriptive instructional methods. Emphasis is on promoting reading success in each content area text. Designed to prepare teachers to teach math, science, language, literature, and social studies content-specific vocabulary, skills of interpretation, and strategies for comprehension and understanding. A case study with a specific student will include interaction, observations, data gathering, analysis, and documentation, requiring a minimum of eight hours of interaction. Spring.

**ED 4183 Integrated Methods**

**3 credits**

A course in which the broad field of evaluation and assessment is investigated regarding

student and school progress. Emphasis is on the acquisition of skills and knowledge needed to be a competent consumer and producer of measurement and evaluation tools and techniques. Field experience in a diverse school setting is a course requirement. Fall and Spring.

**ED 4333 Educational Technology**

**3 credits**

This course is designed for students pursuing an Arkansas teaching license in elementary, middle level, and secondary education. The course is aligned with the ISTE standards and prepares educators to utilize a variety of online tools to facilitate instruction in both in-person and virtual teaching environments. Candidates will conduct a virtual teaching field experience in a partner school district as part of their course requirements. Candidates will complete the modules for Google Teacher Certification and take the Google Certification Exam at their expense. Prerequisite: ED 2203 Introduction to Teaching. Fall and Spring.

**ED 4526 Clinical Internship I**

**6 credits**

A capstone course that launches candidates into the teaching profession through immersion in the lower grade placement of their degree program area. Interns will gain experience facilitating instruction, assessment, and classroom management under the supervision and direction of the university supervisor and a cooperating teacher in a partner K-12 public school. Fall and Spring.

**ED 4536 Clinical Internship II**

**6 credits**

A capstone course that launches candidates into the teaching profession through immersion in the upper grade placement of their degree program area. Interns will gain experience facilitating instruction, assessment, and classroom management under the supervision and direction of the university supervisor and a cooperating teacher in a partner K-12 public school. Fall and Spring.

**ED 4603 Internship Seminar**

**3 credits**

The internship seminar course is required to run concurrently with clinical internship for teacher candidates in all undergraduate education programs in the Williams Teacher Education Program. During the internship semester, Williams teacher education interns will return to campus for required professional development, teacher portfolio development, and science of reading awareness training on specified seminar dates. Course requirements include an Impact on Student Learning Action Research Project, completion of all DESE required Professional Development, and completion of the DESE approved Science of Reading Awareness training. Clinical internship seminar is required to meet graduation and Arkansas teacher licensure requirements for interns in all undergraduate education programs. Fall and Spring.

**ENGLISH (EN)**

**EN 0103 Introductory Writing**

**3 credits**

This course is an introduction to writing on the college level and is intended to develop basic skills of written communication, reading, and critical thinking. This course is required for all incoming freshmen without a college English credit and who scored lower than 17 on the English section of their ACT or who did not take the ACT. Fall and Spring. *This course cannot be counted toward graduation requirements.*

**EN 1113 Composition I**

**3 credits**

Emphasis on the development of effective written communication skills and critical

thinking skills. The development of these skills is enhanced by the reading and analysis of model essays ranging across the curriculum. Fall, Spring.

**EN 1123 Composition II**

**3 credits**

Continued emphasis on the development of effective written communication skills and critical thinking skills begun in EN 1113. In addition, EN 1123 focuses on research skills and literary analysis culminating in a research paper based on literature. The English Proficiency Exam will be administered in EN 1123. A course fee of \$10 is established for the English Proficiency Exam. Prerequisite: Completion of English Composition I with a grade of “C” or better. Fall, Spring.

**EN 2213 Masterworks of World Literature I**

**3 credits**

Selected readings from both eastern and western authors from Gilgamesh and Homer through Shakespeare. Prerequisite: EN 1113 and 1123 with a grade of “C” or better. Fall, Spring.

**EN 2223 Masterworks of World Literature II**

**3 credits**

Selected readings in both eastern and western authors from the Seventeenth century to the present. Prerequisite: EN 1113 and 1123 with a grade of “C” or better. Fall, Spring.

**EN 3113 Narnia & Middle Earth**

**3 credits**

Study of the fiction and non-fiction of C. S. Lewis and J. R. R. Tolkien. Students will read selections from The Chronicles of Narnia, The Lord of the Rings, Mere Christianity and other novels and essays by the two authors. Discussion will center on the works as literature but also focus on theological concepts and world views developed by Lewis and Tolkien. Prerequisite: Three hours of World Literature. Fall, odd years.

**EN 3123 Pop Culture & Worldview**

**3 credits**

Selected examples from popular culture (film, TV, music, etc.) critiqued against readings in theology and literary theory. Prerequisite: Three hours of World Literature. On demand.

**EN 3133 Southern Literature**

**3 credits**

Study of literature about and from the U.S. South. Students will read fiction and nonfiction, historically contextualized by multimedia texts that engage with various ways to define the South as a distinct region. Focus will be on how different perspectives of the region impact its portrayals in media, especially in literature, and our interpretation of them, as well as of ourselves. Prerequisites: Three hours of World Literature. Fall, even years.

**EN 3143 Film Studies**

**3 credits**

Requires a weeklong trip to the Sundance Film Festival in late January where students will participate in the Windrider Institute and view films. Students will write two major papers critiquing the films from a Christian worldview, based on both lectures attended at Windrider as well as outside reading. Spring, even years.

**EN 3243 Adolescent Literature**

**3 credits**

Selected readings in young adult literature, from the eighteenth and nineteenth centuries to the present, with emphasis on post-1950 works. Students undertake independent reading in addition to the assigned works. Prerequisite: Three hours of World Literature. Spring, odd years.

**EN 3333 English Literature I** **3 credits**  
Selected readings from Beowulf to the 18th century. Prerequisite: Three hours of World Literature. Fall, odd years.

**EN 3343 English Literature II** **3 credits**  
Selected readings from the 18th century to the present. Prerequisite: Three hours of World Literature. Spring, even years.

**EN 3353 American Literature I** **3 credits**  
To 1865 Major American authors, genres, and movements from the beginning through the Civil War. Prerequisite: Three hours of World Literature. Fall, even years.

**EN 3363 American Literature II** **3 credits**  
Since 1865 Major American authors, genres, and movements from the Civil War to the present. Prerequisite: Three hours of World Literature. Spring, odd years.

**EN 3633 / JL 3633 Systems of Grammar** **3 credits**  
Study of major grammatical systems: traditional, structural and transformational. This course is cross-listed in English and Journalism. Prerequisites: Junior or Senior standing, or consent of instructor. Fall, even years.

**EN 3733 / JL 3733 Advanced Composition** **3 credits**  
Continued development of writing beyond the introductory level, with emphasis on advanced stylistic techniques. Students undertake personal essays, scholarly reviews, business correspondence, formal proposals, and other genres, as well as peer reviewing. This course is cross-listed in English and Journalism. Prerequisite: Successful completion of Composition I and II; Junior or senior standing, or consent of instructor. Fall, odd years.

**EN 3833 / JL 3833 Creative Writing** **3 credits**  
Introduction to the theory of fiction and poetry; thrust of the course will be original student fiction/poetry and the work shopping thereof. This course is cross-listed in English and Journalism. Prerequisites: Successful completion of English Composition 1113 and 1123; Sophomore standing, or consent of instructor. Spring, odd.

**EN 3843 / JL 3843 Advanced Creative Writing** **3 credits**  
Advanced work in original student fiction/poetry and the work shopping thereof. This course is cross-listed in English and Journalism. Prerequisite: Successful completion of EN 3833. On Demand.

**EN 4123 / SP 4123 Modern Drama** **3 credits**  
Study of the late 19th and 20th century European and American drama. This course is cross-listed in English and Speech. Prerequisites: Junior or Senior standing, or consent of instructor. On Demand.

**EN 4223 / SP 4233 Studies in Shakespeare** **3 credits**  
Study of the tragedies, comedies, and histories of Shakespeare. This course is cross-listed in English and Speech. Prerequisite: Junior or Senior standing, or consent of instructor. Spring, odd years.

**EN 4333 Modern American Poetry** **3 credits**  
Study of American poetry from Whitman to the beat generation of the 1960s and selected contemporary poets. Prerequisite: Junior or Senior standing, or consent of instructor. On Demand.

**EN 4433 Studies in the Twentieth-Century Novel** **3 credits**  
Study of selected 20th century American and British novels. Prerequisites: Junior or Senior standing, or consent of instructor. On Demand.

**EN 4533 Directed Readings in Literature** **3 credits**  
Readings which focus on themes in literature, genre studies, particular writers, or a combination of these areas. This course will be offered on student demand or by independent study. Prerequisite: For English majors and minors of Junior or Senior standing, or consent of instructor.

**EN 4633 Studies in Major Writers/Movements of Literature** **3 credits**  
Study of major writers, groups of writers, major movements, themes, or periods of literature. This course will be offered on student demand or by independent study. Prerequisites: Junior or Senior standing or consent of instructor.

**EN 4733 Special Topics in Journalism** **3 credits**  
This course allows students to explore an important topic or person in the field of journalism. Topics are selected by faculty. Cross listed as JL 4733. Alternating spring, odd years.

**EN 4933 Literary Theory and Analysis** **3 credits**  
Seminar focusing on concepts of literary research and scholarship, with study of major literary theories and theorists a major emphasis. Prerequisite: Successful completion of Composition I and II; Junior or senior standing, or consent of instructor. Spring, even years.

## **FINANCE (FN)**

**FN 3263 Principles of Real Estate** **3 credits**  
Study of deeds, titles, liens, leases, real estate markets, advertising, appraisals, regulatory environment, taxes and assessments, and the real estate cycle. On demand.

**FN 3293 Fundamentals of Financial Management** **3 credits**  
An introduction to financial analysis, planning, and control. Includes the study of financial statements, cash flows, working capital and budgeting. Prerequisite: BA 2253 and EC 2273 or EC 2283. Fall.

**FN 4113 Capital Management** **3 credits**  
Analysis of the management aspects relating to the inflows and outflows of permanent capital in business enterprises. Examines the management of long-term assets, long-term credit, equity and internal financing. Prerequisite: FN 3293. On demand.

**FN 4213 Working Capital Management** **3 credits**  
A short-term financial management course that focuses on cash management. The study of cash management includes material on financial institutions, payments systems, forecasting, short-term investments, borrowing, collection systems, bank products,

electronic commerce, financial risk management, and international cash management. Prerequisite: FN 3293. On demand.

**FN 4303 Principles of Investments** **3 credits**  
Surveys investment risk and return principles. Develops portfolio policies for individual and institutional investors. Explains role of the investment markets and the participants within those markets. Prerequisite: FN 3293. Spring, odd years.

**FN 4613 Internship** **3 credits**  
Provides practical job experience in the financial service industry. Students will be assigned to work with a regional firm, and supervised by an experienced professional to gain real world training. Prerequisites: Junior or senior standing and permission from department chair. Fall, Spring, Summer.

## **FAMILY STUDIES (FS)**

**FS 1253 Introduction to Sociology** **3 credits**  
An introduction to the scientific study of human behavior. Systemic principles and the sociological perspective will be utilized to understand human behavior. Students will consider how society is organized and structured, and the impact it has on people and their relationships. Focus will be given to family, social class, race, education, and religion. Spring.

**FS 2313 Marriage and Family Life** **3 credits**  
This course will examine research on the current status of the family and its impact on today's society. Healthy and dysfunctional family dynamics will be examined and the impact these family patterns have on an individual's well-being. The family system will be explored within the context of the Christian Worldview. Fall.

**FS 2283 Introduction to Social Work & Strengths Based Approach** **3 credits**  
Course will introduce the student to various processes, skills and the strength-based approach utilized in generalist social work practice. Basic skills in assessment, interviewing and problem solving for working with individuals, families, groups, organizations, and communities will be explored. Students will gain knowledge of services provided by social workers. Cross listed as SW 2283. Fall.

**FS 2323 Integration of Faith and the Helping Profession** **3 credits**  
This course will examine the Christian worldview and its influence on the helping profession. Students will learn the importance as well as challenges of integrating faith within the helping profession. Students will learn practical ways to support and incorporate their faith into various areas of the helping profession field: graduate school, counseling, administration, Code of Ethics, and social work. Spring, odd years.

**FS 3163 Foundations and Principles of Family Systems** **3 credits**  
This course will introduce the student to systems theory. Cybernetics, Cybernetics of Cybernetics, and General Systems Theory will be explored. Students will study the first systemic therapeutic models and demonstrate an ability to apply the early constructs to case studies. Course content includes the development and progression of systems and family of origin-based models. Prerequisites PY 1113 and SC 2253. Fall, even years.

**FS 3233 Principles for Counseling Intervention** **3 credits**

This course will introduce counseling theories and techniques commonly used in the mental health field. Students will study theoretical paradigms, principles, techniques, application, and ethics of counseling. Students will learn effective ways to better understand the needs of clients and how to communicate to the client the various options for help that are available to them. Prerequisites: PY 1113 and SC 2253. Fall, even years.

**FS 4113 Family Life Education**

**3 credits**

This course will introduce the student to the competencies, broad education base, and skills required to administer a variety of family education programs. Students will learn the process of designing, implementing, and evaluating an enrichment program. Prerequisites: FS 1253, 2313; Spring

**FS 4213 Group Dynamics**

**3 credits**

Students will explore theories and principles of experiential education. Students will learn important constructs that support a successful adventure therapy program. Students will have opportunities to develop, lead and evaluate adventure education experiences. Prerequisite: FS 1253. Spring, odd years.

**FS 4313-6 Child & Family Services Internship**

**3 credits**

Prerequisite: 60 hours and/or permission from advisor; Internships may be available for qualified students in a variety of academic, social service and ministerial settings. The Family Studies and Social Services internship is designed to complement course study for students interested in the helping profession field. The primary purpose of the Family Studies and Social Services internship is to help students reflect on theory and practice and how it applies to their placement. The internship will provide practical, supervised experience within a public or private social service or counseling agency or a ministry specific position attached to a church. The student is limited to three credits within the same position or agency. One credit hour requires 40 supervised hours of work. Not more than three credits may count toward a minor. Spring and Summer

**GEOGRAPHY (GE)**

**GE 3253 World Geography**

**3 credits**

A survey course designed to familiarize the student with geographic regions of the world as well as the unique cultural aspects of those regions. Spring

**GENERAL SCIENCE (GS)**

**GS 1013 Aquaponics I**

**3 credits**

Basic concepts in biological systems and methods for the integrated science of aquaponics. The online course will include lectures with daily discussion sessions and two weekend on-campus required labs. May/Summer

**GS 3014 Aquaponics II**

**3 credits**

Advanced knowledge and concepts in aquaponics system design and production. The online course will include lectures with daily discussion sessions and four weekend on-campus required labs. May/Summer

**GS 3213 Science for Teachers: K-6**

**3 credits**

Material and methods of teaching elementary school science. Includes an overall view of the role of science in the development of modern society. Prerequisite: one course in the physical sciences and one course in the biological sciences. Cannot be used to fulfill "The

Natural World” general education requirements. Fall.

**GS 3233 Science for Teachers: 4-8**

**3 credits**

Material and methods of teaching middle school science. Includes an overall view of the role of science in the development of modern society. Prerequisite: one course in the physical sciences and one course in the biological sciences. Cannot be used to fulfill “The Natural World” general education requirements. Fall.

**GS 3324 Environmental Science and Ecology**

**3 credits**

The study of basic ecological concepts and the most current topics concerning the environment. Three hours of lecture and two hours of laboratory per week. Prerequisites: BS 1113, or BS 1214. Fall.

**COE HONORS PROGRAM (HN)**

**HN 3113 Honors Arkansas Research Scholars Course**

**3 credits**

This course is organized collaboratively among member institutions of Honors Arkansas around a theme and content provided in a hybrid format of onsite guidance and online lectures and/or discussions. It will involve a semester research project along with field trips, local research, public presentations, and partnership with Honors students at other institutions. Enrollment is restricted to current Coe Scholars. On demand.

**HEALTH STUDIES (HS)**

**HS 1003 Introduction of Healthcare**

**3 credits**

This course provides an introduction to important issues in modern healthcare, from both patient and healthcare provider perspectives. The course will include sections on functioning as a health care professional, promoting effective communication; the use of evidence based healthcare, the role of insurance companies, the roles of Medicare and Medicaid (including the Centers for Medicare and Medicaid Services), initiatives to improve healthcare delivery and quality of care, current events in healthcare, and the unique needs of elderly patients. Throughout the course, there will be discussion of the process of scientific research, the use of medical terminology, and interpreting medical writing and test results. Students will problem solve from perspective of clinicians and of patients, with particular emphasis on the challenges faced by older patients. The course will include practical guidance to help students navigate the medical system, including effectively communicating with providers, handling complaints, and resolving billing issues. Prerequisite: BS 1121 (can be taken concurrently) On Demand.

**HS 2013 Basic Human Nutrition**

**3 credits**

Basic concepts of nutrition, normal nutrition and metabolism as well as factors that have an impact upon nutritional practices. Special attention to age-related nutritional needs and the impact of nutrition on health status on the older and elderly adult population. Permission of the instructor required. On Demand.

**HS 4511-3 Health Sciences Internship**

**1-3 credits**

This course is designed to allow students to gain experience in their chosen professional field. Students may take 1-3 credits in a semester. The course may be taken again for a maximum of six credits during a maximum of two semesters. A maximum of 3 credits may be used towards the requirements for a health studies- gerontology emphasis major. Permission of the instructor required. On Demand.

**HS 4812 Health Sciences Seminar** **2 credits**  
Reports, readings, and discussions on materials relevant to health sciences. This course emphasizes important current issues in health sciences and healthcare. However, the primary purpose of this course is to develop each student's ability to think scientifically and to clearly present those thoughts. Permission of the instructor required. Senior status required. On Demand

## **HISTORY (HT)**

**HT 1133 Western Civilization I** **3 credits**  
This course surveys the development of western civilization from the Sumerians to the era of the Protestant Reformation. Students will review the artistic, philosophical, religious, political, and scientific characteristics of the cultures surveyed in this course. Fall, Spring.

**HT 1143 Western Civilization II** **3 credits**  
This course surveys the development of western civilization and its interaction with major world communities and cultures from the Protestant Reformation to the end of the Cold War. Students will review the artistic, philosophical, religious, political, and scientific characteristics of the cultures surveyed in this course. Fall, Spring.

**HT 2233 United States History Before 1865** **3 credits**  
A study of Colonial America, the American Revolution, the early national experience, and the Civil War. Fall, Spring.

**HT 2243 United States History Since 1865** **3 credits**  
A Study of Reconstruction, westward expansion, the development of political parties, American diplomacy, economic development, and the conduct of United States wars. Fall, Spring.

**HT 3033 Historical Research and Philosophy** **3 credits**  
This course reviews important philosophical principles and concepts associated with the mature study and practice of history while reviewing the corpus of historical study that students majoring in history have undertaken at Williams. This course is also intended to sharpen the student's research and communication skills. This course is required of all history and BSE majors. Spring, even years.

**HT 3133 Church History** **3 credits**  
A survey of the history of Christianity from its founding and early development to the present, with primary emphasis upon theological developments and the church's impact upon world civilization. On demand.

**HT 3143 Latin America in the World** **3 credits**  
This upper-level course will examine the politics, economics, and social and cultural developments of Latin America and its broader role in the Western Hemisphere and the world from the late fifteenth century to the present. Students will engage these topics through a combination of lectures, assigned readings, multi-media presentations, class discussions, quizzes, exams, and writing assignments. On Demand.

**HT 3153 Modern Asia** **3 credits**  
A study of the modern Asian history and the position and interactions of Asian nations in the contemporary international political system, including foreign policy, economic policy,

government, and interaction with the United States, European Union, Russia, Japan, and other major global actors. On Demand.

**HT 3163 Baptist History**

**3 credits**

An examination of the history and heritage of the Baptist denomination from the English Baptists of early seventeenth century to the creation and development of the Southern Baptist Convention. Fall, even years.

**HT 3243 Modern Africa**

**3 credits**

This course will survey the major movements and historical and political problems in the development of the civilizations of Africa. Common myths and misconceptions about Africa held in Europe and North America will be critiqued and exposed. Typically changes since 1500 are viewed against the backdrop of challenges from abroad including European colonialism, westernization, and above all else, the Atlantic slave trade. African history will be examined from this viewpoint while also striving to make the responses of Africans and evolution of African institutions a focal point of the course. Fall, odd years.

**HT 3263 Western Political Thought**

**3 credits**

A study of western political philosophy from ancient through modern times. The works of Plato, Aristotle, Cicero, Thomas Aquinas, Machiavelli, Hobbes, Locke, Marx, and others will be examined and discussed. Taking as the core problem of politics the need for people to organize themselves within society in pursuit of common as well as individual objectives, the course examines the various norms and values offered as worthy of collective pursuit and the manner in which these norms are employed in the design of politics and society. Spring, even years.

**HT 3693 The American Civil Rights Movement**

**3 credits**

This course introduces students to the history and development of the civil rights movement in the United States. Also known as the black freedom struggle, the civil rights movement was an interracial movement that wrought significant change in America's political and social environments. This course explores the beginnings of the movement and its development throughout the twentieth century, focusing on the two prongs of the movement: the top-down reaction of the federal government and its policies civil rights and the mass mobilization of people that exerted bottom-up pressure on the federal government to act. In addition, the roles of religion and secular ideologies are examined, as well as divisions and differences within the movement. Spring, even years.

**HT 3883 Twentieth-Century Europe**

**3 credits**

This course examines the history of Europe from the decade of the 1880's to the present. Close attention is given to the origins and impact of the two world wars, the rise of fascism and communism, the end of colonialism, the beginning and end of the Cold War, and the decline of Soviet power. On Demand.

**HT 3913 The Civil War and Reconstruction**

**3 credits**

This course is a survey of American history from 1850-1877 focusing on the Civil War and Reconstruction. The bloody conflict, its causes, and its consequences are explored from multiple perspectives, including those of individuals, of groups such as the Radical Republicans and freed African Americans, and the historians, political scientists, novelists, filmmaking and social movements that have struggled to define the war's legacy for Modern America. Spring, odd years.

**HT 3933 History of Arkansas****3 credits**

This course reviews the cultural, economic, and political history of Arkansas from the pre-territorial era to the present. Fall.

**HT 4023 Founding the United States****3 credits**

This upper-level course examines political, social, economic, cultural, religious and military developments in the era of the American Revolution and the founding of the United States. Further, it explores the meanings of the Revolution in the new United States after independence was secured, the adoption of the Constitution of 1787, and the nation's development to 1800. Fall, odd years.

**HT 4033 The French Revolution and Napoleon****3 credits**

This upper-level course examines the era of the French Revolution and how the events, politics, and ideas of this pivotal period played important roles in shaping the modern West and world. Spring, odd years.

**HT 4043 U.S. Foreign Relations and Policy****3 credits**

This upper-level course explores the major developments and ideas that have occurred in the U.S. foreign relations and policy from 1776 to present. Spring, even years.

**HT 4053 Russia in the World****3 credits**

This upper-level course examines Russia and its role in Eurasia and the world from the ninth century to the present. Topics will include the rise and fall of Kiev Rus, the era of Mongol imperial control, the birth and development of the Russian Empire, the rise and fall of the Soviet Union and communism, and contemporary politics and society in Russia. Fall, even years.

**HT 4443 Recent U.S. History: 1919–Present****3 credits**

A close examination of the political, economic, military, and social/cultural developments of the United States from the post-World War I period through the mid-twentieth century. Course objectives include the development of historiographical and critical- and exam-writing skills. Fall, odd years.

**HT 4503 Directed Readings in History****3 credits**

This course is designed to provide the individual student with an intensive and rigorous reading program focused on a rather narrow topic in European history or United States history. Course requirements will be established by the faculty supervisor. Before enrolling the student must secure the approval of the appropriate instructor. On demand, with the consent of the instructor.

**HT 4513 Special Studies****3 credits**

This course allows students to explore an important topic in a seminar setting. Topics in special studies are selected by senior department faculty. On demand with the consent of the instructor.

**JOURNALISM/COMMUNICATION ARTS (JL)****JL 1113 Basic News Writing and Reporting****3 credits**

Introduces students to basic reporting and newswriting skills, including interviewing,

researching public records, fact-checking and covering spot news, obituaries, speeches, court cases, public meetings and other hard news. This class includes numerous in-class and out-of-classroom reporting and writing assignments. The Associated Press Stylebook is taught. Fall, even years.

**JL 2103 Intro to Mass Communication**

**3 credits**

This course covers the role and responsibilities of the media in American society. Students will gain an understanding of specific areas of mass communication, including newspapers, television, magazines, radio, internet, movies, advertising and public relations. The course provides an overview of the evolution of mass communication and emphasizes how media messages interact with culture. 8-week course, Spring odd years.

**JL 2113 News Editing**

**3 credits**

Copy editing for errors of fact and interpretation of English. Includes newspaper style, headline writing, proofreading and page makeup. Prerequisite: JL 1113. On demand.

**JL 3213 Principle of Marketing**

**3 credits**

A study of the system of activities that constitute marketing: Product or service development, pricing, promotion and distribution. Emphasis is placed on the principles, policies, and strategies utilized to satisfy the needs and wants of customers. Cross-listed as BA 3213; Spring.

**JL 3233 Digital Marketing**

**3 credits**

A study of electronic marketing and its relationship to business success in the growing age of technology. Emphasis will be placed on the effect of digital marketing as it relates to the overall marketing strategy of a company. Cross-listed as MK 3233; Prerequisite: BA 3213 or JL 3213. Spring, odd.

**JL 3323 Business Communication Skills**

**3 credits**

Emphasize proper usage of the English language in the context of business. Preparation of business presentations, memos, letters, short reports, and resumes in a clear, concise, and correct manner. Cross-listed as BA 3323; Prerequisite: EN 1123, BA 2243. Fall.

**JL 3633 Systems of Grammar**

**3 credits**

Study of major grammatical systems: traditional, structural and transformational. Cross listed as EN 3633. Prerequisites: Junior or Senior standing, or consent of instructor. Fall.

**JL 3733 Advanced Composition**

**3 credits**

Continued development of writing beyond the introductory level, with emphasis on advanced stylistic techniques. Students undertake personal essays, scholarly reviews, business correspondence, formal proposals, and other genres, as well as peer reviewing. Prerequisite: Successful completion of Composition I and II; Junior or senior standing, or consent of instructor. Cross listed as EN 3733. Fall, odd years.

**JL 3833 Creative Writing**

**3 credits**

Introduction to the theory of fiction and poetry; thrust of the course will be original student fiction/poetry and the work shopping thereof. Prerequisites: Successful completion of English Composition 1113 and 1123; Sophomore standing or consent of instructor. Cross listed as EN 3833. Spring, odd years.

**JL 3843 Advanced Creative Writing** **3 credits**  
Advanced work in original student fiction/poetry and the work shopping thereof. Prerequisite: Successful completion of EN 3833. Cross listed as EN 3843. On Demand.

**JL 4113-6 Internship** **3-6 credits**  
Students will be assigned as interns in area newspapers under the supervision of the newspaper's personnel. On demand.

**JL 4313 Integrated Marketing Communication** **3 credits**  
Surveys theories and practices in advertising and promotion. Includes a study of the inputs required to present a company and its products to prospective customers. Cross-listed with MK 4313; Prerequisite: BA 3213. Fall, odd.

**JL 4733 Special Topics in Journalism** **3 credits**  
This course allows students to explore an important topic or person in the field of journalism. Topics are selected by faculty. Cross listed as EN 4733. Alternating spring, odd years.

### LANGUAGE (LG)

**LG 1113 Elementary Spanish I** **3 credits**  
A course in beginning Spanish with emphasis on listening, speaking, reading, and writing. Language laboratory includes use of tapes related to text. Fall.

**LG 1123 Elementary Spanish II** **3 credits**  
Continuation of Elementary Spanish I with emphasis on pronunciation and reading. Prerequisite: LG 1113 or equivalent. Spring.

**LG 2213-2223 Elementary New Testament Greek** **3 credits**  
An intensive study of elementary Greek grammar, syntax, vocabulary, and translation, with selected readings from the Greek Testament during the second semester. Two semesters. Prerequisite: sophomore standing or consent of the instructor. Begins in the fall of even years.

**LG 3213-3223 Intermediate New Testament Greek** **3 credits**  
After a brief review of elementary grammar and syntax, a comprehensive and more exhaustive survey of the chief features of the grammar and syntax of the Greek Testament is undertaken, using selected and extensive readings in the Greek Testament. Two semesters. Prerequisite: LG 2213-2223. Begins in the fall of odd years.

**LG 3313-3323 Biblical Hebrew** **3 credits**  
An intensive study of the Hebrew language, covering grammar, syntax, vocabulary, and translation, with selected readings from the Hebrew Old Testament during the second semester. On Demand.

### MARKETING (MK)

- MK 3223 Consumer Behavior** **3 credits**  
A focus on motivators driving consumer purchasing both on the surface and psychological motives which drive consumers at an unconscious level. Analysis will be provided of various aspects of the marketing strategy and how marketing professionals can influence varying responses from the consumer. Prerequisite EC 2283 and BA 3213. Spring, even.
- MK 3233 Digital Marketing** **3 credits**  
A study of electronic marketing and its relationship to business success in the growing age of technology. Emphasis will be placed on the effect of digital marketing as it relates to the overall marketing strategy of a company. Cross-listed with JL 3233; Prerequisite: BA 3213. Spring, odd.
- MK 3243 Pricing Strategies** **3 credits**  
An aggressive examination of the study of pricing strategy as it pertains to pricing decisions, influencing customers' price perceptions, managing sales promotions and negotiations, and forecasting industry price trends. Prerequisite: BA 3213. Fall, even.
- MK 4113 Marketing Management** **3 credits**  
An overview of the various functions of strategic planning in the marketing function from a viewpoint of management. Focusing on the management and implementation of marketing strategies dealing with product, price, promotion, and place. Prerequisite: BA 3213. Fall, even
- MK 4123 Retail Management** **3 credits**  
Examines the fundamentals of retail management including diverse topics such as customer behavior, store location and strategy, and customer service. Prerequisite: BA 3213. On demand.
- MK 4133 Supply Chain Management** **3 credits**  
Introduces logistics and physical distribution and supply, and the related costs. It provides a systematic overview and analysis of the elements of logistics functions in widely varying types of industries and agencies, including handling, warehousing, inventory control and financial controls. Prerequisite: BA 3213. On demand.
- MK 4143 Strategic Marketing** **3 credits**  
Emphasizes an integration of all marketing elements in a strategic planning framework. This course will entail emphasis on strategic market management and strategic planning. The course will focus on the impact of strategic marketing decisions and how the long-term effects are typically costly and difficult to reverse. Prerequisite: BA 3213. Fall, odd.
- MK 4313 Integrated Marketing Communication** **3 credits**  
Surveys theories and practices in advertising and promotion. Includes a study of the inputs required to present a company and its products to prospective customers. Cross-listed with JL 4313; Prerequisite: BA 3213. Fall, odd.
- MK 4613 Marketing Internship** **3 credits**  
Provides practical job experience in a marketing related field. Students will be assigned to work with a regional firm and supervised by an experienced professional to gain real world training. Prerequisites: Junior or Senior standing and permission from department chair. Fall, Spring, Summer.

## **MATHEMATICS (MT)**

*Note: Credit may not be earned in a departmental course that is a prerequisite for any course already completed.*

### **MT 0103 Introductory Algebra**

**3 credits**

This course will cover basic mathematical operations using whole numbers, integers, fractions, and decimals. Additional topics will be covered including properties of exponents, properties of radicals, and solving basic linear equations. This course is designed as a remedial course to prepare students for Intermediate Algebra. Required for all students with an ACT score lower than 17. Fall and Spring.

*This course cannot be counted toward graduation requirements.*

### **MT 1123 Intermediate Algebra**

**3 credits**

Fundamental operations, linear equations, special products and factoring, rational expressions, polynomials, functions and graphs, exponents and radicals, quadratic equations. Fall.

### **MT 1131 College Algebra Plus Tutorial**

**1 credit**

Students will review lecture material from College Algebra in addition to basic mathematic procedures to enhance their understanding. The lab provides students with the opportunity to practice mathematics under the direct supervision of the instructor. Must be taken concurrently with College Algebra. Required for all students taking college Algebra with a math ACT score lower than 21 who have not earned an A or B in Intermediate Algebra. Fall and Spring.

### **MT 1133 College Algebra**

**3 credits**

Quadratic equations, theory of quadratic equations, inequalities, functions, graphs, system of equations and inequalities, logarithmic and exponential functions, combinatorics and probability. Prerequisite: ACT math score of 19 or above, or successful completion of MT 1123 with a passing grade. Fall, Spring.

### **MT 1143 Plane Trigonometry**

**3 credits**

Properties of the trigonometric functions and their graphs, solution of right and oblique triangles, formulas and identities, inverse trigonometric functions, trigonometric equations and conic curves. Prerequisite: Successful completion of MT 1133 or its equivalent with a passing grade. Fall.

### **MT 1153 Contemporary Mathematics**

**3 credits**

An introduction to current topics in mathematics designed for liberal arts students. Emphasis is given to developing a strong conceptual understanding and appreciation for the application of mathematics in the areas of voting, fair division games, Euler and Hamilton circuits and paths, Minimum spanning trees, critical path scheduling, spiral growth and Fibonacci Numbers, the mathematics of finance, and fractal shapes. (Will not satisfy the general education requirement for the Business Administration, Track I Psychology, or Biology degrees.) Fall, Spring.

### **MT 2001-4 Introductory Special Problems in Mathematics**

**1-4 credits**

This course provides an introduction to research skills in mathematics. May be repeated for 1-4 credit hours. A maximum of 2 credits may be used towards the requirements for biology major. Prerequisite: Permission of the advisor and of the department chair. On

demand.

**MT 2214 Calculus I**

**4 credits**

Limits, differentiation of algebraic functions and applications, theory of the integral, and definite integral and applications. Prerequisites: Successful completion of MT 1133 and MT 1143 with a passing grade. May be used for general elective credit for a biology major. Spring.

**MT 2224 Calculus II**

**4 credits**

Differentiation of transcendental functions, integration by other methods, volumes of revolution, convergence of infinite sequence and series. Prerequisite: Successful completion of MT 2214 with a passing grade. On demand.

**MT 3113 History of Mathematics**

**3 credits**

Selected topics in the history of mathematics with an emphasis on the development of the various areas and major concepts of mathematics, and an appreciation of the people who contributed to those developments. Suitable for a general upper level elective. May not be used to satisfy the natural sciences general education requirement. Fall, odd years.

**MT 3133 Math for Teachers I**

**3 credits**

Place value and numeration systems, concept and operations of addition and subtraction, operations of multiplication and division, number theory concepts and operations, concepts and operations of fractions and decimals, graphs, data, statistics, and probability, geometric figures and relationships, measurement concepts and operations. Common Core State Standards (CCSS) for K-4 are the basis for instruction and classroom practices. Prerequisite: Successful completion of MT 1133, or MT 1153, or higher level with a passing grade. Must be an education major or receive prior permission. May not be used to satisfy the natural sciences general education requirement. Cannot be used to fulfill "The Natural World" general education requirements. Fall.

**MT 3234 Calculus III**

**4 credits**

Polar co-ordinates and equations, vectors in two- and three-dimensional space, and vector valued functions, partial differentiations, double and triple integral, differential equations. Prerequisite: MT 2224. On demand.

**MT 3313 Foundations of Geometry**

**3 credits**

A survey of Euclidean geometry that articulates the most important ideas of algebra and geometry. There is also an emphasis on explorations using GeoGebra or other geometric software. Spring.

**MT 3334 Statistics**

**4 credits**

An introduction to the quantitative interpretation of data for research purposes. Includes descriptive statistics, probability theory, hypotheses testing, chi-square, analysis of variance, correlation and linear regression. Threehours lecture and two hours laboratory per week. Prerequisite: passing grades in MT 1133 or MT 1153 and PY 1113. Cross-listed as PY 3334. Fall, Spring

**MT 4001-4 Special Problems in Mathematics**

**1-4 credits**

Individual work under faculty supervision, designed to serve as an introduction to research and supplement regular organized courses in math. Prerequisite: Submission of proposal of study, and prior permission of the advisor and of the department chair; Experimental

Psychology (PY 3134) and Statistics (PY 3334) or 4 credits of Introductory Special Problems. May be repeated for 1-4 credit hours. A maximum of 2 credits may be used towards the requirements for a biology major. On demand.

**MT 4123 Math for Teachers II** **3 credits**  
Concept and operations of addition and subtraction, operations of multiplication and division using rational numbers, number theory concepts and operations, concepts and operations of fractions and decimals, graphs, data, statistics, and probability, geometric figures and relationships, measurement concepts and operations of two- and three-dimensional figures. Common Core State Standards (CCSS) for 4-8 are the basis for instruction and classroom practices. Prerequisite: Successful completion of MT 1133, or MT 1153, or higher level with a passing grade. Must be an education major or receive prior permission. Cannot be used to fulfill “The Natural World” general education requirements. Spring.

**MT 4613 Advanced Statistics** **3 credits**  
This course is designed to teach the application of the statistical and research techniques learned in introductory statistics. The relationship of research design and the use of statistical procedures will be expanded on. Among the topics to be considered are the following: factorial analysis of variance (ANOVA), analysis of covariance, repeated measures ANOVA, multiple regression path analysis, and structural equation modeling (SEM). On demand.

## **MUSIC (MU)**

**MU 1001 Class Piano** **1 credit**  
For students with no previous training in piano. Pieces in the five-finger position in various keys. Music majors and minors must enroll concurrently in Recital MU 1010. Fall, Spring.

**MU 1010 Recital** **0 credits**  
Recital attendance and participation in recitals. Required every semester for all music majors and minors and for all other students who enroll in applied music. Exemptions are made for Music Education students who student teach their final semester.

**MU 1011 Fundamentals of Music** **1 credit**  
Intensive study of basic notation, rhythm, meter, scales, key signatures, intervals, triads, and simple musical structures. Designed for students who do not read music and required of all music majors and minors who have not satisfactorily completed the Music Diagnostic Exam. Must complete MU 1011 with a grade of C or better to enroll in Aural Skills I MU 1111 and/or Creative and Analytical Concepts I MU 1113. Spring.

**MU 1051 Class Voice** **1 credit**  
A study in the fundamentals of vocal production, musical style and interpretation. A phonetic approach to English, Italian and German diction. Introduction of the International Phonetic Alphabet. Music majors and minors must enroll concurrently in Recital MU 1010. Fall.

**MU 1101-02 Private Woodwinds** **1-2 credits**  
Individual instruction on technique, scales, exercises, literature, and interpretation on selected instruments. May be taken four times. Must enroll concurrently in Recital MU 1010.

**MU 1111 Aural Skills** **1 credit**  
To be taken concurrently with Creative and Analytical Concepts in Music I. Sight singing, ear-training through directed listening and dictation, and keyboard experiences which augment the written musicianship experiences. Melodic, rhythmic, harmonic structures of the early music period (ca. 800-1400). Prerequisite: Completion of Fundamentals of Music MU 1011 with a grade of C or better. Fall.

**MU 1113 Creative and Analytical Concepts in Music I** **3 credits**  
Study of music through music literature from the early music period (ca. 800-1400), with analysis of musical compositions and original compositions in the styles under study. Prerequisite: Completion of Fundamentals of Music MU 1011 with a grade of C or better. Fall.

**MU 1121 Aural Skills II** **1 credit**  
To be taken concurrently with Creative and Analytical Concepts in Music II. Continuation of Aural Skills I, with melodic, rhythmic, and harmonic structures of the Renaissance and Baroque periods (ca. 1450-1750). Prerequisite: Completion of Aural Skills I MU 1111 with grade of C or better. Spring.

**MU 1123 Creative and Analytical Concepts in Music II** **3 credits**  
Continuation of Creative and Analytical Concepts in Music I. Study of music through music literature of the Renaissance and Baroque periods (ca. 1450-1750), with analysis of musical compositions and original compositions in the styles under study. Prerequisite: Completion of Creative and Analytical Concepts in Music I MU 1113 with grade of C or better. Spring.

**MU 1141 Williams Singers** **1 credit**  
Choral ensemble of mixed voices selected by audition. Concerts are given on and off campus, including annual spring trips. Members should be able to read music and should have had prior choral experience. Members are expected to remain in the ensemble for a minimum of two consecutive semesters, commencing with the fall semester. Three rehearsals per week. May be repeated.

**MU 1201-02 Private Percussion** **1-2 credits**  
Individual instruction in the fundamentals of playing techniques, exercises, and literature on major percussion instruments. May be taken four times. Must enroll concurrently in Recital MU 1010.

**MU 1301-02 Private Brass** **1-2 credits**  
Individual instruction on technique, scales, exercises, literature, and interpretation on selected instrument. May be taken four times. Must enroll concurrently in Recital MU 1010.

**MU 1311 University Band** **1 credit**  
Open to all WBU students by audition. Members should be able to read music and be proficient on their instrument. Will present concerts during the year as scheduled by the Director of Bands. Three rehearsals per week. May be repeated.

**MU 1321 University Jazz Band** **1 credit**  
Open to all WBU students by audition. Jazz Band students must be enrolled in University Band. Any exception is at the discretion of the Director of Bands. Students will study jazz standards and how to correctly interpret the musical art form. Prerequisite: Previous musical studies prior to attending WBU. May be repeated. Fall and Spring.

**MU 1401-02 Private Piano** **1-2 credits**  
Individual instruction in technique, literature, musical styles, and interpretation. May be taken four times. Must enroll concurrently in Recital MU 1010. Prerequisite: Class Piano MU 1001 or consent of instructor.

**MU 1501-02 Private Voice** **1-2 credits**  
Individual instruction of vocal production, song literature, musical style and interpretation. May be taken four times. Must enroll concurrently in Recital MU 1010. Prerequisite: Class Voice MU 1001 or consent of instructor.

**MU 1601 Chorale** **1 credit**  
A large, non-select choral ensemble from Williams and surrounding communities which performs a variety of repertoire including musicals, standard choral works, and oratorios accompanied by orchestra. One two-hour rehearsal per week. May be taken eight times for credit. Fall.

**MU 1621 Piano Ensemble** **1 credit**  
Study and performance of literature written for two or more pianists. Students should be able to play pieces on at least the intermediate to early advanced level before enrolling for piano ensemble. Prerequisite: At least two semesters of Private Piano MU 1401-02 or consent of instructor. May be repeated. Must enroll concurrently in Recital MU 1010.

**MU 1801-02 Private Conducting** **1-2 credits**  
Individual instruction in advanced conducting techniques and rehearsal procedures. To be taken by conducting principals only. May be taken four times. Must enroll concurrently in Recital MU 1010. On Demand.

**MU 1901-02 Private Strings** **1-2 credits**  
Individual instruction on technique, scales, exercises, literature, and interpretation on selected instruments. May be taken four times. Must enroll concurrently in Recital MU 1010.

**MU 2101-02 Private Composition** **1-2 credits**  
Individual instruction in the composition of original works for various media. Must enroll concurrently in Recital MU 1010. May be repeated. Prerequisite: Completion of Creative and Analytical Concepts in Music I, II and Aural Skills I, II with grade of B or better, or permission of instructor.

**MU 2112 Theology and Philosophy of Worship** **2 credits**  
This course traces the development of worship through the Old and New Testaments to the Reformation to the modern day. Attention will be given to the regulative and normative principles, studying how they impact modern worship. Cross listed as RL 2112. Fall, even

years.

**MU 2132 Intro to Conducting** **2 credits**

A study of the fundamentals of conducting including terminology, patterns, and score study. Prerequisite: MU 1011 or consent of instructor.

**MU 2143 Music Appreciation** **3 credits**

An introduction to the elements of music, various musical forms, and stylistic periods of music. Emphasis is given to the cultivation of listening skills. Fall, Spring.

**MU 2211 Aural Skills III** **1 credit**

To be taken concurrently with Creative and Analytical Concepts in Music III. Continuation of Aural Skills II, with melodic, rhythmic, and harmonic structures of the Classical and early Romantic periods (ca. 1750-1850). Prerequisite: Completion of Aural Skills II MU 1121 with grade of C or better. Fall.

**MU 2213 Creative and Analytical Concepts in Music III** **3 credits**

Continuation of Creative and Analytical Concepts in Music II. Study of music through music literature of the Classical and early Romantic periods (ca. 1750-1850), with analysis of musical compositions and original compositions in the style under study. Prerequisite: Completion of Creative and Analytical Concepts in Music II MU 1123 with grade of C or better. Fall.

**MU 2221 Aural Skills IV** **1 credit**

To be taken concurrently with Creative and Analytical Concepts in Music IV. Continuation of Aural Skills III, with melodic, rhythmic, and harmonic structures of the later Romantic and 20th Century periods (ca. 1850- present). Prerequisite: Completion of Aural Skills III MU 2211 with grade of C or better. Spring.

**MU 2223 Creative and Analytical Concepts in Music IV** **3 credits**

Continuation of Creative and Analytical Concepts in Music III. Study of music through music literature of the later Romantic and 20th Century periods (ca. 1850-present), with analysis of musical compositions and original compositions in the style under study. Course will conclude with an upper-level music theory exam consisting of two parts: (1) a comprehensive written exam; (2) a listening and score study exam. Prerequisite: Completion of Creative and Analytical Concepts in Music III MU 2213 with grade of C or better. Spring.

**MU 2401 Applied Brass Techniques and Methods** **1 credit**

Brass lessons provide instruction on a principal instrument for music majors. Class will meet one hour per week, requiring three hours of practice preparation. Fall, odd years or on demand.

**MU 2501 Applied Percussion Techniques and Methods** **1 credit**

Percussion lessons provide instruction on a principal instrument for music majors. Class will meet one hour per week, requiring three hours of practice preparation. Spring, even years or on demand.

**MU 2601 Applied Woodwind Techniques and Methods** **1 credit**

Woodwind lessons provide instruction on a principal instrument for music majors. Class

will meet one hour per week, requiring three hours of practice preparation. Fall, even years or on demand.

**MU 3101-02 Private Woodwinds** **1-2 credits**  
Continuation of MU 1101-02. Must enroll concurrently in Recital MU 1010. May be repeated. Prerequisite: At least four semesters of Private Woodwinds MU 1101-02 or consent of instructor.

**MU 3111 Worship Seminar 1** **1 credit**  
This course is the first in a series of three courses taken as prerequisites to Worship Project. Prerequisites: Successful completion of one year of applied studies and successful completion of (or concurrent enrollment in) Worship Planning and Design. On demand.

**MU 3112 Worship Band Rehearsal Techniques** **2 credits**  
This course provides students with strategies and resources necessary for leading effective worship band rehearsals. Topics range from time management to music chart development to instrument-specific terminology. Prerequisite: MU 1011 Fundamentals of Music. Recommended MU 1113 and MU 1121 prior to taking course. Spring, even years.

**MU 3133 Worship Planning and Design** **3 credits**  
This course studies liturgical design in multiple worship styles and settings. Music Ministry leadership and management will be addressed. It also includes preparation for particular services or elements that are generally outside the weekly worship gathering. Fall, even years.

**MU 3201-02 Private Percussion** **1-2 credits**  
Continuation of MU 1201-02. Must enroll concurrently in Recital MU 1010. Prerequisite: At least four semesters of MU 1201-02 Private Percussion or consent of instructor.

**MU 3211 Worship Seminar 2** **1 credit**  
This course is the second in a series of three courses taken as prerequisites to Worship Project. Prerequisite: Successful completion of Worship Seminar 1. On demand.

**MU 3213 Music History I** **3 credits**  
Historical survey of western music from the Middle Ages through the Baroque period, based on the study of important composers and their style of composition. Prerequisite: Music Appreciation MU 2143 or consent of instructor. Fall, odd years.

**MU 3223 Music History II** **3 credits**  
Continuation of Music History II with study focused on Classical period to present. Prerequisite: Music History I MU 3213 or consent of instructor. Spring, even years.

**MU 3301-02 Private Brass** **1-2 credits**  
Continuation of MU 1301-02. Must enroll concurrently in Recital MU 1010. May be repeated. Prerequisite: At least four semesters of Private Brass MU 1301-02 or consent of instructor.

**MU 3311 Worship Seminar 3** **1 credit**  
This course is the third in a series of three courses taken as prerequisites to Worship Project. This course is taken concurrently with Worship Project. Prerequisite: Successful

completion of Worship Seminar 2. On demand.

**MU 3312 Worship Arranging and Songwriting** **2 credits**  
This course studies the musical and poetic aspects of songwriting and arranging. Attention will be given to writing for congregational singing. Prerequisites: MU 1101, MU 1111, MU 1113, MU 1121, MU 1123. Fall, odd years.

**MU 3322 Choral Conducting** **2 credits**  
A course designed to equip the student to conduct various types of choral music which may include larger works accompanied by instrumental ensemble or orchestra. Prerequisite: MU 2812 Introduction to Conducting. Spring, odd years.

**MU 3332 Intro to Music Technology** **2 credits**  
Introduction to technology that music graduates will encounter in their professional lives. Software study includes Finale® Music Notation Software, and Garage Band. Students will also study general concepts in the use of sound production equipment, including using a sound board and best recording CCLI and ASCAP licenses. On demand.

**MU 3401-02 Private Piano** **1-2 credits**  
Continuation of MU 1401-02. Must enroll concurrently in Recital MU 1010. May be repeated.  
Prerequisite: At least two semester hours of Private Piano MU 1401-02 or consent of instructor.

**MU 3501-02 Private Voice** **1-2 credits**  
Continuation of MU 1501-02. Must enroll concurrently in Recital MU 1010. May be repeated.  
Prerequisite: At least four semesters of Private Voice MU 1501-02 or consent of instructor.

**MU 3622 Instrumental Conducting** **2 credits**  
A course which focus on the skills required in the conducting of instrumental-specific ensembles. Students will study intermediate conducting techniques, including use of gestures and tempo control, score study, and the transposition of instruments applicable in the conductor's score. Spring, odd years.

**MU 3801-02 Private Conducting** **1-2 credits**  
Continuation of MU 1801-02. Must enroll concurrently in Recital MU 1010. Prerequisite: At least four semester hours of Private Conducting MU 1801-02 or consent of instructor. On Demand.

**MU 3901-02 Private Strings** **1-2 credits**  
Continuation of MU 1901-02. Must enroll concurrently in Recital MU 1010. May be repeated. Prerequisite: At least four semester hours of Private Strings MU 1901-02 or consent of instructor.

**MU 4101-02 Private Composition** **1-2 credits**  
Continuation of MU 2101-02. Must enroll concurrently in Recital MU 1010. May be repeated. Prerequisite: At least two semester hours of Private Composition MU 2101-02 or consent of instructor.

**MU 4113 Methods and Resources I** **3 credits**  
A practical course for music teachers, emphasizing selection of music and methods of teaching music to children in the elementary school. Fall, odd years.

**MU 4123 Methods and Resources II** **3 credits**  
An examination of methods and materials employed in junior high and high school music education, both for the performance class and the general music program. Spring, even years.

**MU 4211 Music Seminar I** **1 credit**  
This course is the first in a series of three courses that must be taken as prerequisites to Senior Project MU 4241. Prerequisites: Successful completion of applied studies during the freshman year. Must enroll in Recital MU 1010.

**MU 4221 Music Seminar II** **1 credit**  
This course is the second in a series of three courses that must be taken as prerequisites to Senior Project MU 4241. Prerequisites: Successful completion of Music Seminar I MU 4211. Must enroll in Recital MU 1010.

**MU 4231 Music Seminar III** **1 credit**  
This course is the third in a series of three courses that must be taken as prerequisites to Senior Project MU 4241. Prerequisites: Successful completion of Music Seminar II MU 4221. Must enroll in Recital MU 1010.

**MU 4241 Senior Project** **1 credit**  
This course takes the form of a capstone project which may be presented as a senior thesis and/or an oral presentation. This project may be in the form of multimedia presentations, PowerPoint, video and/or music. It will be presented publicly during the last semester of the senior year. Successful completion is based on approval of the music faculty at a hearing of the entire recital/presentation at least two weeks prior to its scheduled date. Includes exit interview with music faculty. Must enroll in Recital MU 1010.

**MU 4513 Special Studies in Music** **3 credits**  
This course allows students to explore an important topic in a seminar setting. Topics in special studies are selected by senior department faculty. On demand and with the consent of the instructor. On Demand.

**MU 4602 Band Rehearsal Techniques and Methods** **2 credits**  
A course which provides students with a set of strategies and resources necessary for effective music instruction as a band director. Topics will range from pedagogy to rehearsal management to administering the school band program and the various expectations of school administrators. Fall, Spring, or on demand.

**MU 4701 Senior Recital** **1 credit**  
Graduation requirement for the degrees Bachelor of Arts in Music and Bachelor of Arts in Church Music. Successful completion is based on approval of the music faculty at a hearing of the entire recital/presentation at least two weeks prior to its scheduled date. Includes exit interview with music faculty. Must enroll in Recital MU 1010.

**MU 4813 Worship Internship** **3 credits**  
This course is a hands-on opportunity to serve as an intern with a local church music

ministry. Students will be exposed to all aspects of worship ministry leadership. Prerequisites: completion of all requirements for Music in Worship degree except Worship Seminar 3 and Worship Project. On demand.

**MU 4832 Development of Christian Hymnody** **2 credits**  
A study of the hymns of the Christian church and their use in Christian worship. Fall, even years.

**MU 4911 Worship Project** **1 credit**  
This course is a capstone project, which will be presented as a Worship Recital. The project will be presented publicly during the last semester of the senior year. Successful completion is based on the approval of the music faculty at a hearing of the entire recital at least two weeks before its scheduled date. On demand.

## **HEALTH AND PHYSICAL EDUCATION (PE)**

**PE 1111 Volleyball** **1 credit**  
Introduction to the basic skills, rules and strategy in volleyball. May be repeated once for credit. On demand.

**PE 1113 Sport Nutrition** **3 credits**  
This course will provide current and accurate recommendations for the role of nutrition in fitness and sport performance, as nutrition can help maximize performance, prevent injury, enhance recovery from exercise, achieve and maintain optimal body weight, improve daily training workouts and maintain overall good health. On demand with consent of instructor.

**PE 1121 Physical Conditioning** **1 credit**  
The course includes activity related to one's physical health pertaining to: muscular strength and endurance, cardiovascular endurance, and body fat measurement. May be repeated once for credit. Fall, Spring.

**PE 1141 Golf** **1 credit**  
Introduction to the basic skills, rules and strategy in golf. Fee: \$30. May be repeated once for credit. Fall, Spring.

**PE 1161 Team Sports** **1 credit**  
Introduction to the basic skills, rules, and strategy in team handball, softball and soccer. May be repeated once for credit. Fall, Spring.

**PE 2111 Badminton and Tennis** **1 credit**  
Introduction to the basic skills, rules, and strategy in badminton and tennis. May be repeated once for credit. Fall, Spring.

**PE 2121 Archery** **1 credit**  
The course emphasizes the fundamentals of archery with attention given to techniques, rules, terminology, scoring, and safety. May be repeated once for credit. Fall, Spring.

**PE 2213 Health and Safety** **3 credits**  
Principles, problems, and practices in the development of positive health behavior. Fall, Spring.

- PE 2232 Concepts of Athletic Injuries** **2 credits**  
 This course will enable the student to recognize the signs and symptoms of common athletic injuries, learn how to care for common athletic injuries, and understand the importance of risk management plans and procedures. Cross-listed with SM 2232. Fall, Spring.
- PE 2233 Introduction to PE & Sports Management** **3 credits**  
 An introductory course providing insight into the perspective of physical education, professional and vocational opportunities, and the objectives of physical education and sport. Cross-listed with SM 2233. Fall.
- PE 3113 Exercise Physiology** **3 credits**  
 The physiology of exercise and its effect on human performance, literature in physical fitness, athletic training and rehabilitation, and improving work performance. Spring.
- PE 3122 Rhythmical Activities for Elementary Grades** **2 credits**  
 Development of knowledge, understanding, techniques, and skill in fundamental movement/ patterns combined with beats, song, or other music. Students will be provided with a variety of fundamental movement experiences with opportunities to learn how to effectively and efficiently develop a sense of rhythm. Fall.
- PE 3213 Motor Development** **3 credits**  
 The study and analysis of basic motor skills with emphasis on appropriate content and skill performance levels in basic game skills. Cross-listed with SM 3213. Spring.
- PE 3223 Adaptive Physical Education** **3 credits**  
 A course designed to help prepare the physical educator to meet the needs of students with disabilities. Cross-listed with SM 3223. Spring.
- PE 4112 Theory and Practice of Coaching Basketball** **2 credits**  
 The study of rules, strategies, methods, and techniques necessary for successful coaching. Cross-listed with SM 4112. Rotation by rotation basis
- PE 4122 Theory and Practice of Coaching Football** **2 credits**  
 The study of rules, strategies, methods, and techniques necessary for successful coaching. Cross-listed with SM 4122. Rotation by rotation basis
- PE 4132 Theory and Practice of Coaching Volleyball** **2 credits**  
 The study of rules, strategies, methods, and techniques necessary for successful coaching. Cross-listed with SM 4132. Rotation by rotation basis
- PE 4142 Theory and Practice of Coaching Baseball/Softball** **2 credits**  
 The study of rules, strategies, methods, and techniques necessary for successful coaching. Cross-listed with SM 4142. Rotation by rotation basis
- PE 4152 Theory and Practice of Coaching Track and Field** **2 credits**  
 The study of rules, strategies, methods, and techniques necessary for successful coaching. Cross-listed with SM 4152. Rotation by rotation basis
- PE 4162 Theory and Practice of Coaching Soccer** **2 credits**

The study of rules, strategies, methods and techniques necessary for successful coaching. Cross-listed with SM 4162. Rotation by rotation basis

**PE 4213 Kinesiology** **3 credits**  
Mechanics of human movement and its application to physical activity. Fall.

**PE 4223 Organization and Administration of Physical Education** **3 credits**  
A study of the administrative programs, practices, and procedures for elementary and secondary schools, as well as sports-related careers. Cross-listed with SM 4223. Fall.

**PE 4243 Health and Physical Education Methods I** **3 credits**  
A methods course designed to assist the prospective physical educator in developing a credible elementary health and physical education program. Spring.

**PE 4313 School Health Education K-12** **3 credits**  
Curriculum for and methods of teaching health education in elementary, middle, and secondary schools. Fall, Spring.

**PE 4353 Health and Physical Education Methods II** **3 credits**  
A methods course designed to assist the prospective physical educator in developing a credible secondary health and physical education program. Fall.

### PHILOSOPHY (PH)

**PH 2253 Introduction to Philosophy** **3 credits**  
An introduction to the field of philosophy, its methods, and its problems. A study of the most prominent philosophical systems of the past and present. Fall.

**PH 3213 Basic Christian Ethics** **3 credits**  
An introduction to the study of moral philosophy. Attention is given in the first half of the course to the construction of a personal ethic, through the insight of various philosophical methodologies. The second half of the course speaks of the Christian perspective in this construction, through the use of the Bible and Christian ethicists. The student is equipped to deal with the ethical aspects of Christian character in understanding various contemporary concerns. Cross-listed as RL 3213. Spring, even years.

### POLITICAL SCIENCE (PL)

**PL 2263 American Government** **3 credits**  
Special attention is given to the U.S. Constitution and the organization, process, and function of the national government. Fall, Spring.

**PL 3143 Latin America in the World** **3 credits**  
This course will examine the politics, economics, and social and cultural developments of Latin America and its broader role in the world from the late fifteenth century to the present. On Demand.

**PL 3153 Modern Asia** **3 credits**  
A study of the modern Asian history and the position and interactions of Asian nations in the contemporary international political system, including foreign policy, economic policy, government, and interaction with the United States, European Union, Russia, Japan, and

other major global actors. On Demand.

**PL 3243 Modern Africa**

**3 credits**

This course will survey the major movements and historical and political problems in the development of the civilizations of Africa. Common myths and misconceptions about Africa held in Europe and North America will be critiqued and exposed. Typically changes since 1500 are viewed against the backdrop of challenges from abroad including European colonialism, westernization, and above all else, the Atlantic slave trade. African history will be examined from this viewpoint while also striving to make the responses of Africans and evolution of African institutions a focal point of the course. Fall, odd years.

**PL 3263 Western Political Thought**

**3 credits**

A study of western political philosophy from ancient through modern times. The works of Plato, Aristotle, Cicero, Thomas Aquinas, Machiavelli, Hobbes, Locke, Marx, and others will be examined and discussed. Taking as the core problem of politics the need for people to organize themselves within society in pursuit of common as well as individual objectives, the course examines the various norms and values offered as worthy of collective pursuit and the manner in which these norms are employed in the design of politics and society. Spring, even years.

**PL 3693 The American Civil Rights Movement**

**3 credits**

This course introduces students to the history and development of the civil rights movement in the United States. Also known as the black freedom struggle, the civil rights movement was an interracial movement that wrought significant change in America's political and social environments. This course explores the beginnings of the movement and its development throughout the twentieth century, focusing on the two prongs of the movement: the top-down reaction of the federal government and its policies civil rights and the mass mobilization of people that exerted bottom-up pressure on the federal government to act. In addition, the roles of religion and secular ideologies are examined, as well as divisions and differences within the movement. Spring, even years.

**PL 3913 The Civil War and Reconstruction**

**3 credits**

This course is a survey of American history from 1850-1877 focusing on the Civil War and Reconstruction. The bloody conflict, its causes, and its consequences are explored from multiple perspectives, including those of individuals, of groups such as the Radical Republicans and freed African Americans, and the historians, political scientists, novelists, filmmaking and social movements that have struggled to define the war's legacy for Modern America. Spring, odd years.

**PL 4023 Founding the United States**

**3 credits**

This course examines political, social, economic, cultural, religious and military developments in the era of the American Revolution and the founding of the United States. Further, it explores the meanings of the Revolution in the new United States after independence was secured, the adoption of the Constitution of 1787, and the nation's development to 1800. Fall, even years.

**PL 4033 The French Revolution and Napoleon**

**3 credits**

This course examines the era of the French Revolution and how the events, politics, and ideas of this pivotal period played important roles in shaping the modern West and world. Spring, odd years.

**PL 4043 U.S. Foreign Relations and Policy** **3 credits**  
This course explores the major developments and ideas that have occurred in U.S. foreign relations and policy from 1776 to present. Spring, even years.

**PL 4053 Russia in the World** **3 credits**  
This course examines Russia and its role in Eurasia and the world from the ninth century to the present. Topics will include the rise and fall of Kiev Rus, the era of Mongol imperial control, the birth and development of the Russian Empire, the rise and fall of the Soviet Union and communism, and contemporary politics and society in Russia. Fall, even years.

**PL 4503 Directed Study** **3 credits**  
This course is designed to provide the student with an intensive and rigorous study focused on a specific topic in Political Science. Course requirements will be established by the faculty supervisor. Before enrolling the student must secure the approval of the appropriate instructor. On demand, with the consent of the instructor.

**PL 4513 Special Studies** **3 credits**  
This course allows students to explore an important topic in Political Science in a seminar setting. Topics in special studies are selected by supervising faculty. On demand with the consent of the instructor.

**PL 4593 Practicum in Political Science** **3 credits**  
This course provides practical, hands-on experience in an area of public service or political professions. On demand with the consent of the instructor.

## **PHYSICAL SCIENCE (PS)**

**PS 1114 Physical Science** **4 credits**  
A course for general education exploring the philosophy and methods of science and foundational rules governing the physical universe. This course is not intended for natural sciences major. Three hours lecture and two hours laboratory per week. Prerequisite: fulfillment of mathematics general education requirement. Recommended: basic competency in algebra at a high school level or MT 1123 (Intermediate Algebra). Fall, Spring.

**PS 2204 General Physics I** **4 credits**  
Principles of mechanics, dynamics, energy, and fluids. Three hours lecture, three hours laboratory per week. Prerequisites: MT 1133 (College Algebra) and MT 1143 (Plane Trigonometry). Fall, even years.

**PS 2214 General Physics II** **4 credits**  
Principles of oscillations, electricity, magnetism, and geometric optics. Three hours lecture, three hours laboratory per week. Prerequisite: PS 2204 (General Physics I) or PS 2304 (Physics I). Spring, odd years.

**PS 2304 Physics I** **4 credits**  
Calculus-based introduction to principles of mechanics, dynamics, energy, and oscillation. Three hours lecture, three hours laboratory per week. Prerequisites MT 1143 (Plane Trigonometry), MT 2214 (Calculus). Fall, odd years.

**PS 2314 Physics II****4 credits**

Calculus-based introduction to principles of electricity, magnetism, and electromagnetic waves. Three hours lecture, three hours laboratory per week. Prerequisites PS 2304, (MT 2224 Calculus II, recommended.) Spring, even years.

**PSYCHOLOGY (PY)****PY 1113 General Psychology****3 credits**

This introductory course is a prerequisite for all other courses listed below. Emphasis on the foundations and development of behavior, cognition, and emotions. Fall, Spring.

**PY 2413 Positive Psychology****3 credits**

A study of those aspects of psychology whose understanding can help us apply positive emotions, character strengths, happiness, forgiveness, and what it means to be made in the Image of God in our daily lives. Prerequisite: PY 1113. Spring.

**PY 3103 History and Systems of Psychology****3 credits**

A study of the major concepts of psychological thought in current and historical perspective. Prerequisite: PY 1113. Prerequisite: EN 1123. Fall.

**PY 3113 Child Development and Learning Process****3 credits**

A study of the physical, mental, emotional, social development and learning process of humans from conception to puberty, including the major theoretical approaches. Prerequisite: PY 1113. Fall.

**PY 3123 Adolescent Development and Learning Process****3 credits**

A study of the physical, mental, emotional, and social development and learning process of humans from puberty to adulthood, including some of the major theoretical approaches. Prerequisite: PY 1113. Fall, Spring.

**PY 3133 Theories of Learning****3 credits**

An examination of major theories of learning and the research bearing upon them. Emphasizes origin, influence upon contemporary psychological thought, and present applications. Prerequisite: PY 1113. Spring, Odd

**PY 3141 Applied Experimental****1 credit**

This course is a non-consecutive lab to accompany Experimental Psychology and which serves as a bridge between it and the presentation of that experiment in synthesis class. The class is required of all Track I students and any Track II or Family Psychology student who has taken Experimental. The class will be divided into four parts and will meet only once a week. Prerequisite: PY 3143. Fall.

**PY 3143 Experimental Psychology****3 credits**

A study of the basic principles and techniques used in experimental research and the processes of interpreting and reporting results. Prerequisite: PY 1113. Spring.

**PY 3153 Forensic Psychology****3 credits**

This course is designed to introduce students to issues pertaining to the psychological factors relevant to the legal system including: the insanity defense, responsibility under the law, criminal profiling, eyewitness testimony and false memories, confessions, jury selection, expert psychological testimony, risk management, treatment of the mentally ill in correction institutions, and the treatment of the criminally insane. Fall, even years.

**PY 3223 Social Psychology** **3 credits**  
An examination of the major processes of social interaction at both the interpersonal level and in group settings. Emphasis is upon the development of interpersonal skills and an understanding of the structure and forces at work in groups. Prerequisite: PY 1113. Spring, even years.

**PY 3253 Abnormal Psychology** **3 credits**  
An examination of the various categories of abnormal behavior in order to help the student better understand the causes, treatment, and prevention of maladaptive behavior. Prerequisite: PY 1113. Fall.

**PY 3263 Psychological Tests and Measurements** **3 credits**  
An introduction to the theory, problems, and techniques of psychological measurement and testing, including interpretation of test results. Prerequisite: PY 1113. On Demand.

**PY 3273 Advanced Positive Psychology** **3 credits**  
This course studies the specific aspects of positive psychology; it goes more in depth and focuses on character strengths that promote well-being and happiness. Term 2 Spring.

**PY 3283 Cognitive Psychology** **3 credits**  
This course is intended to introduce the college student to the tenets of cognitive psychology including, but not necessarily limited to a history of cognitive psychology, an examination of the basic principles and theories pertinent to the study of cognition including an exploration of perception, attention, memory, linguistics, neurocognition, thinking and intelligence, and information processing. Prerequisite: PY 1113. On Demand

**PY 3323 Human Sexuality** **3 credits**  
This course is a study of the biological, psychological and social aspects of sexuality from a Christian perspective. Critical issues directly and indirectly associated with sexual behavior are addressed. Term 1 Spring even years; May.

**PY 3333 Adult Development and Aging** **3 credits**  
A study of the theory and research on the psychological development of adults; physical, social, personality, and intellectual development during the adult segment of the life span, with particular attention given to the aging process. Prerequisite: PY 1113. Is also Cross-listed as SW 3333 Fall, odd years.

**PY 3334 Statistics** **4 credits**  
An introduction to the quantitative interpretation of data for research purposes. Includes descriptive statistics, probability theory, hypotheses testing, chi-square, analysis of variance, correlation and linear regression. Three hours lecture and two hours laboratory per week. Cross-listed as MT 3334. Prerequisites: passing grades in MT 1133 or MT 1153 and PY 1113. Fall, spring.

**PY 3353 Psychology of Evil** **3 credits**  
This course is a study of the historical and recent psychological perspectives of evil. On demand.

**PY 3363 Psychology of Conspiracies, Cults, and the Occult** **3 credits**  
This course is the study of the historical and recent psychological perspectives of

conspiracies, cults, and the occult. On demand.

**PY 3373 Substance Abuse**

**3 credits**

This course will provide information on substance abuse issues. The goal is to provide the student with basic understanding of the developmental, physiological, psychological and social effects of substance abuse as well as historical and current treatment modalities. Is also Cross-listed as SW 3373. Winter; Term 1 Spring odd years.

**PY 3513 Biblical Counseling**

**3 credits**

This course will introduce the student to Biblical counseling with special attention given to the tough issues that pain today's generation, the modern-day search for answers, and the biblical basis for a counseling ministry. Cross-listed as RL 3513. Spring, even years.

**PY 4113 Personality Theory**

**3 credits**

A survey and critical examination of the major historical and contemporary viewpoints advanced to explain human behavior in order to provide students with a detailed overview of the influences in the development of individual personalities. Prerequisite: PY 1113. Spring.

**PY 4133 Abuse**

**3 credits**

This course is designed to introduce the student to the critical issues involved in all forms of familial abuse within the family. Although emphasis will be upon the identification and treatment of child sexual abuse, other forms of abuse and issues related to abuse will be dealt with as well. Cross-listed as SW 413. Fall, odd years.

**PY 4213 Pharmacology**

**3 credits**

The study of drugs, their mechanisms of action at the system, cellular, and molecular levels and effects on human behavior. Three hours of lecture per week. Prerequisite: BS 3714 or CH 3214 or PY 4244. Cross-listed as BS 4213. On demand.

**PY 4244 Neuroscience**

**4 credits**

An introduction to the biological foundations of behavior, thought and feeling and to the general relationship between biology and psychology. Three hours lecture and two hours laboratory per week. Prerequisite: PY 1113. Fall.

**PY 4266 Practicum in Psychology**

**6 credits**

Practical work experiences at one of a variety of mental health institutions. Designed for exemplary students who are preparing for graduate school and further mental health work. Prerequisites: PY 1113, 3113, 3123, 3253, and consent of instructor. Depending upon the particular practicum chosen, there may be additional prerequisites. Students interested in the Practicum should contact the instructor in the fall semester forenrollment in the spring semester and in the spring semester for the summer Practicum. Spring and Summer.

**PY 4413 Synthesis of Psychology**

**3 credits**

Designed to help students synthesize the skills and information that have been gathered in all previous psychology courses. Seniors only. Spring.

**PY 4503 Individual Study**

**3 credits**

Advanced studies of specific topics arranged by department chairman. Course may be

repeated. On demand.

**PY 4513 Special Studies**

**3 credits**

Special topics of interest in the area of psychology. May be repeated for credit. On demand with the consent of the instructor.

**PY 4523 Advanced Research and Design**

**3 credits**

This course is designed to integrate both research and statistical analysis of research in the production of lab research that is accepted for presentation at a professional psychological meeting for peer review. On demand.

**PY 4613 Advanced Statistics**

**3 credits**

This course is designed to teach the application of the statistical and research techniques learned in introductory stat using R. R is an open source programming language and software environment for statistical computing and graphics. This course is taught online. Prerequisite PY 3334 or MT 3334 Statistics or their equivalent or on permission of the instructor (SEM).  
On demand.

**CHRISTIAN MINISTRIES (RL)**

**RL 1113 Bible History and Interpretation-Old Testament**

**3 credits**

A narrative study of the historical background and literature of the Old Testament. The material is presented with the clear intention of enabling the student to make moral and spiritual application. On demand.

**RL 1123 Bible History and Interpretation-New Testament**

**3 credits**

A narrative study of the historical background and literature of the New Testament, including the Intertestamental Period, the life of Christ, and the early church. The material is presented with the clear intention of enabling the student to make moral and spiritual application. On demand.

**RL 1133 The Christian Worldview**

**3 credits**

This course introduces students to the concept and constituent elements of a worldview and articulates the nature of the Christian worldview as informed by Scripture and the broader Christian tradition. Students will be expected to reflect on the implications of the Christian worldview for their personal beliefs, values, and practices. Fall, Spring.

**RL1143 The Biblical Story**

**3 credits**

A narrative study of the historical background and literature of the Bible. The material is presented with the clear intention of enabling the student to form a Christian worldview and make moral and spiritual application. Fall, Spring.

**RL 2001-3 Summer Missions Practicum**

**1-3 credits**

Provides supervision and evaluation of a student in a missions setting, focused particularly upon preparation for missions experience. While the majority of the course setting is on the mission field, the student will receive training in a classroom setting. Earned credit dependent upon length of missions project. May be repeated for credit. Summer.

**RL 2112 Theology and Philosophy of Worship**

**2 credits**

This course traces the development of worship through the Old and New Testaments to the

Reformation to the modern day. Attention will be given to the regulative and normative principles, studying how they impact modern worship. Fall, even years.

**RL 2113 Introduction to Christian Ministry** **3 credits**

An introduction to the issues related to ministry including basic discipleship, the minister's call, leadership, and the relationship between ministers and their congregation and other denominational agencies. Recommended to be taken during the Freshman/Sophomore year. Fall.

**RL 2123 Great Commission Internship** **3 Credits**

Provides supervision and evaluation of a student in a ministry setting of special vocational interest to the student. This course is intended to provide a way for the student to apply their formal education to a "real-world" ministry experience. This course may be repeated once for credit. Prerequisite: RL 2113. Fall, Spring, Summer.

**RL 2143 Biblical Interpretation for Preaching and Teaching** **3 credits**

A study of the main methods of biblical interpretation as applied to the distinct literary genres of the Bible - narrative, poetry, prophecy, law, wisdom, Gospel, letter, and apocalyptic - and application of this study in formulating a biblical theology to be expressed in a contemporary context through preaching and teaching. Spring.

**RL 2153 Evangelism** **3 credits**

A study of the principles and practices of evangelism in light of the New Testament. The roles and responsibilities of both individuals and churches in evangelism are stressed, and attention is given to designing and adapting programs and procedures. Spring, odd years.

**RL 3123 Christian Doctrine** **3 credits**

A study of the great doctrines of the Bible, with particular attention given to the doctrines of God, man, sin, salvation, Christ, the church, and last things. Spring, odd years.

**RL 3133 Church History** **3 credits**

A survey of the history of Christianity from its founding and early development to the present, with primary emphasis upon theological developments and the church's impact upon world civilization. (This course does not satisfy General Education history requirements.) Prerequisite: Western Civilization recommended. Cross-listed as HT 3133. On demand.

**RL 3143 Old Testament Studies: The Writing Prophets** **3 credits**

An exegetical and theological study of the times, life, and thought of the writing prophets, with a detailed exegesis of selected passages or books. On demand.

**RL 3163 Baptist History** **3 credits**

An examination of the history and heritage of the Baptist denomination from the English Baptists of the early seventeenth century to the creation and development of the Southern Baptist Convention. Cross-listed as HT 3163. On demand.

**RL 3213 Basic Christian Ethics** **3 credits**

An introduction to the study of moral philosophy. Attention is given in the first half of the course to the construction of a personal ethic, through the insight of various philosophical

methodologies. The second half of the course speaks of the Christian perspective in this construction, through the use of the Bible and Christian ethicists. The student is equipped to deal with the ethical aspects of Christian character in understanding various contemporary concerns. Cross-listed as PH 3213. Spring, even years.

**RL 3243 Sermon Preparation and Delivery** **3 credits**

This course introduces students to the various methods of sermon preparation and delivery, preparing students to deliver effective sermons for their respective ministry contexts. Prerequisite: RL 2143. Spring, odd years.

**RL 3253 New Testament Studies: Life of Christ** **3 credits**

A study of the life, ministry, and teaching of Jesus, including an examination of contemporary critical issues. Spring, odd years.

**RL 3263 New Testament Studies: The Pauline Epistles** **3 credits**

A historical and theological study of the life, ministry and letters of Paul, including a detailed exegesis of selected passages. Spring, even years.

**RL 3273 New Testament Studies: Selected Books** **3 credits**

A historical and theological study of one subdivision of the New Testament, such as the Synoptic Gospels, the General Epistles, or the Revelation, including a detailed exegesis of selected passages. On demand.

**RL 3283 Old Testament Studies: Selected Books** **3 credits**

A historical and theological study of one subdivision of the Old Testament such as the Monarchical period, the Wisdom Books, or the post-exilic period, including a detailed exegesis of selected passages. On demand.

**RL 3313 Missiology** **3 credits**

A study of the modern missions movement with an emphasis on the pragmatic approach to missions. Students are introduced to a brief history of missions, the work of the local church and denomination in missions, and the basic strategies of a missionary. Prerequisite: RL 2153 or consent of the instructor. Spring, odd years.

**RL 3332 Introduction to Music Technology** **2 credits**

Introduction to technology that music graduates will encounter in their professional lives. Software study includes Finale® Music Notation Software, and Garage Band. Students will also study general concepts in the use of sound production equipment, including using a sound board and best recording CCLI and ASCAP licenses. On demand. Cross-listed as MU 3332.

**RL 3513 Introduction to Biblical Counseling** **3 credits**

Introduces the student to biblical counseling with special attention given to the challenging issues facing today's generation, the modern-day search for answers, and the biblical basis for a counseling ministry. Cross-listed as PY 3513. Spring, even years. May. Online format.

**RL 4003 Supervised Ministry** **3 credits**

Provides supervision and evaluation of a student in a ministry setting, focused particularly on ministerial skills, consistency of theological doctrine, and the personhood of the

minister. For Christian Ministries majors only. Prerequisite: Senior standing. Fall.

**RL 4006 Supervised Hospital Ministry** **3 credits**

A supervised practicum designed to help students in religion to increase proficiency in interpersonal skills and ministry in a hospital environment. The course is offered at Baptist Medical Center, Little Rock, AR. Prerequisite: Junior standing and Department approval. On demand.

**RL 4013 Pastoral Ministry** **3 credits**

A practical study of pastoral leadership, focusing attention upon life of the minister from the call to a church to the conclusion of a pastorate and subsequent life and service. Fall, even years.

**RL 4113 Old Testament Studies: The Poetry of the Old Testament** **3 credits**

An exegetical, theological, and devotional study of selected or books of poetry, with an emphasis upon their place in the life of the Hebrew people, and with a detailed exegesis of selected passages. On Demand.

**RL 4123 Old Testament Studies: Pentateuch** **3 credits**

An exegetical and theological study of the history and religion of Israel as expressed in the Pentateuch, with a detailed exegesis of selected passages. Fall, even years.

**RL 4133 Old Testament Theology** **3 credits**

A study of the thought of the Old Testament in its historical setting, with attention being given to the concrete situation in which its ideas emerged and to which these ideas were related. Attention is focused on those elements of revelation which were given to Israel during the period of the Old Testament. Consideration is given to the questions of unity, levels of development, permanent value, and the place of the Old Testament in the total scheme of revelation. Prerequisite: RL 1113 and RL 3123 or consent of the instructor. On demand; Summer.

**RL 4143 Old Testament Studies: Wisdom Literature** **3 credits**

An exegetical, theological, and devotional study of selected books of wisdom, with an emphasis upon their place in the life of the Hebrew people, and with detailed exegesis of select passages. Fall, odd years.

**RL 4223 New Testament Studies: Johannine Literature** **3 credits**

A historical and theological study of the life, ministry and writings of John, including a detailed exegesis of selected passages. On demand.

**RL 4253 Special Topics in Biblical Studies** **3 credits**

Selected topics of interest in the area of biblical studies. This course may be repeated once for credit. Prerequisite: RL 1133 and RL 1143. On demand.

**RL 4353 Special Topics in Ministry** **3 credits**

Selected topics of interest in the area of ministry This course may be repeated once for credit. Prerequisite: RL 1133 and RL 1143. On demand.

**RL 4453 Special Topics in Theology** **3 credits**

Selected topics of interest in the area of theology This course may be repeated once for

credit. Prerequisite: RL 1133 and RL 1143. On demand.

**RL 4513 Special Studies in Religion** **3 credits**

Selected topics of interest in the area of religion. May be repeated for credit. On demand.

**SPORTS MANAGEMENT (SM)**

**SM 2232 Concepts of Athletic Injuries** **2 credits**

This course will enable the student to recognize the signs and symptoms of common athletic injuries, learn how to care for common athletic injuries, and understand the importance of risk management plans and procedures. Cross-listed with PE 2232. Fall, Spring.

**SM 2233 Introduction to PE & Sports Management** **3 credits**

An introductory course providing insight into the perspective of physical education, professional and vocational opportunities, and the objectives of physical education and sport. Cross-listed with PE 2233. Fall.

**SM 3113 Event & Facilities Management** **3 credits**

This course will provide the student with a basic understanding of the management process as it relates to the use of facilities and the fundamentals of event planning. Fall

**SM 3123 Sport Communication Skills** **3 credits**

This course is designed to allow students to develop valuable skills in communication, problem solving, and professionalism as it relates to the sport industry. Fall

**SM 3133 Legal and Ethical Issues** **3 credits**

This course is designed to provide students with an overview of ethical and legal principles and how they relate to the sport industry. Students will learn the liability and safety concerns for participants and spectators and the skill and functions important for the sports manager. Spring

**SM 3132 Special Topics** **2 credits**

This course will examine selected special and/or contemporary issues which affect health, physical education, and sport-related careers. Sports Management majors will be required to complete at least 10 hours of field experiences for those seeking employment in the sport industry. Fall & Spring

**SM 3213 Motor Development** **3 credits**

The study and analysis of basic motor skills with emphasis on appropriate content and skill performance levels in basic game skills. Cross-listed with PE 3213. Spring.

**SM 3223 Adaptive and Diverse Sports Programs** **3 credits**

A course designed to help prepare the physical educator to meet the needs of the students with disabilities. Cross-listed with PE 3223. Spring.

**SM 4111 Sports Management Seminar I** **1 credit**

The seminar is taken concurrently with internship (SM 4114) with pre-determined dates to be on campus. The purpose of the seminar is to meet with the Supervisor of Interns and other Sports Management interns for training and professional development which will enhance and improve their experience in their internships. Fall and Spring

**SM 4112 Theory and Practice of Coaching Basketball** **2 credits**

The study of rules, strategies, methods, and techniques necessary for successful coaching. Cross-listed with PE 4112. Rotation by rotation basis

**SM 4114 Sports Management Internship I** **4 credits**

The internship affords students experience within the sport industry where course theory can be applied to best practices. The internship is developed in consultation with the student, the student's academic advisor and the Internship Coordinator and may occur during the student's last two semesters. It is the student's responsibility to arrange the internship placement with their advisor and coordinator's assistance. A learning/work plan is prepared by the student for approval by the site supervisor, both of whom share responsibility for the internship. Must be taken concurrently with SM 4111. Fall and Spring

**SM 4121 Sports Management Seminar II** **1 credit**

This is a continuation of SM 4111 and must be taken concurrently with SM 4124 with pre-determined dates to be on campus. The purpose of the seminar is to meet with the Supervisor of Interns and other Sports Management interns for training and professional development which will enhance and improve their experience in their internships. Fall and Spring

**SM 4122 Theory and Practice of Coaching Football** **2 credits**

The study of rules, strategies, methods, and techniques necessary for successful coaching. Cross-listed with PE 4122. Rotation by rotation basis

**SM 4124 Sports Management Internship II** **4 credits**

The internship affords students experience within the sport industry where course theory can be applied to best practices. The internship is developed in consultation with the student, the student's academic advisor and the Internship Coordinator and may occur during the student's last two semesters. It is the student's responsibility to arrange the internship placement with their advisor and coordinator's assistance. A learning/work plan is prepared by the student for approval by the site supervisor, both of whom share responsibility for the internship. Must be taken concurrently with SM 4121. Fall and Spring

**SM 4132 Theory and Practice of Coaching Volleyball** **2 credits**

The study of rules, strategies, methods, and techniques necessary for successful coaching. Cross-listed with PE 4132. Rotation by rotation basis

**SM 4142 Theory and Practice of Coaching Baseball/Softball** **2 credits**

The study of rules, strategies, methods, and techniques necessary for successful coaching. Cross-listed with PE 4142. Rotation by rotation basis

**SM 4152 Theory and Practice of Coaching Track and Field** **2 credits**

The study of rules, strategies, methods, and techniques necessary for successful coaching. Cross-listed with PE 4152. Rotation by rotation basis

**SM 4162 Theory and Practice of Coaching Soccer** **2 credits**

The study of rules, strategies, methods and techniques necessary for successful coaching.

Cross-listed with PE 4162. Rotation by rotation basis

**SM 4223 Organization and Administration of Physical Education** **3 credits**

A study of the administrative programs, practices, and procedures for elementary and secondary schools, as well as sports-related careers. Cross-listed with PE 4223. Fall.

**COMMUNICATION ARTS - SPEECH (SP)**

**SP 1111/SP 4111 Theater Workshop** **1 credit**

Practical experience in theatrical productions, dealing with technical experience. May be repeated up to four times. Fall, Spring.

**SP 1211/SP 4211 Acting Workshop** **1 credit**

Practical experience in theatrical production, dealing primarily with performance. Open to the cast of each major play. By audition only. May be repeated up to four times. Enrollment by permission only. Fall, Spring.

**SP 2113 Fundamentals of Communication** **3 credits**

Communication theories and models applied to intrapersonal, interpersonal, small-group and public settings. Principles practiced in verbal and non-verbal forms. 8-week course Spring even years.

**SP 2153 Theater Appreciation** **3 credits**

General introduction and orientation to the areas of theater arts: plays and playwrights, acting, directing, designing, stage movement, and stage traditions. Fall.

**SP 2183 Speech and Communication** **3 credits**

Study of basic principles of oral communication with emphasis placed upon introducing the student to elementary factors of interpersonal communication. Fall, Spring.

**SP 2353 Voice and Diction** **3 credits**

A course for improving the use of a normal speaking voice, articulation, and pronunciation, and the study of the recognition and correction of substandard and regional elements in speech. Prerequisite: SP 2183. Fall, odd years.

**SP 3253 Oral Interpretation** **3 credits**

Theory and practice of reading aloud, with emphasis on the emotional and intellectual content of literature and its communication. Spring, even years.

**SP 4113-6 Theater Production Techniques** **3-6 credits**

Using the framework of theater production, students explore the process of translating a script into a performance. Also, students will work under the supervision of the director of theater to design, manage, or supervise a portion of a live production. Enrollment by permission only. Spring, odd years.

**SP 4123 / EN 4213 Modern Drama** **3 credits**

Study of the late 19th and 20th century European and American drama. This course is cross-listed in English and Speech. Prerequisites: Junior or Senior standing, or consent of instructor. On Demand.

**SP 4223 / EN 4213 Studies in Shakespeare****3 credits**

Study of the tragedies, comedies, and histories of Shakespeare. This course is cross-listed in English and Speech. Prerequisite: Junior or Senior standing, or consent of instructor. Spring, odd years.

**SP 4913 Special Topics in Theatre****3 credits**

This course allows students to explore an important topic or person in the field of theatre. Topics are selected by faculty. On demand.

**SP 4933 Special Topics in Communications****3 credits**

This course allows students to explore an important topic or person in the field of communications, including speech, theatre, and/or journalism. Topics are selected by faculty. Alternating Spring, odd years.

**SOCIAL WORK (SW)****SW 2283 Introduction to Social Work & Strengths Based Approach****3 credits**

Course will introduce the student to various processes, skills and the strength-based approach utilized in generalist social work practice. Basic skills in assessment, interviewing and problem solving for working with individuals, families, groups, organizations and communities will be explored. Students will gain knowledge of services provided by social workers. Cross listed as FS 2283. Term 1 Fall

**SW 3253 Social Justice and Human Rights****3 credits**

This course will review the philosophical and biblical foundations of social justice and human rights. It will explore the distribution of power, status, and resources in society. Students will learn a practice framework that integrates a human rights perspective, which promotes the dignity, respect, and well-being of all persons with a social justice perspective which seeks inequities. It will also address how issues of inequality, crime and discrimination affect vulnerable populations. It will analyze institutions that strive to promote and enforce social justice and human rights standards including the United Nations system, regional human rights bodies, and domestic courts. On Demand

**SW 3333 Adult Development and Aging****3 credits**

A study of the theory and research on the psychological development of adults; physical, social, personality, and intellectual development during the adult segment of the life span, with particular attention given to the aging process. Prerequisite: PY 1113. Cross-Listed as PY 3333. Fall, odd years.

**SW 3343 Introduction to Social Policy****3 credits**

This course introduces students to the profession of social work and provides an overview of the professional knowledge, skills, and values necessary for generalist social work practice. The various settings for social work practice and the types of services provided by social workers are explored. On Demand

**SW 3353 Human Behavior and the Social Environment I****3 credits**

This is the first of two courses in the human behavior in the social environment. Students apply theories and knowledge from the liberal arts to understand biological, social, cultural, psychological, and spiritual development stressing the concepts of person-in-environment, human ecology, and social systems. Theories and assumptions about human behavior and diversity are critically applied to social work contexts. Values and ethical

issues related to bio psychosocial development are examined. On Demand

**SW 3363 Human Behavior and the Social Environment II** **3 credits**

This course expands upon the theories and knowledge taught in SW3353 and incorporates theories specific to understanding biological, social, cultural, psychological, and spiritual and the adjustment tasks common to each stage. The concepts of person-in-environment, human ecology, social systems, and strengths continue to be a focus. Theories and assumptions about human behavior and diversity are critically applied to social work contexts. Values and ethical issues related to bio psychosocial development are examined. On Demand

**SW 3373 Substance Abuse** **3 credits**

This course will provide information on substance abuse issues. The goal is to provide the student with basic understanding of the developmental, physiological, psychological and social effects of substance abuse as well as historical and current treatment modalities. Cross-Listed as PY 3373. Winter; Term 1 Spring odd years.

**SW 4133 Abuse** **3 credits**

This course is designed to introduce the student to the critical issues involved in all forms of familial abuse within the family. Although emphasis will be upon the identification and treatment of child sexual abuse, other forms of abuse and issues related to abuse will be dealt with as well. Cross Listed as PY 3133. Fall odd years.

**SW 4513 Special Studies** **3 credits**

Special topics of interest in the area of sociology. May be repeated for credit. On demand with the consent of the instructor.

## ADMINISTRATION AND FACULTY

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### Administrative Officers

R. Stanton Norman, Ph.D.	President
Luke Colley, M.A., M.B.A.	Vice President for Institutional Advancement
Brett Cooper, Ph.D.	Vice President for Creative Services and Technology
Ruth Provost, Psy.D.	VP of Academic Affairs; Director of Worldview Formation
Marvin Schoenecke, Ph.D.	Executive Vice President for Campus Life

### Administrative Staff

Steven Abanathy, M.A.	Head Coach, Men's Baseball
Jessica Andrew, M.E.	Academic Affairs Specialist
Josh Austin, M.S.	Head Coach, Men's Basketball
Larry Bailey	Computer Services Technician
Tonya Bolton, B.A.	Associate Vice President for Enrollment Management
Daniel Carney, M.B.A.	Head Coach, Women's Soccer
Jessica Colley, B.A.	Director of Student Activities
Misty Colvey, B.S.	Head Athletic Trainer
Deana Conley	Administrative Assistant, Student Affairs
Erik Cooley, B.S.	Head Coach, Wrestling
Lucas Custodio, B.S.	Head Coach, Men's Soccer
Ashlie Dahl, B.S.E.	Assistant Coach, Women's Softball; Athletic Dept. Liaison Admissions
Jared Dahl	Assistant Coach, Men's Baseball
David Davis, M.S.E.	Preprofessional and Health Professions Advisor
Justin Dee, B.S.E.	Head Coach, Volleyball
Amy Dooley	Mail & Communication Center/ Spirit Store
Eliseu dos Santos	Facilities Supervisor
Nancy Ervin	Greenhouse Manager
Angela Flippo, M.S.	General Manager, Williams Corner
Brad Flippo	Manager, Williams Farm
Lisa Foley	Financial Aid Counselor
Amanda Hair, B.S.E.	Director of Campus Hospitality Services
Harsson, Jarrett, B.A.	Sports Information Director
Tracy Henderson, B.A.	Registrar; VA Certifying Official
Taylor Hoskins, Ed.S.	Head Coach, Cheer; Director of Marketing & Communications
Kierra Huskey, B.S.	Admissions Office Manager
Tate Isaacs, B.S.	Associate Director of Development & Alumni Relations
Bill Jeffery, M.T.S.	Digital Media Recruiting Coordinator/Dir. Student Music Ministry
Cody Jones	Assistant Athletic Trainer
Hannah Koons, M.A.	Education Coordinator
Michele Lawson, B.S.E.	Coordinator, Dept. of Health & Physical Education
Jennifer Mathis, M.S.	Director of Library Services; Head Coach, Cross Country
Mitch Mathis, M.S.	Director of Athletics
John Mayberry, M.S.	Head Coach, Women's Basketball
Les McCormic, B.S.	Director of Campus and Community Landscaping
Blake McGinnis, B.A.	Director of Information Technology
Angela Meigs	Administrative Assistant, Business Department
Ethan Meredith, B.S.	HR and Payroll Coordinator

Kristy Miller, M.A.T.	Director of Student Success Center
Vyshonn Munson, M.B.A.	Assistant Coach, Men's Basketball
Steven Nelson, M.A.	Director of Housing and Intramural Sports
Jessica Nutt, B.S.	Head Coach, Women's Softball
Joel Olive, B.S.E.	Public Services Paraprofessional, Library
Crystal Richey	Financial Aid Counselor
Jeff Rider, M.S.E.	Director of Athletic Eligibility and Retention
Steve Ring	IT Technician
Breana Roberts, B.A.	Assistant Director of Admissions
Susie Smith	Assistant, Physical Plant
John Springfield, B.S.	Director of Campus Security
Crystal Tabor, B.A.	Director of Admissions
Darrell Tabor, B.S.	Director of Financial Aid
Shannon Tolson	Administrative Assistant, Office of the President
Kala Tyus	Assistant Coach, Women's Basketball
Barbara Turner	Director of Business Services
Jon Walter, M.S.	Database and Web Application Developer
Jacob Webb, B.A.	Head Coach, Golf
Jordan West, M.S.	Director of Campus Ministries
Sharaya Wright	Student Accounts Coordinator

## Full-Time Faculty

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### ***Colton Babbitt*, 2023**

Associate Professor of History & Political Science

B.A., Williams Baptist University

M.A., Florida Atlantic University

Ph.D., University of Mississippi

### ***Trevor Babcock*, 2019**

Assistant Professor of English

B.A., University of Cincinnati

M.A., New York University

Ph.D., Indiana University

### ***Trent Broussard*, 2022**

Chair, Department of Fine Arts

Director of Choral Activities

Assistant Professor of Music

B.M.E., M.M.E., Arkansas State University

D.Ed.Min., Southern Baptist Theological Seminary

Ph.D., Southwestern Baptist Theological Seminary

### ***Keena Crenshaw*, 2025**

Assistant Professor of Education

Coordinator of Graduate Education Programs

B.S., Arkansas State University

M.S. and Ed.S., University of Arkansas

***Melissa Davis, 2025***

Associate Professor of Agribusiness  
B.S., Roanoke College  
Ph.D., Virginia Tech  
Further studies, Cornell University

***Belina Dulaney, 2018***

Assistant Professor of Mathematics  
B.S. and M.S., Arkansas State University

***Robert Lee Foster, 1999***

Chair, Department of Christian Ministries  
Professor of Christian Ministries  
Thomas O. Jones Professor in Christian Ethics  
B.A., Oklahoma Baptist University  
M.Div. and Ph.D., The Southern Baptist Theological Seminary  
Further study Jerusalem University College.

***R. Michael Fox, 2024***

Associate Professor of Christian Ministries  
Thomas O. Jones Professor in Faith and Vocation  
B.A., Williams Baptist University  
M.Div., Midwestern Baptist Theological Seminary  
Ph.D., Texas Christian University

***Chris Hair, 2020***

Chair of Department of English and Communication Arts  
Chair, Division of Arts and Sciences  
Professor of English  
B.A. and M.A., Baylor University, Waco, TX  
Ph.D. University of Kentucky, Lexington

***Carol Halford, 1984***

Chair, Department of Physical Education;  
Chair, Division of Professional Studies  
Assistant Professor of Physical Education  
A.A., Williams Baptist College  
B.S.E. and M.S.E., Arkansas State University

***Rodney Harris, 2017***

Chair, Department of History and Political Science  
Assistant Professor of History  
B.A., Arkansas State University  
M.A., University Central Arkansas  
PhD, University of Arkansas, Fayetteville

***Janna Himschoot, 2015***

Assistant Professor of Business  
B.S., Arkansas State University  
M.B.A., Missouri State University

***Melissa Hobbs, 2006***

Associate Professor of Chemistry and Biology  
B.S., University of Arkansas at Monticello  
M.S., University of Arkansas for Medical Sciences  
Ph.D., Arkansas State University

***Jana Hoffpauir, 2023***

Assistant Professor of Business  
B.S., Arkansas State University  
M.Ed., Arkansas State University

***John Mayberry,***

Assistant Professor of Health and Physical Education;  
Head Women's Basketball Coach,  
B.S., Williams Baptist College  
M.S., Southern Arkansas University

***Steve McMann, 2003***

Associate Professor of Biology  
B.S., SUNY-Binghamton  
M.S. Rutgers, the State University of New Jersey  
Ph.D., University of Miami

***Heather Parson, 2011***

Chair, Department of Business  
Assistant Professor of Business  
B.S., Williams Baptist College  
M.B.A., Arkansas State University

***Ann V. Paterson, 1999***

Nell I. Mondy Professor; Chair, Department of Natural Sciences  
B.S., Ursinus College  
M.S. and Ph.D., University of Miami

***Rod Plunkett, 2023***

Director of Bands  
B.M.E., M.M.E., Arkansas State University

***Christopher Polachic, 2015***

Associate Professor of Natural Science  
B.Sc. and M.Sc., University of Saskatchewan  
Ph.D., University of Alberta, Canada

***Ruth Provost*, 2004**

Associate Professor of Psychology  
B.S., Williams Baptist College  
M.S. and Psy.D., Wheaton College

***Jeffrey Rider*, 1996**

Director of Athletic Eligibility and Retention  
A.A., Williams Baptist College  
B.S.E. and M.S.E., Arkansas State University

***Christopher Thompson*, 1998**

Associate Professor of Music  
B.M., University of Kansas  
M.A., University of Missouri-Kansas City  
Ph.D., University of Wisconsin

***Dennis Vowell*, 2016**

Chair, Department of Psychology  
Assistant Professor of Psychology  
B.S., Williams Baptist College  
M.S., Psy.D., Forest Institute of Professional Psychology

***Charlotte Wheeless*, 2009**

LaDelle Moody Chair of Education  
Professor of Education  
B.S.E., Williams Baptist College  
M.Ed. and Ed.D., Grand Canyon University

***Melinda Williams*, 1983**

Assistant Professor of Speech, Drama, and Journalism  
A.A., Williams Baptist College  
B.F.A., M.A. and M.S., Arkansas State University

## Professor Emeritus

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***Jerry Gibbens*, 1967**

Professor of English. A.A., Williams Baptist College; B.S.E. and M.A. Arkansas State University; further study Indiana University, University of Memphis, University of Arkansas.

***Bob Magee*, 1985**

Professor of Music. B.C.M., William Carey University; M.C.M., Southwestern Baptist Theological Seminary; D.M.A., University of Southern Mississippi; further study, Conservatorio Nacional de Bogota.

***Sheri Midkiff*, 1975**

Professor of English. A.A., Williams Baptist College; B.A., Union University; M.A., Arkansas State University; Specialist in English and Ph.D., University of Mississippi; further study, University of New Hampshire.

***Paul Rhoads*, 1986**

Professor of Psychology. B.A., Ouachita Baptist University; M.S., North Texas State University; M.Div. Midwestern Baptist Theological Seminary; Ph.D., KaeMyung University (Korea); further study, Arkansas State University.

***Joy Ring*, 1965**

Professor of Business. B.A., Lyon College; M.B.E., University of Mississippi; further study, University of Arkansas, University of Central Arkansas, University of Mississippi, Arkansas State University.

***Kenneth M. Startup*, 1983**

Professor of History. B.A., State University of West Georgia; M.A., Virginia Polytechnic Institute and State University; Ph.D., Louisiana State University; further study, Baylor University.

## **Board of Trustees**

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A current list of the Board of Trustees can be requested from the WBU Office of the President.

## ACADEMIC CALENDAR: 2025-2026

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### **FALL SEMESTER** (August 19, 2025 - December 10, 2025)

#### **August 2025**

August 14 (Thursday)..... Faculty Seminar  
August 19 (Tuesday).....Classes Begin  
August 19 (Tuesday)..... Term 1 Classes Begin  
August 20 (Wednesday).....Convocation Chapel  
August 22 (Friday).....Last Day to Check In, Register, and Add Classes

#### **September 2025**

September 1 (Monday) ..... Labor Day Holiday

#### **October 2025**

October 6 (Monday)..... Last Day to Drop Term 1 Class  
October 6-10 (Monday-Friday)..... Mid Term Exams  
October 10 (Friday)..... Term 1 Classes End  
October 13 (Monday)..... Term 2 Classes Begin  
October 16-17 (Thursday-Friday)..... Fall Break

#### **November 2025**

November 3-14 (Monday-Friday) ..... Spring Registration  
November 7 (Friday)..... Last Day to Drop a Full Semester Class  
November 24-28 (Monday-Friday)..... Thanksgiving Holidays/Energy Conservation

#### **December 2025**

December 1 (Monday) ..... Last Day to Drop Term 2 Class  
December 4 (Thursday)..... Last Day to Withdraw from University  
December 4 (Thursday)..... Academic Preparation Day  
December 5-10 (Friday-Wednesday).....Semester Exams  
December 5 (Friday) ..... Term 2 Classes End  
December 10 (Wednesday) .....Christmas Vacation Begins Following Last Exam  
December 16 (Tuesday)..... Winter Term Begins  
December 29 (Monday) .....Last Day to Drop Winter Term Class

## ACADEMIC CALENDAR: 2025-2026

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### **SPRING SEMESTER (January 13, 2026 – May 9, 2026)**

#### **January 2026**

January 2 (Friday) .....	Winter Term Ends
January 12 (Monday) .....	Faculty Seminar
January 13 (Tuesday) .....	Classes Begin
January 13 (Tuesday) .....	Term 1 Classes Begin
January 16 (Friday) .....	Last Day to Check In, Register, and Add Classes
January 19 (Monday) .....	Martin Luther King, Jr. Holiday

#### **March 2026**

March 2 (Monday) .....	Last Day to Drop Term 1 Class
March 2-6 (Monday-Friday) .....	Mid Term Exams
March 6 (Friday) .....	Term 1 Classes End
March 9 (Monday) .....	Term 2 Classes Begin
March 16 (Monday) .....	Fall Registration Begins
March 23-27 (Monday-Friday) .....	Spring Break*

#### **April 2026**

April 2 (Thursday).....	Last Day to Drop a Full Semester Course
April 3 (Friday) .....	Good Friday Holiday
April 27 (Monday) .....	Last Day to Drop Term 2 Class
April 30 (Thursday).....	Last Day to Withdraw from University
April 30 (Thursday).....	Academic Preparation Day

#### **May 2026**

May 1 (Friday) .....	Term 2 Classes End
May 1-6 (Friday-Wednesday) .....	Semester Exams
May 9 (Saturday).....	Commencement

*\*Dates subject to change based on local public schools' academic calendars*

### **MAY TERM, SUMMER I AND SUMMER II (May 12, 2026 – August 7, 2026)**

May 12 (Tuesday) .....	May Term Begins
May 26 (Tuesday) .....	Last Day to Drop May Term Class
May 29 (Friday) .....	May Term Ends
June 1 (Monday).....	Summer I Classes Begins
June 29 (Monday).....	Last Day to Drop Summer I Class
July 3 (Friday) .....	Summer I Classes End
July 6 (Monday) .....	Summer II Classes Begin
August 3 (Monday) .....	Last Day to Drop Summer II Class
August 7 (Friday) .....	Summer II Classes End



## FALL 2025 FINAL EXAM SCHEDULE

**December 5 - 10, 2025**

Class meets for the **FIRST** time during the week on  
**MONDAY, WEDNESDAY or FRIDAY**

CLASS TIME	FINAL EXAM TIME	
8:00 AM	Friday, December 5	8:00 - 9:45 AM
9:00 AM	Monday, December 8	8:00 - 9:45 AM
10:00 AM	Monday, December 8	10:00 - 11:45 AM
11:00 AM	Friday, December 5	10:00 - 11:45 AM
1:00 PM	Friday, December 5	1:00 - 2:45 PM
2:00 PM	Monday, December 8	1:00 - 2:45 PM
3:00 PM	Friday, December 5	3:00 - 4:45 PM
4:30 PM	Monday, December 8	5:00 - 6:45 PM
5:00 PM or later	Monday, December 8	same as normal class time

Class meets for the **FIRST** time during the week on  
**TUESDAY or THURSDAY**

CLASS TIME	FINAL EXAM TIME	
8:00 AM	Tuesday, December 9	8:00 - 9:45 AM
9:30 AM	Wednesday, December 10	8:00 - 9:45 AM
11:00 AM	Tuesday, December 9	10:00 - 11:45 AM
12:30 PM	Tuesday, December 9	1:00 - 2:45 PM
1:00 PM	Tuesday, December 9	1:00 - 2:45 PM
2:30 PM	Wednesday, December 10	10:00 - 11:45 AM
4:00 PM	Monday, December 8	3:00 - 4:45 PM
4:30 PM	Tuesday, December 9	3:00 - 4:45 PM
5:00 PM or later	Tuesday, December 9	same as normal class time



## SPRING 2026 FINAL EXAM SCHEDULE

**May 1 - 6, 2026**

Class meets for the <b><i>FIRST</i></b> time during the week on <b>MONDAY, WEDNESDAY or FRIDAY</b>		
CLASS TIME	FINAL EXAM TIME	
8:00 AM	Friday, May 1	8:00 - 9:45 AM
9:00 AM	Monday, May 4	8:00 - 9:45 AM
10:00 AM	Monday, May 4	10:00 - 11:45 AM
11:00 AM	Friday, May 1	10:00 - 11:45 AM
1:00 PM	Friday, May 1	1:00 - 2:45 PM
2:00 PM	Monday, May 4	1:00 - 2:45 PM
2:30 PM	Monday, May 4	1:00 - 2:45 PM
3:00 PM	Friday, May 1	3:00 - 4:45 PM
4:00 PM	Monday, May 4	3:00 - 4:45 PM
4:30 PM	Monday, May 4	5:00 - 6:45 PM
5:00 PM or later	Monday, May 4	same as normal class time

Class meets for the <b><i>FIRST</i></b> time during the week on <b>TUESDAY or THURSDAY</b>		
CLASS TIME	FINAL EXAM TIME	
8:00 AM	Tuesday, May 5	8:00 - 9:45 AM
9:30 AM	Wednesday, May 6	8:00 - 9:45 AM
11:00 AM	Tuesday, May 5	10:00 - 11:45 AM
12:30 PM	Tuesday, May 5	1:00 - 2:45 PM
1:00 PM	Tuesday, May 5	1:00 - 2:45 PM
2:30 PM	Wednesday, May 6	10:00 - 11:45 AM
4:00 PM	Monday, May 4	3:00 - 4:45 PM
4:30 PM	Tuesday, May 5	3:00 - 4:45 PM
5:00 PM or later	Tuesday, May 5	same as normal class time

